



FY20 Preliminary Budget

Principal Officials

Mayor

Sam Cobb

City Commission

Marshall Newman - District 1

Christopher Mills - District 2

Patricia Taylor - District 3

Joseph Calderon - District 4

Dwayne Penick - District 5

Don Gerth - District 6

City Manager

Manny Gomez (Acting)

Finance Director

Toby Spears

Assistant Finance Director

Deborah Corral

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019-20 Budget Message

“Progressing”

To The Honorable Mayor And City Commission

We are pleased to submit for your review and consideration, the Fiscal Year 2019-20 Proposed Budget. The formation of an annual budget is set via the Hobbs City Charter and also by the State of New Mexico, Department of Finance and Administration. The preliminary budget process sets a legal binding stop-gap spending level by the Commission. The stop-gap spending level is defined as preliminary spending levels from July 1, 2019 until the City of Hobbs reconciles all general ledger accounts and incorporates the actual cash balances and carryover projects (both unrestricted and restricted) into the final adjusted budget. The final budget is due to the State of New Mexico Department of Finance and Administration by July 31, 2019. It should be noted, the general fund budgeted cash reserve is set at approximately 31%. The required general fund cash reserve is 8.33% (1/12th of general fund operating expenditures) set by the NM Department and Finance Administration.

Introduction/Background

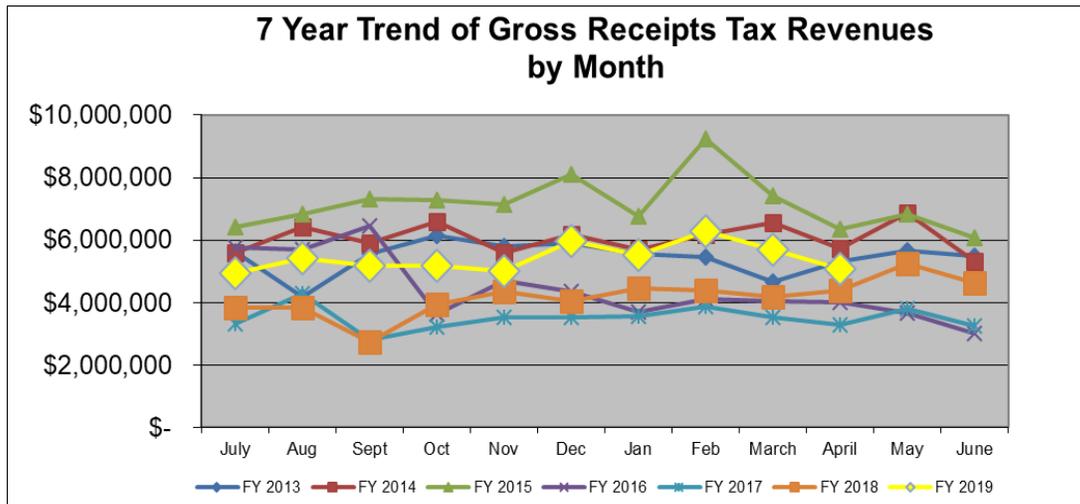
We are submitting the City’s Proposed Operating Budget for Fiscal Year 2019-20. The City of Hobbs Charter requires the City Manager to submit an annual budget recommendation for the upcoming fiscal year. The Salaries and Benefits, Operations and Capital Outlay budgets represent the culmination of a systematic and detailed program review by city departments and administration.

The development of this budget officially began several months ago with a pre-budget review with city staff in mid-March. Over the last several months, the departmental staff of the City has worked diligently to develop proposals to advance the mission of this organization.

The proposed budget continues to maintain a “progressive” and conservative fiscal approach through continued careful fiscal management and planning on the part of the finance and other city departments. This has been accomplished by continuously monitoring costs and aggressively investing time and energy through budget planning, and in-depth reviews of operations and related strategies. Our focus continues to be meeting the needs of our community by ensuring critical core services are maintained while preserving and improving our reserves. This budget has been developed to have a positive impact on our citizens through concentration of our efforts and continued operational efficiencies.

General Fund Revenue

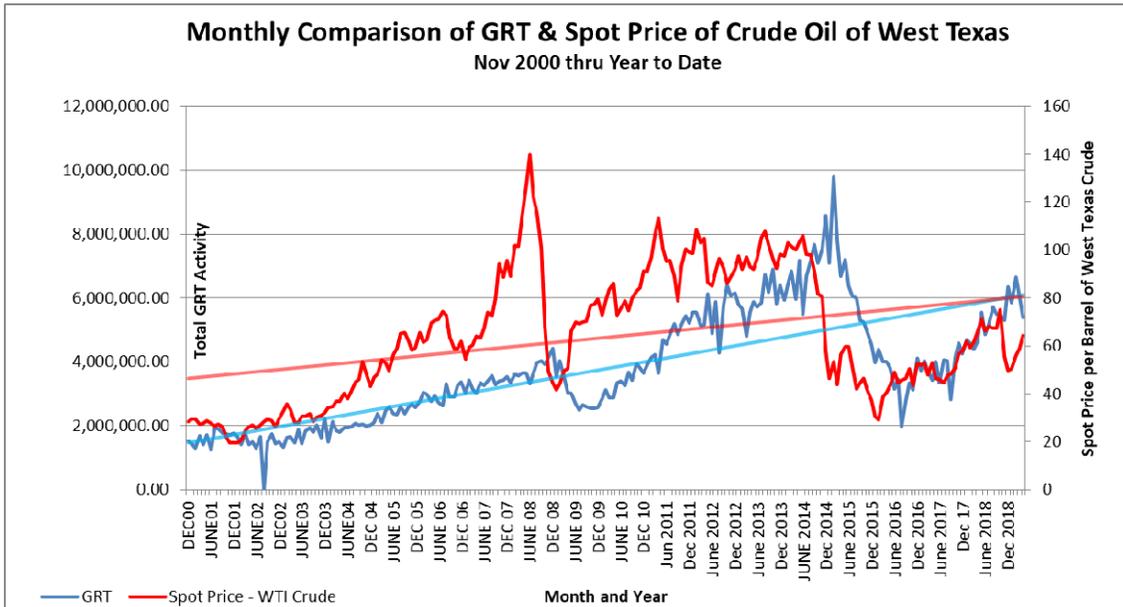
The general fund is defined as the main unrestricted fund for departmental services for the City of Hobbs. Examples of departmental services would be public safety, streets, library, engineering and parks/recreation. The revenues generated for this fund is derived from gross receipt taxes, property taxes, grants and fees. The gross receipt tax revenue component constitutes approximately 87% of the entire general fund.



The above trend graph shows that gross receipt taxes have been holding steady at approximately 5.4 million dollars per month or 64.8 million dollars per year. The 2019-2020 gross receipt taxes for the general fund is set at approximately \$60,000,000. This is approximately 92% of the 2019 actual projection. The overall general fund revenue is approximately \$69,000,000. The volatility of the oil and gas industry warrants a conservative projection of gross receipt taxes with the ability to adjust on a quarterly or mid-year basis. To demonstrate this volatility, the table below shows a 12 month actual gross receipt tax collection by industry. Mining, retail and other service industries make up over 53% of the total gross receipts taxes received by the City.

TYPE	YEAR TO DATE TOTAL	% OF TOTAL
AGRICULTURE	116,649.36	0.17%
MINING	17,328,523.86	25.57%
CONSTRUCTION	4,978,133.29	7.35%
MANUFACTURING	3,380,736.52	4.99%
TRANS/COMM/UTILITIES	0.00	0.00%
WHOLESALE TRADE	5,837,805.54	8.61%
RETAIL TRADE	14,065,878.74	20.75%
FINANCE/INSUR/REAL ESTATE	0.00	0.00%
SERVICES	0.00	0.00%
UTILITIES	1,374,266.47	2.03%
TRANSPORTATION AND WAREHOUSING	1,292,269.89	1.91%
INFORMATION AND CULTURAL INDUSTRY	1,402,962.49	2.07%
FINANCE AND INSURANCE	289,618.57	0.43%
REAL ESTATE AND RENTAL/LEASING	1,785,094.19	2.63%
PROFESSIONAL, SCIENTIFIC AND TECH SVCS	2,074,967.08	3.06%
MANAGEMENT OF COMPANIES	1.82	0.00%
ADMIN AND SUPPORT, WASTE MGT	640,305.45	0.94%
EDUCATIONAL SVCS	19,538.94	0.03%
HEALTH CARE AND SOCIAL ASSISTANCE	2,095,424.38	3.09%
ARTS, ENTERTAINMENT AND RECREATION	250,168.95	0.37%
ACCOMMODATION AND FOOD SERVICES	4,207,977.13	6.21%
OTHER SERVICES	6,154,504.63	9.08%
PUBLIC ADMINISTRATION	4,112.66	0.01%
UNCLASSIFIED ESTABLISHMENTS	474,812.57	0.70%
	67,773,752.53	100.00%

To further demonstrate the volatility of the oil and gas industry, below is a graph correlating the overall collection of gross receipt taxes with a monthly spot price of a barrel of oil.



Expenditures

The general fund expenditures and transfers for fiscal year 2019/2020 are budgeted at approximately \$76,500,000. Total expenditures for the 2019/2020 budget are \$123,252,042. The breakdown of total expenditures is as follows:

Salaries and Benefits	= \$50,675,317	41% of total expenditures
Operations	= \$50,424,463	41% of total expenditures
Capital Outlay	= \$22,152,261	18% of total expenditures

Salaries and benefit expenditures are, by far, the largest recurring expenditure for the City of Hobbs. In preparing the preliminary budget, the following assumptions were considered for fiscal year 2019/2020:

- No increase of medical insurance premiums for the third straight year,
- reclassifying staff in several departments to align duties with needs to better serve our community,
- 2% COLA (cost of living adjustment), 3% merit,
- educational incentive pay
- Artificial Turf @ Jefferson Park
- Maintain schedule on construction phase of the Aerobic Digester Project
- Teen Center facility improvements
- Presentation to the Commission of a completed compensation study
- Regular Municipal Election for the City of Hobbs

The following shows a comparison of FTE (benefited) counts from 2019 to 2020:

Full time Employees					
Dept	FY19 FTE		FY19 Total	FY20 FTE	FY20 Total
Police	144.00	\$	14,869,740.90	148.00	\$ 15,458,548.28
Fire	100.00	\$	9,584,944.22	103.00	\$ 9,872,768.24
Engineering	16.00	\$	1,550,431.31	16.00	\$ 1,471,558.90
Parks	90.00	\$	5,855,328.93	88.00	\$ 5,576,739.14
CORE	69.00	\$	2,375,307.24	89.75	\$ 3,519,942.03
Clerk	15.00	\$	1,078,744.00	16.00	\$ 1,114,894.87
Gen Services	31.00	\$	2,931,190.18	32.00	\$ 2,947,102.61
Administration	47.00	\$	3,589,355.85	49.75	\$ 3,800,989.56
Utilities	56.00	\$	4,371,334.77	56.00	\$ 4,352,980.31
Finance	16.00	\$	1,327,892.96	17.00	\$ 1,415,163.89
Totals	584.00	\$	47,534,270.37	615.50	\$ 49,530,687.83

The following shows a comparison of all FTE's inclusive of **both** Benefited and Non – Benefited (seasonal) positions.

Total Employees					
Dept	FY19 FTE		FY19 Total	FY20 FTE	FY20 Total
Police	144.69	\$	14,883,732.60	148.45	\$ 15,467,638.97
Fire	100.00	\$	9,584,944.22	103.00	\$ 9,872,768.24
Engineering	16.75	\$	1,568,472.82	16.75	\$ 1,487,082.29
Parks	135.96	\$	6,836,970.90	136.55	\$ 6,633,095.44
CORE	78.50	\$	2,559,449.28	90.00	\$ 3,525,577.73
Clerk	15.23	\$	1,083,407.90	16.55	\$ 1,126,903.55
Gen Services	31.00	\$	2,931,190.18	32.25	\$ 2,952,240.67
Administration	47.71	\$	3,604,297.60	51.40	\$ 3,838,783.26
Utilities	56.23	\$	4,376,093.86	56.15	\$ 4,356,063.15
Finance	16.00	\$	1,327,892.96	17.00	\$ 1,415,163.89
Totals	642.08	\$	48,756,452.34	668.10	\$ 50,675,317.20

Operationally, the City of Hobbs is budgeting approximately \$50,675,317 for fiscal year 2020 as compared to fiscal year 2019 of \$48,756,452. The increase is due in part for the 12 month operations of the CORE. Examples of operating are social service agency funding, EDC, utilities, maintenance costs, travel, buildings/grounds, and programming supplies. Operations represent 41% of the overall expenditure budget.

Capital Outlay/Debt Service the City of Hobbs is budgeting approximately \$22,152,261 for fiscal year 2020 as compared to \$11,175,101 for fiscal year 2019. During the budget process and to establish the 31% cash reserve, approximately \$8,500,000 more in capital projects were submitted but deferred and \$1,200,000 in operating. Below is a sample of some of the projects deferred:

Parks	Del Norte Park	4,400,000.00	cut \$4.4 million - request to fund final phase of Del Norte park
Garage	Equipment over 5000	210,000.00	Cut request for carports for service line & auction vehicles in half, leaving \$210,000 in the project
Fire Protection Fund	Vehicle Replacement	200,000.00	cut \$200,000 wildland grass unit refurbishment - will revisit in final budget

<i>Golf Maintenance</i>	<i>Golf Course Renovation</i>	<i>180,000.00</i>	<i>reduced to \$0; requests included \$75,000 for hitting stations (range), \$30,000 shade coverings, and \$75,000 to replace Rockwind entrance sign</i>
<i>Sports Field</i>	<i>Baseball Complex</i>	<i>90,000.00</i>	<i>reduced \$90,000 to remove request for moving MLK perimeter fence inside walking trail</i>
<i>Golf Maintenance</i>	<i>Vehicle Replacement</i>	<i>50,000.00</i>	<i>cut \$50,000, request was to purchase an additional vehicle as they have loaned out the vehicle issued to the golf superintendent</i>
<i>CORE</i>	<i>Vehicle - New</i>	<i>50,000.00</i>	<i>Cut to \$0 - request for new truck for running errands</i>
<i>Cemetery</i>	<i>Equipment over 5000</i>	<i>43,000.00</i>	<i>reduced to \$82000, removed request to replace dump truck</i>
<i>Fire Protection Fund</i>	<i>Equipment over 5000</i>	<i>38,250.00</i>	<i>cut \$9,000 firehouse inflatable and \$17,000 rehab tent; reduced \$12,250 for 1 bunker dryer instead of 2 (will revisit in final budget)</i>
<i>Fire</i>	<i>Equipment under 5000</i>	<i>37,000.00</i>	<i>reduced from \$47,500 to \$10,500 - removed lockers for station 1 - will revisit in final</i>
<i>Engineering</i>	<i>Vehicle Replacement</i>	<i>35,000.00</i>	<i>Reduced from \$70,000 to \$35,000 - replacing 1 truck instead of 2</i>

The balance of all projects are detailed in the overall budget book. It should be noted that fiscal year 2019 budgeted projects will be carried over and re-allocated to the next fiscal year. The final budget for 2020 will need to be reviewed and approved by the City Commission prior to July 31, 2019.

Conclusion

The proposed budget is balanced and reflects our continued fiscal restraint. The City is required to have a 1/12th operating reserve and we are proposing a budget that maintains triple the amount at a total of \$18.6 million. This healthy reserve puts the City in a solid position to endure future short term economic downturns and help to maintain the City’s high bond ratings.

A continued conservative approach to cost avoidance and careful fiscal oversight will be in order for this budget year. I want to thank all staff involved in creating a financial plan for this proposed fiscal year, particularly as it relates to difficult choices, creativity, and difficult decisions that had to be made throughout the process. I am confident we have developed a conservative, reasonable, and responsible spending plan for the 2019-20 fiscal year.

Respectfully submitted,



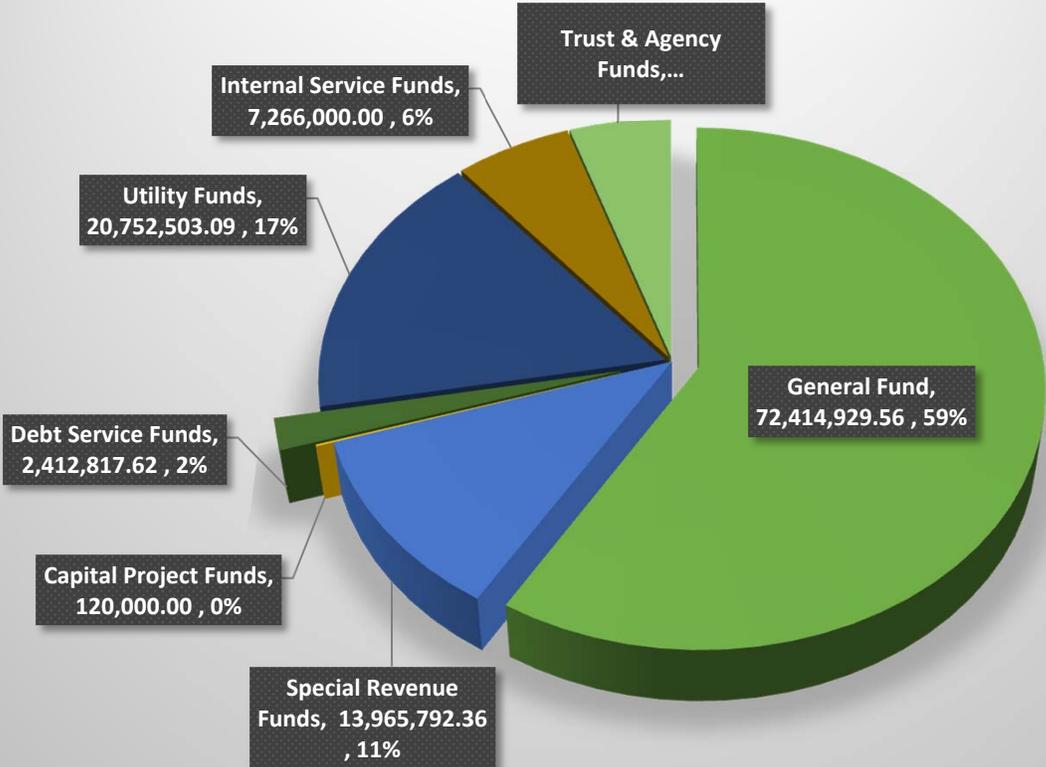
Manny Gomez
Acting City Manager

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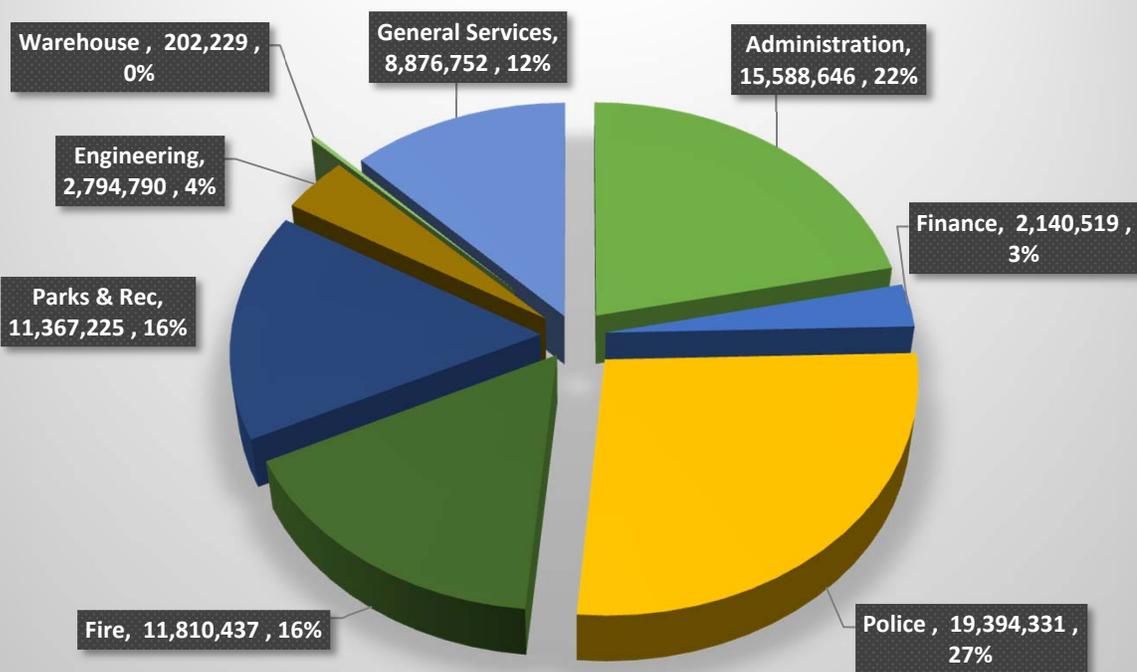
FY 2020 Fund Summaries

All Funds

FY19 Preliminary Budget Expenditure Summary (All Funds)



FY20 General Fund Summary



**City of Hobbs Preliminary Budget
FY20 Fund Summary**

31%

	Beginning Cash (FY19 BAR #4)	Total Revenue	Interfund Transfer	Total Expenditures	Ending Cash
1 GENERAL	29,269,228.29	69,392,109.08	(4,281,660.32)	72,314,929.56	22,064,747.49
2 LAND ACQUISITION	101,192.47	100,000.00	-	100,000.00	101,192.47
General Fund Subtotal	29,370,420.76	69,492,109.08	(4,281,660.32)	72,414,929.56	22,165,939.96
11 LOCAL GOV CORR	84,256.10	192,500.00	-	118,500.00	158,256.10
12 POLICE PROTECTION	-	73,800.00	-	73,800.00	-
13 P D N (parif, drug, narcotics)	1,918.75	-	-	-	1,918.75
14 SAFER Grant	1,000.29	-	-	-	1,000.29
15 COPS GRANT	230,732.00	250,000.00	-	471,310.04	9,421.96
16 RECREATION (CORE)	615,400.00	1,731,745.00	3,105,342.75	5,377,487.75	75,000.00
17 OLDER AMERICAN	1,000.00	137,546.00	926,636.42	1,064,182.42	1,000.00
18 GOLF	1,000.00	942,700.00	2,883,904.09	3,826,604.09	1,000.00
19 CEMETERY	1,000.00	163,300.00	294,508.66	457,808.66	1,000.00
20 AIRPORT	218,802.13	38,500.00	-	57,500.00	199,802.13
23 LODGERS' TAX	1,947,465.67	2,025,000.00	(1,031,850.00)	1,101,149.00	1,839,466.67
27 PUBLIC TRANSPORTATION	160,580.00	723,502.00	103,118.40	986,200.40	1,000.00
28 FIRE PROTECTION	22,710.18	434,400.00	-	411,250.00	45,860.18
29 EMER MEDICAL SERV	11.27	20,000.00	-	20,000.00	11.27
Special Revenue Subtotals	3,285,876.39	6,732,993.00	6,281,660.32	13,965,792.36	2,334,737.35
37 COMM DEVE CONST	181,000.00	-	-	-	181,000.00
46 BEAUTIFICATION IMPROVEMENT	1,135,993.89	-	-	-	1,135,993.89
48 STREET IMPROVEMENTS	715,746.01	875,000.00	-	-	1,590,746.01
49 CITY COMM. IMPROVEMENTS	1,121,000.04	2,940,000.00	(3,350,000.51)	120,000.00	590,999.53
Capital Project Subtotals	3,153,739.94	3,815,000.00	(3,350,000.51)	120,000.00	3,498,739.43
51 UTILITY BOND	-	-	307,609.34	307,609.34	-
53 WASTEWATER BOND	1,989,842.96	-	2,105,208.28	2,105,208.28	1,989,842.96
Debt Service Subtotals	1,989,842.96	-	2,412,817.62	2,412,817.62	1,989,842.96
10 SOLID WASTE	1,975,305.20	6,500,000.00	-	6,500,000.00	1,975,305.20
44 JOINT UTILITY EXTENSIONS CAPITAL P	999.49	750,000.00	1,350,000.51	2,100,000.00	1,000.00
60 JOINT UTILITY	833,134.98	-	5,224,867.85	6,057,002.83	1,000.00
61 JOINT UTILITY CONST	1,000.00	-	1,575,000.00	1,575,000.00	1,000.00
62 WASTE WATER PLANT CONST	707,994.60	942,000.00	-	1,142,000.00	507,994.60
63 JOINT UTILTIY - WASTEWATER	1,000.00	-	4,890,814.53	2,668,500.26	2,223,314.27
65 JOINT UTILTIY INCOME - WASTEWATE	60,000.00	7,620,000.00	(7,619,000.00)	60,000.00	1,000.00
66 JOINT UTILITY INCOME	271,000.00	6,214,500.00	(6,484,500.00)	-	1,000.00
68 METER DEPOSIT RES	973,283.98	350,000.00	-	350,000.00	973,283.98
69 INTERNAL SUPPLY	76,262.04	300,000.00	-	300,000.00	76,262.04
Utility Subtotals	4,899,980.29	22,676,500.00	(1,062,817.11)	20,752,503.09	5,761,160.09
64 MEDICAL INSURANCE	3,737,836.73	6,526,000.00	-	6,581,000.00	3,682,836.73
67 WORKERS COMP TRUST	1,069,590.44	685,000.00	-	685,000.00	1,069,590.44
Internal Service Subtotal	4,807,427.17	7,211,000.00	-	7,266,000.00	4,752,427.17
70 MOTOR VEHICLE	22,290.49	5,000,000.00	-	5,000,000.00	22,290.49
71 MUNI JUDGE BOND FUND	103,565.84	-	-	-	103,565.84
72 RETIREE HEALTH INSURANCE TRUST F	9,000,000.00	1,235,000.00	-	1,235,000.00	9,000,000.00
73 CRIME LAB FUND	72,649.55	79,000.00	-	79,000.00	72,649.55
75 FORECLOSURE TRUST FUND	71.88	-	-	-	71.88
76 RECREATION TRUST	-	-	-	-	-
77 LIBRARY TRUST	4,756.00	1,500.00	-	2,000.00	4,256.00
78 SENIOR CITIZEN TRUST	1,088.18	1,500.00	-	1,500.00	1,088.18
79 PRAIRIE HAVEN MEM	5,830.71	75.00	-	-	5,905.71
80 COMMUNITY PARK TRUST	1,619.50	20.00	-	-	1,639.50
82 EVIDENCE TRUST FUND	132,237.46	1,000.00	-	-	133,237.46
83 HOBBS BEAUTIFUL	15,069.53	-	-	-	15,069.53
86 CITY AGENCY TRUST	3,907.95	1,200.00	-	2,500.00	2,607.95
Trust & Agency Subtotals	9,363,087.09	6,319,295.00	-	6,320,000.00	9,362,382.09
Grant Total All Funds	56,870,374.60	116,246,897.08	-	123,252,042.63	49,865,229.05

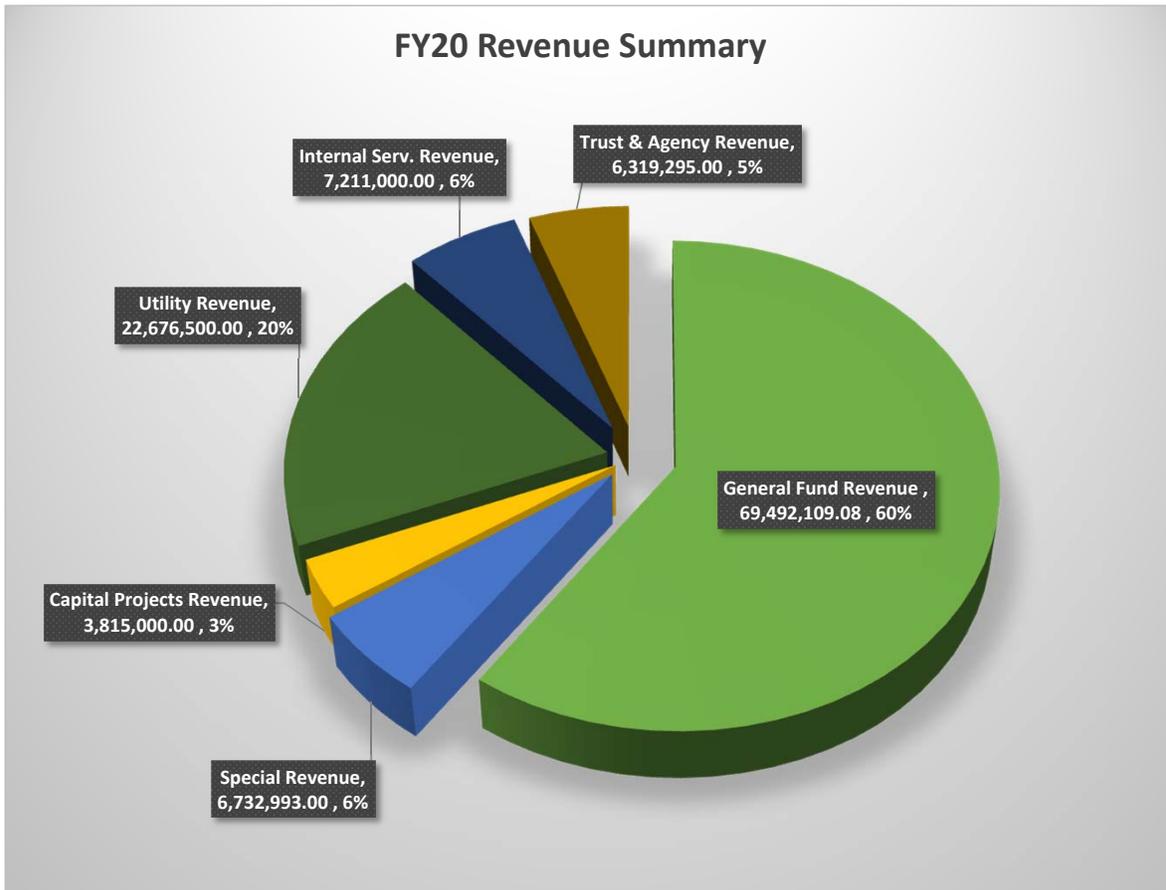
**City of Hobbs Preliminary Budget
FY 20 Revenue Summary (All Funds)**

Fund	Revenue Source	Preliminary Budget			% Change	Actual Revenues	
		FY18	FY19	FY20	FY19 to 20	FY18	FY19*
1	GROSS RECEIPTS TAXES	40,314,000	45,594,000	60,750,000	33%	50,161,055	54,394,789
1	PROPERTY TAXES	3,049,476	3,050,000	3,050,000	0%	3,008,239	2,391,599
1	FRANCHISE FEES	937,000	925,000	954,400	3%	970,986	784,622
1	MOTOR VEHICLE FEES	387,000	392,000	422,000	8%	403,960	311,688
1	CHARGES FOR SERVICES	2,173,790	2,565,034	2,284,684	-11%	2,375,001	1,761,743
1	FINES	529,000	578,700	441,575	-24%	591,344	342,894
1	GRANTS	105,400	146,047	35,000	-76%	376,831	23,176
1	OTHER	771,238	933,000	1,454,450	56%	1,621,546	1,337,808
1	TRANSFERS	-	-	-	0%	(3,848,220)	(4,355,472)
	TOTAL GENERAL FUND	48,266,904	54,183,781	69,392,109	28%	55,660,741	56,992,846
2	LAND ACQUISITION	100,000	100,000	100,000	0%	-	19,007
	TOTAL GENERAL FUND REVENUE	48,366,904	54,283,781	69,492,109	28%	55,660,741	57,011,853
11	LOCAL GOV'T CORRECTIONS	265,500	280,000	192,500	-31%	257,233	147,080
12	POLICE PROTECTION FUND	87,000	79,800	73,800	-8%	87,000	79,200
13	PDN	-	-	-	0%	-	-
14	SAFER GRANT	412,272	253,705	-	-100%	529,477	332,868
15	COPS GRANT	406,444	467,853	250,000	-47%	787,362	558,889
16	RECREATION (CORE)	289,803	1,899,262	1,731,745	-9%	17,165,234	7,685,516
17	OLDER AMERICANS FUND	211,107	211,108	137,546	-35%	920,679	744,804
18	GOLF FUND	820,910	954,700	942,700	-1%	2,645,724	1,860,045
19	CEMETERY FUND	153,600	159,200	163,300	3%	373,025	244,449
20	AIRPORT FUND	38,300	41,000	38,500	-6%	44,826	26,958
23	LODGERS' TAX	830,060	1,320,000	2,025,000	53%	1,554,899	1,182,592
27	PUBLIC TRANSPORTATION	732,654	684,926	723,502	6%	965,949	754,211
28	FIRE PROTECTION FUND	385,000	405,000	434,400	7%	551,954	531,887
29	EMS	20,000	20,000	20,000	0%	20,000	20,000
	TOTAL SPECIAL REVENUES	4,652,650	6,776,554	6,732,993	-1%	25,903,362	14,168,498
37	COMMUNITY DEVELOPMENT	-	-	-	0%	514,851	572,162
46	BEAUTIFICATION IMPROVEMENTS	-	-	-	0%	-	-
48	STREET IMPROVEMENTS	900,000	965,000	875,000	-9%	1,074,439	663,502
49	CITY COMMISSION IMPROVEMENTS	2,080,000	2,240,000	2,940,000	31%	462,530	2,668,530
	TOTAL CAPITAL PROJECTS REVENUE	2,980,000	3,205,000	3,815,000	19%	2,051,820	3,904,194
51	UTILITY BOND	-	-	-	0%	306,814	32,312
53	WASTEWATER BONDS	-	-	-	0%	2,093,122	1,921,489
	TOTAL DEBT SERVICE REVENUE	-	-	-	0%	2,399,936	1,953,801
10	SOLID WASTE	6,158,000	6,500,000	6,500,000	0%	6,610,520	5,525,460
44	JOINT UTILITY EXTENSION	-	-	750,000	0%	-	-
60	JOINT UTILITY	-	-	-	0%	4,011,551	(93,018)
61	JOINT UTILITY CONSTRUCTION	-	-	-	0%	1,953,767	1,930,381
62	WASTEWATER PLANT CONSTRUCTINO	7,000,000	-	942,000	0%	13,004,543	1,488,061
63	JOINT UTILITY - WASTEWATER	-	-	-	0%	(5,088,382)	2,456,070
65	JOINT UTILITY INCOME - WASTEWATER	5,953,000	6,485,000	7,620,000	18%	(135,160)	2,005,734
66	JOINT UTILITY INCOME	5,685,000	5,680,000	6,214,500	9%	(169,551)	3,092,093
68	METER DEPOSITS RESERVE	400,000	425,000	350,000	-18%	458,344	321,460
69	INTERNAL SUPPLY	450,000	300,000	300,000	0%	300,742	174,567
	TOTAL UTILITY REVENUE	25,646,000	19,390,000	22,676,500	17%	20,946,372	16,900,808

**City of Hobbs Preliminary Budget
FY 20 Revenue Summary (All Funds)**

Fund	Revenue Source	Preliminary Budget			% Change FY19 to 20	Actual Revenues	
		FY18	FY19	FY20		FY18	FY19*
64	MEDICAL INSURANCE	7,093,195	6,323,721	6,526,000	3%	6,935,793	5,545,522
67	WORKERS COMP TRUST	577,420	685,064	685,000	0%	532,138	546,748
Total Internal Serv. Revenue		7,670,615	7,008,785	7,211,000	3%	7,467,930	6,092,270
70	MOTOR VEHICLE FUND	3,200,000	4,250,000	5,000,000	18%	4,811,727	4,419,874
72	RETIREE HEALTH INSURANCE FUND	1,123,307	1,237,414	1,235,000	0%	1,336,929	757,811
73	CRIME LAB FUND	120,000	121,000	79,000	-35%	100,437	61,299
76	RECREATION TRUST	1,000	-	-	0%	(111,013)	-
77	LIBRARY TRUST	1,000	1,000	1,500	50%	673	1,242
78	SENIOR CITIZEN TRUST	1,500	2,000	1,500	-25%	1,784	1,713
79	PRARIE HAVEN MEMORIAL	-	150	75	-50%	212	53
80	COMMUNITY PARK TRUST	-	100	20	-80%	57	14
82	EVIDENCE TRUST FUND	7,500	1,000	1,000	0%	2,356	(1,316)
83	HOBBS BEAUTIFUL	-	1,000	-	-100%	900	214
86	CITY AGENCY TRUST	1,500	1,500	1,200	-20%	845	871
TOTAL TRUST & AGENCY REVENUE		4,455,807	5,615,164	6,319,295	13%	6,144,906	5,241,775
Grand Total All Funds		93,771,977	96,279,285	116,246,897	21%	120,575,068	105,273,200

*FY 19 actual includes 9.5 months of activity



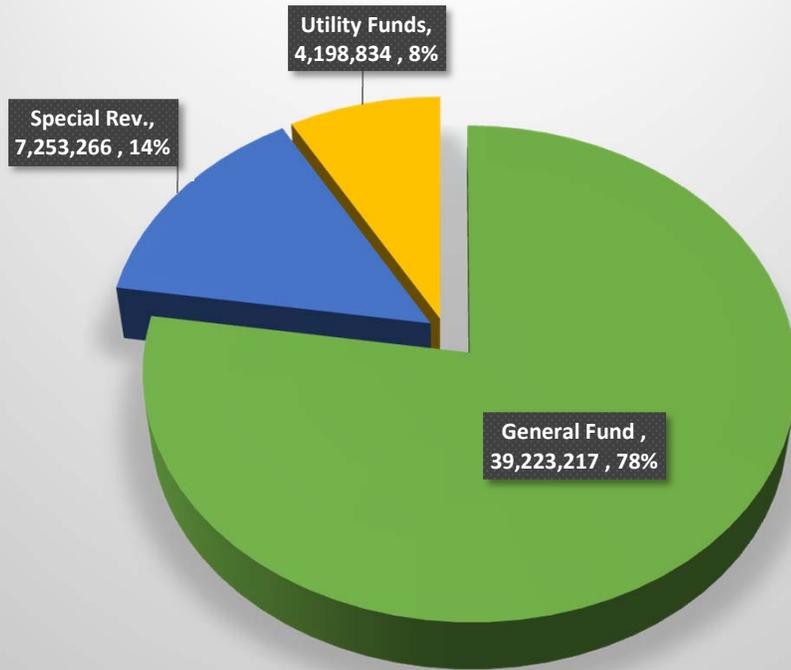
**City of Hobbs Preliminary Budget
FY 20 Payroll/Benefits Summary (All Funds)**

Department	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY19 to 20	FY18	FY19*
GENERAL FUND PAYROLL & BENEFITS						
010100 CITY COMMISSION	91,200	132,901	164,158	24%	96,661	115,471
010110 CITY MANAGER'S OFFICE	632,561	464,261	578,329	25%	578,746	228,632
010125 PLANNING	194,400	201,345	206,148	2%	226,901	191,888
010130 CLERK'S OFFICE	400,722	437,540	462,225	6%	412,932	328,350
010131 ELECTIONS	-	-	8,978	0%	6,338	-
010140 FINANCE/PURCHASING	832,264	762,488	863,402	13%	721,180	625,482
010145 INFORMATION TECHNOLOG	656,429	682,628	715,875	5%	640,578	515,476
010150 LEGAL	412,067	473,165	467,541	-1%	397,577	353,482
010160 MUNICIPAL COURT	361,891	477,255	370,852	-22%	436,704	357,197
010161 MUNICIPAL COURT JUDGE	76,830	-	92,893	0%	-	-
010170 HUMAN RESOURCES	468,773	465,429	512,824	10%	483,833	395,746
010190 MOTOR VEHICLE	538,793	565,405	551,762	-2%	518,882	441,441
010201 POLICE ADMINISTRATION	491,580	512,453	495,109	-3%	472,449	406,370
010202 POLICE PATROL	8,288,045	7,244,631	8,658,286	20%	6,900,169	4,921,593
010203 POLICE CRIMINAL INVESTIG	2,477,644	2,426,703	2,589,017	7%	1,979,378	1,619,035
010204 POLICE SUPPORT	938,783	2,079,770	1,592,248	-23%	1,106,294	1,017,927
010206 POLICE DETENTION	1,071,642	1,133,248	1,182,265	4%	987,479	791,240
010207 EAGEL IC	583,247	508,980	479,403	-6%	377,523	301,477
010220 FIRE/AMBULANCE	7,722,005	7,645,641	8,383,780	10%	6,823,470	5,902,501
010310 LIBRARY	893,669	908,659	936,312	3%	847,130	699,478
010320 PARKS	1,829,106	1,923,612	1,853,286	-4%	1,639,534	1,207,211
010321 SPORTS FIELDS	346,456	316,558	321,951	2%	293,493	261,700
010326 HARRY MCADAMS	327,584	326,202	228,653	-30%	314,828	181,797
010330 RECREATION	1,015,100	870,499	879,390	1%	650,523	499,860
010332 TEEN CENTER	429,377	433,364	235,803	-46%	424,834	193,860
010335 POOLS	592,871	592,492	513,334	-13%	450,831	219,669
010340 ENVIRONMENTAL SVCS	549,626	586,996	600,860	2%	579,218	470,863
010343 ANIMAL ADOPTION	369,749	382,857	443,677	16%	345,744	275,120
010410 ENGINEERING	735,532	797,883	745,485	-7%	628,169	370,243
010412 TRAFFIC	285,342	264,842	262,142	-1%	249,186	210,120
010413 WAREHOUSE	154,232	162,243	157,229	-3%	151,441	121,346
010415 MAPPING	250,839	304,403	273,307	-10%	226,063	106,598
010420 GENERAL SERV/GARAGE	734,169	737,343	717,336	-3%	724,168	487,490
010421 BUILDING MAINTENANCE	467,399	527,884	593,816	12%	461,083	384,095
010422 CODE ENFORCEMENT	338,938	449,707	444,451	-1%	331,846	303,585
010423 STREETS/HIGHWAYS	1,612,882	1,665,963	1,641,089	-1%	1,544,217	1,161,834
TOTAL GENERAL FUND	37,171,746	37,465,349	39,223,217	5%	33,029,402	25,668,181
SPECIAL REVENUE PAYROLL & BENEFITS						
144014 SAFER GRANT (1)	511,354	519,744	-	-100%	529,477	322,670
154015 2015 COPS GRANT (1)	403,230	487,491	-	-100%	455,654	299,311
154115 2016 COPS GRANT	400,711	490,457	471,310	-4%	331,708	283,845
164016 RECREATION (CORE)	603,683	2,559,449	3,525,578	38%	490,090	2,212,700
174017 OLDER AMERICANS	587,018	615,832	600,976	-2%	585,929	497,840
184315 GOLF MAINTENANCE	1,043,601	1,156,703	1,471,137	27%	995,365	882,658
184316 GOLF CLUB HOUSE	383,752	372,779	316,056	-15%	359,027	233,705
194019 CEMETERY FUND	199,097	228,930	212,509	-7%	223,824	171,917
274027 PUBLIC TRANSPORTATION	632,839	645,868	655,700	2%	574,833	480,826
TOTAL SPECIAL REVENUE	4,765,287	7,077,253	7,253,266	2%	4,545,907	5,385,471

**City of Hobbs Preliminary Budget
FY 20 Payroll/Benefits Summary (All Funds)**

Department	Preliminary Budget			% Change FY19 to 20	Actual Expenditures	
	FY18	FY19	FY20		FY18	FY19*
UTILITY PAYROLL & BENEFITS						
604600 ADMINISTRATIVE	245,907	251,725	255,616	2%	238,318	199,353
604610 WATER DISTRIBUTION	1,504,289	1,472,084	1,502,538	2%	1,338,326	1,153,897
604620 PRODUCTIONS	368,626	388,146	318,359	-18%	346,283	234,318
604630 WATER OFFICE	451,152	455,324	468,902	3%	448,777	356,058
604640 METERS & SERVICES	294,854	274,330	289,821	6%	234,420	212,525
604650 LABORATORY	203,305	209,480	210,038	0%	198,243	160,823
604685 SCADA/COMPUTER OPERAT	215,391	223,036	228,686	3%	205,037	179,898
634370 WATERWATER (WWTP)	979,485	939,725	924,875	-2%	861,041	616,256
TOTAL UTILITY	4,263,009	4,213,851	4,198,834	0%	3,870,443	3,113,128
GRANT TOTAL ALL FUNDS	46,200,042	48,756,452	50,675,317	7%	41,445,752	34,166,780

FY20 Payroll & Benefit Summary



Notes:

* FY 19 actual includes 9.5 months of activity

(1) SAFER Grant (144014) and 2015 COPS Grant (154015) were completed and closed out in FY19

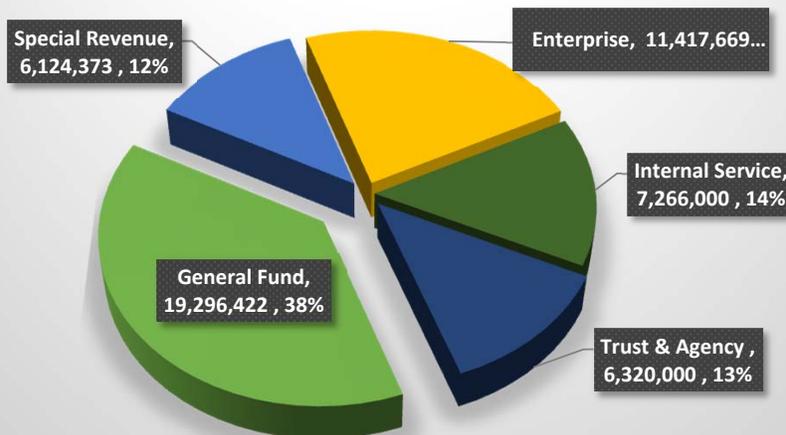
**City of Hobbs Preliminary Budget
FY 20 Operating Expenditure Summary (All Funds)**

Department	Preliminary Budget			% Change	Actual Expenditures		
	FY18	FY19	FY20	FY19 to 20	FY18	FY19*	
010100	CITY COMMISSION	2,153,686	2,107,949	2,899,155	38%	1,193,772	643,175
010110	CITY MANAGERS OFFICE	121,600	66,280	83,100	25%	38,627	32,178
010125	PLANNING	128,870	31,447	86,360	175%	8,855	7,333
010130	CLERK'S OFFICE	134,230	116,190	167,140	44%	133,872	98,609
010131	CLERK'S OFFICE ELECTIONS	23,560	-	32,500	0%	44,107	-
010140	FINANCE/PURCHASING	404,786	400,230	429,905	7%	388,744	328,143
010145	INFORMATION TECHNOLOGY	406,650	586,200	924,700	58%	371,753	449,834
010150	LEGAL	93,550	66,450	134,750	103%	30,779	14,217
010160	MUNICIPAL COURT	81,600	96,470	208,880	117%	84,319	76,065
010170	HUMAN RESOURCES	510,028	503,816	520,121	3%	258,865	190,174
010181	INSURANCE	2,183,402	2,425,599	2,178,599	-10%	2,132,918	2,017,604
010190	MOTOR VEHICLE	36,390	45,470	45,450	0%	34,532	26,131
010201	POLICE ADMINISTRATION	561,600	517,100	573,100	11%	356,168	247,334
010202	POLICE PATROL	364,532	277,532	337,953	22%	292,991	82,580
010203	POLICE CRIMINAL INVESTIGATION	94,100	100,000	105,000	5%	83,674	56,000
010204	POLICE SUPPORT	163,952	170,600	303,976	78%	122,642	86,187
010205	POLICE COMMUNICATIONS	1,730,627	1,858,473	1,858,473	0%	1,758,943	1,299,157
010206	POLICE DETENTION-JAIL	92,000	37,000	14,000	-62%	23,952	797
010207	POLICE SURVEILLANCE - EAGLE	254,000	550,500	495,500	-10%	157,187	354,270
010220	FIRE/AMBULANCE	889,300	891,800	1,113,550	25%	849,631	625,453
010221	STREET LGT	4,800	-	-	0%	4,823	4,079
010310	LIBRARY	248,780	256,600	259,006	1%	235,334	190,696
010320	PARKS	869,300	894,100	1,008,100	13%	883,708	612,453
010321	SPORTS FIELDS	201,926	271,350	269,400	-1%	236,092	165,106
010326	HARRY MCADAMS	133,560	163,560	173,560	6%	79,144	85,770
010330	RECREATION	597,815	401,225	449,100	12%	362,684	189,347
010332	TEEN RECREATION	110,800	116,180	150,825	30%	83,824	53,654
010335	POOLS	284,156	272,256	252,322	-7%	232,594	141,879
010340	ENVIRONMENTAL SERVICES	13,500	121,605	221,055	82%	25,871	32,345
010342	PUBLIC INFORMATION	53,138	33,780	75,308	123%	28,947	30,571
010343	ANIMAL ADOPTION	306,000	293,964	316,164	8%	313,008	206,230
010410	ENGINEERING	95,965	80,415	127,867	59%	45,941	32,926
010411	STREET LIGHTING	460,000	534,146	590,000	10%	528,145	428,728
010412	TRAFFIC	298,241	281,343	313,318	11%	230,814	204,480
010413	WAREHOUSE	38,850	37,000	39,000	5%	30,657	21,325
010415	MAPPING	113,021	71,284	71,573	0%	47,926	39,268
010420	GENERAL SVCS-GARAGE	1,282,850	1,159,350	1,435,550	24%	1,140,715	865,459
010421	BUILDING MAINTENANCE	452,750	429,760	552,600	29%	388,786	271,139
010422	CODE ENFORCEMENT	104,350	17,100	16,100	-6%	53,152	9,243
010423	STREETS/HIGHWAYS	324,500	288,500	363,361	26%	154,955	72,888
010425	CRIME LAB	-	4,800	-	-100%	4,393	3,274
024002	LAND ACQUISITION	100,000	100,000	100,000	0%	-	-
		16,522,766	16,677,425	19,296,422	16%	13,477,843	10,296,102
114011	LOCAL GOV'T CORRECTIONS FUND	165,000	225,000	118,500	-47%	73,477	32,708
124012	POLICE PROTECTION FUND	87,000	79,800	73,800	-8%	101,793	93,756
164016	RECREATION (CORE)	429,417	1,172,093	1,836,910	57%	199,774	937,331
174017	OLDER AMERICAN	295,818	315,438	424,206	34%	283,459	201,987
184315	GOLF MAINTENANCE	668,025	681,510	782,878	15%	615,325	299,903
184316	GOLF CLUBHOUSE	666,665	731,405	836,630	14%	653,838	386,481
194019	CEMETERY FUND	179,464	180,464	163,300	-10%	71,144	65,618
204020	HIAP AIRPORT FUND	34,000	110,716	57,500	-48%	49,200	28,776

**City of Hobbs Preliminary Budget
FY 20 Operating Expenditure Summary (All Funds)**

Department	Preliminary Budget			% Change FY19 to 20	Actual Expenditures	
	FY18	FY19	FY20		FY18	FY19*
234023 LODGERS' TAX	448,293	850,000	1,101,149	30%	439,230	484,025
274027 PUBLIC TRANSPORTATION FUND	189,050	193,800	190,500	-2%	153,566	110,134
284028 FIRE PROTECTION FUND	396,300	430,700	399,000	-7%	396,936	236,508
294029 EMER MEDICAL SERVICE	20,000	20,000	20,000	0%	20,000	10,692
494049 CITY COMMISSION IMPROVEMENT FD	-	-	120,000	0%	-	-
Total Special Revenue Operating Exp.	3,579,032	4,990,926	6,124,373	23%	3,057,743	2,887,918
104010 SOLID WASTE	6,158,000	6,500,000	6,500,000	0%	6,649,769	4,925,059
60xxxx JOINT UTILITY	2,046,145	1,975,234	2,641,044	34%	581,922	524,635
614061 JOINT UTILITY CONST.	50,000	50,000	50,000	0%	31,191	4,224
624062 WASTE WATER PLANT CONST.	200,000	100,000	100,000	0%	47,742	30,971
63xxxx JOINT UTILITY - WASTEWATER	1,285,870	1,323,425	1,416,625	7%	1,766,281	1,638,665
654065 JOINT UTILITY - WATER	-	-	60,000	0%	-	-
684068 METER DEPOSITS	400,000	425,000	350,000	-18%	372,853	282,527
694069 INTERNAL SUPPLY	450,000	300,000	300,000	0%	274,503	203,318
Total Enterprise Operating Exp.	10,590,015	10,673,659	11,417,669	7%	9,724,260	7,609,400
644064 MEDICAL INSURANCE	7,093,195	6,323,721	6,581,000	4%	4,498,484	4,446,485
674067 WORKERS COMP TRUST	577,420	685,064	685,000	0%	482,408	526,800
Total Internal Service Funds Operating Exp.	7,670,615	7,008,785	7,266,000	4%	4,980,891	4,973,284
704070 MOTOR VEHICLE	3,200,000	4,250,000	5,000,000	18%	4,809,972	4,440,454
724072 RETIREE HEALTH INSURANCE	1,123,307	1,237,414	1,235,000	0%	1,347,441	1,203,716
734073 CRIME LAB FUND	120,000	121,000	79,000	-35%	101,637	68,855
764076 RECREATION TRUST	1,000	-	-	0%	-	-
774077 LIBRARY TRUST	1,000	2,000	2,000	0%	635	492
784078 SENIOR CITIZEN TRUST	1,500	10,000	1,500	-85%	1,161	5,795
834083 HOBBS BEAUTIFUL	-	10,000	-	-100%	-	2,784
864086 CITY AGENCY TRUST	1,500	1,500	2,500	67%	1,759	1,392
Total Trust & Agency Fund Operating Exp.	4,448,307	5,631,914	6,320,000	12%	6,262,605	5,723,488
Grand Total All Funds	42,810,736	44,982,709	50,424,464	12%	37,503,342	31,490,191

FY20 Operating Expenditure Summary



*FY 19 actual includes 9.5 months of activity

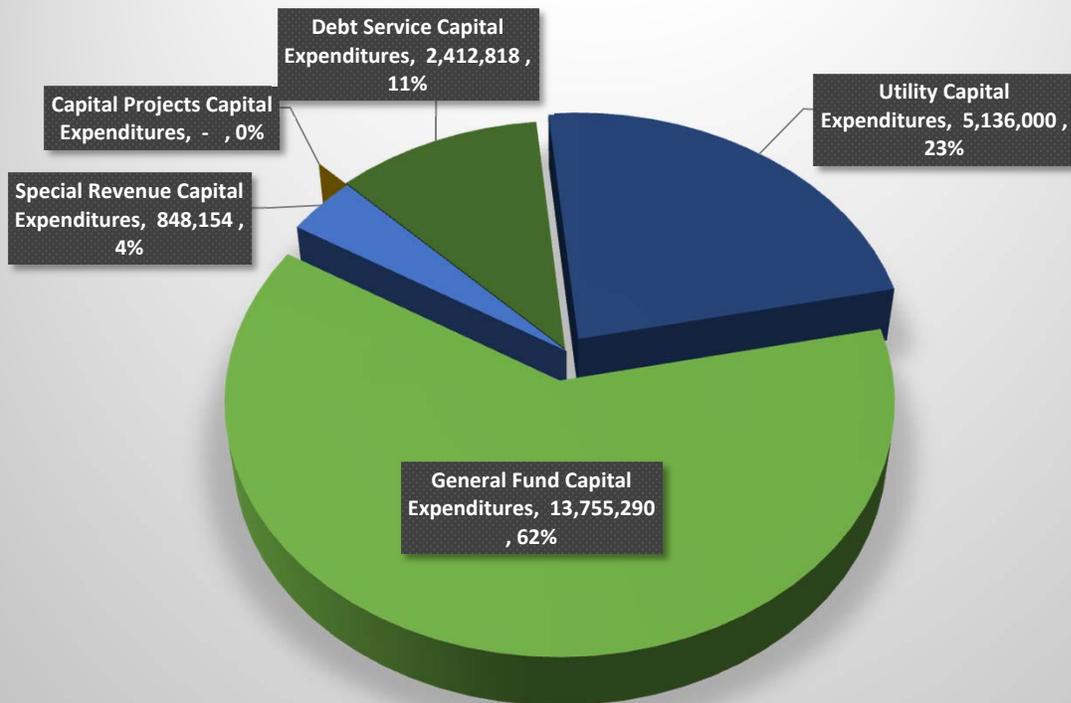
**City of Hobbs Preliminary Budget
FY20 Capital Expenditure Summary (All Funds)**

Department	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY19 to 20	FY18	FY19*
General Fund Capital Expenditures						
010100 CITY COMMISSION	-	-	3,600,000	0%	2,589,180	1,048,700
010125 PLANNING	-	-	-	0%	-	-
010130 CLERK'S OFFICE	16,800	-	-	0%	8,095	-
010140 FINANCE/PURCHASING	-	-	250,000	0%	-	-
010145 INFORMATION TECHNOLOGY	407,000	197,000	106,000	-46%	485,568	50,403
010160 MUNICIPAL COURT	65,000	55,000	1,500	-97%	61,745	25,248
010170 HUMAN RESOURCES	-	-	-	0%	-	-
010190 MOTOR VEHICLE	-	20,000	-	-100%	-	-
010201 POLICE ADMINISTRATION	120,000	220,000	-	-100%	-	6,306
010202 POLICE PATROL	1,288,000	925,500	620,000	-33%	1,247,899	853,545
010203 POLICE CRIMINAL INVESTIGATION	115,000	220,000	30,000	-86%	117,884	195,549
010204 POLICE SUPPORT	12,000	20,000	-	-100%	10,071	-
010205 POLICE COMMUNICATIONS	-	-	-	0%	-	-
010206 POLICE DETENTION-JAIL	-	-	-	0%	-	-
010207 POLICE SURVEILLANCE - EAGLE	30,000	120,000	60,000	-50%	90,992	97,184
010220 FIRE/AMBULANCE	380,000	178,900	240,800	35%	108,849	120,833
010310 LIBRARY	145,171	153,547	87,900	-43%	118,302	97,882
010320 PARKS	260,000	464,000	87,000	-81%	3,137,816	1,663,989
010321 SPORTS FIELDS	72,500	118,000	4,357,500	3593%	-	82,283
010326 HARRY MCADAMS	50,000	30,000	30,500	2%	9,988	65,332
010330 RECREATION	-	-	-	0%	13,475	-
010332 TEEN RECREATION	-	-	6,500	0%	-	-
010335 POOLS	41,000	42,700	550,000	1188%	123,014	31,039
010340 ENVIRONMENTAL SERVICES	-	-	30,000	0%	-	-
010343 ANIMAL ADOPTION CENTER	-	20,000	-	-100%	-	11,477
010410 ENGINEERING	10,000	-	35,000	0%	-	103,560
010412 TRAFFIC	90,000	255,200	36,000	-86%	68,603	77,140
010413 WAREHOUSE	-	36,000	6,000	-83%	-	-
010415 MAPPING	-	34,000	47,590	40%	133,501	71,077
010420 GENERAL SVCS-GARAGE	15,000	-	265,000	0%	10,750	-
010421 BUILDING MAINTENANCE	190,000	-	825,000	0%	21,863	259,456
010422 CODE ENFORCEMENT	29,650	-	-	0%	61,004	-
010423 STREETS/HIGHWAYS	600,000	1,000,000	2,483,000	148%	1,038,423	352,386
Total General Fund	3,937,121	4,109,847	13,755,290	235%	9,457,024	5,213,390
Special Revenue Capital Expenditures						
114011 LOCAL GOV'T CORRECTIONS FUND	-	530,540	-	-100%	-	-
124012 POLICE PROTECTION FUND	-	-	-	0%	-	-
164016 RECREATION (CORE)	-	-	15,000	0%	28,997,025	3,858,246
174017 OLDER AMERICANS FUND	6,600	14,400	39,000	171%	51,291	870
184315 GOLF MTC	233,542	95,000	270,000	184%	6,358	28,625
184316 GOLF CLUBHOUSE	20,000	45,000	149,904	233%	15,808	18,183
194019 CEMETERY FUND	120,000	210,000	82,000	-61%	78,058	6,457
204020 HIAP AIRPORT FUND	-	-	140,000	0%	-	-
274027 PUBLIC TRANSPORTATION FUND	130,000	165,000	140,000	-15%	307,818	117,389
284028 FIRE PROTECTION FUND	333,500	57,100	12,250	-79%	505,777	-
Total Special Revenue	843,642	1,117,040	848,154	-24%	29,962,134	4,029,771

**City of Hobbs Preliminary Budget
FY20 Capital Expenditure Summary (All Funds)**

Department	Preliminary Budget			% Change FY19 to 20	Actual Expenditures	
	FY18	FY19	FY20		FY18	FY19*
Capital Projects Capital Expenditures						
374037 COMMUNITY DEV. CONST. FUND	-	-	-	0%	514,301	386,968
464046 BEAUTIFICATION IMPROVEMENT FUN	-	-	-	0%	170,206	-
484048 STREET IMPROVEMENT	933,000	1,260,000	-	-100%	532,889	99,031
494049 CITY COMMISSION IMPROVEMENT FD	-	-	-	0%	-	-
Total Special Revenue	933,000	1,260,000	-	-100%	1,217,396	486,000
Debt Service Capital Expenditures						
514051 UTILITY BOND FUND	307,005	307,005	307,609	0%	306,814	306,840
534053 2005 WASTEWATER BOND ISSUE FD	2,090,817	2,105,209	2,105,208	0%	2,093,122	1,921,489
Total Debt Service	2,397,822	2,412,214	2,412,818	0%	2,399,936	2,228,329
Utility Capital Expenditures						
444044 JOINT UTILITY EXTENSIONS CAPIT	-	250,000	2,100,000	740%	1,366,038	145,457
60xxxx JOINT UTILITY	-	157,000	142,000	-10%	70,040	-
614061 JOINT UTILITY CONST.	2,175,000	1,600,000	1,525,000	-5%	1,921,576	2,425,436
624062 WASTE WATER PLANT CONST.	11,395,000	200,000	1,042,000	421%	3,426,913	4,397,294
63xxxx JOINT UTILITY - WASTEWATER	226,500	69,000	327,000	374%	119,548	256,353
Total Enterprise	13,796,500	2,276,000	5,136,000	126%	6,904,114	7,224,540
Grand Total All Funds	21,908,085	11,175,101	22,152,262	98%	49,940,604	19,182,028

FY20 Capital Expenditure Summary



*FY 19 actual includes 9.5 months of activity

City of Hobbs
Estimated General Fund Cash Balance and Carryovers for 6/30/2019
As of 03/31/19

General Fund Cash Balance as of 03/31/19	70,937,714.46
Estimated Revenues for April - June 2019	16,500,000.00
Estimated Transfers from GF for April - June 2018	(1,220,000.00)
Estimated Personnel Expenditures for April - June 2018	(9,766,403.30)
Estimated Operating Expenditures for April - June 2018	(10,374,339.09)
Projected ending cash before capital expenditures	66,076,972.07

Projected Capital Expenditures for April - June 2019 (exceeding \$5,000):

010100 44901 00170 HOUSING INCENTIVE (SF HOUSING)	(1,061,200.00)
010321 44901 00186 BASEBALL COMPLEX	(487,726.93)
010423 44901 00148 PAVING REHABILITATION	(464,525.39)
010220 43003 VEHICLE REPLACEMENT	(197,571.00)
010207 44901 00113 EAGLE IC	(154,460.32)
010415 44901 00158 AERIALS DTM AND CONTOURS	(111,983.98)
010410 44901 00160 DRAINAGE MASTER PLAN	(109,586.98)
010100 44901 00162 MKT RATE INCENTIVE(MF HOUSING)	(105,000.00)
010320 44901 00247 SECURITY EQUIPMENT PROJECT	(92,494.31)
010202 43006 EQUIPMENT OVER 5000	(71,400.01)
010412 44901 00159 TRAFFIC SIGNAL COMM UPGRADE	(40,234.00)
010421 44901 00242 BUILDING ROOF UPGRADES	(36,452.50)
010413 43003 VEHICLE REPLACEMENT	(33,752.15)
010320 44901 00099 PARK PLAYGROUNDS	(20,745.40)
010415 43006 EQUIPMENT OVER 5000	(19,067.36)
010343 43013 BUILDING IMPROVEMENTS	(17,063.30)
010421 43013 BUILDING IMPROVEMENTS	(16,357.80)
010412 44901 00260 CITYWIDE NETWORK	(16,212.13)
010320 44901 00213 CITY PARK PROJECT	(15,277.84)
010202 43003 VEHICLE REPLACEMENT	(12,918.53)
010207 43006 EQUIP OVER 5000.00	(12,022.60)
010310 46323 BOOKS AND BOOK REPAIR	(10,502.42)
010207 44901 00257 HPD INTERNET NETWORK	(10,000.00)
010335 43006 EQUIPMENT OVER 5000	(7,400.00)
010412 44901 00151 STREET SIGNAGE IMPROVEMENT	(7,142.92)
Projected Capital Expenditures Based on Encumbrances	(3,131,097.87)
Projected Cash Balance at 06/30/17	62,945,874.20

Projected Carryovers to FY19 Budget:

010320 44901 00184 TAYLOR RANCH PARK	(6,873,406.00)
010412 44901 00260 CITYWIDE NETWORK	(2,477,910.76)
010100 44901 00169 AFFORDABLE HOUSING	(1,570,000.00)
010423 44901 00148 PAVING REHABILITATION	(870,291.27)
010410 44901 00224 CENTRAL/GRIMES/JHB INTER. IMP	(775,000.00)
010421 44901 00242 BUILDING ROOF UPGRADES	(690,185.00)
010421 44901 00279 SECURITY UPGRADES - CITYWIDE	(584,490.00)
010410 44901 00160 DRAINAGE MASTER PLAN	(486,853.02)
010207 44901 00257 HPD INTERNET NETWORK	(440,000.00)
010220 43013 BUILDING IMPROVEMENTS	(386,848.18)
010412 44901 00280 TRAFFIC STUDY	(350,000.00)
010202 43006 EQUIPMENT OVER 5000	(327,855.04)
010202 43003 VEHICLE REPLACEMENT	(277,738.10)
010201 44901 00209 EVIDENTIARY VEH STORAGE/PROCES	(250,000.00)
010320 44901 00099 PARK PLAYGROUNDS	(229,089.01)
010412 44901 00159 TRAFFIC SIGNAL COMM UPGRADE	(204,405.42)
010100 44901 00054 PUBLIC ARTS INITIATIVE	(188,472.00)
010421 44901 00245 GENERATORS	(160,000.00)
010412 43003 VEHICLE REPLACEMENT	(125,200.00)

City of Hobbs
Estimated General Fund Cash Balance and Carryovers for 6/30/2019
As of 03/31/19

Projected Carryovers to FY19 Budget (continued):

010145	43001		COMPUTER/COMP EQUIPMENT OVER 5	(124,951.95)
010320	44901	00247	SECURITY EQUIPMENT PROJECT	(109,138.53)
010320	43006		EQUIPMENT OVER 5000	(84,450.01)
010321	43801		BLEACHER COVERS-COMPLEX 1 & 2	(81,000.00)
010421	44901	00023	PARK RENOVATIONS	(70,665.00)
010423	43003		VEHICLE REPLACEMENT	(66,910.00)
010412	44901	00151	STREET SIGNAGE IMPROVEMENT	(64,551.02)
010421	43013		BUILDING IMPROVEMENTS	(63,530.24)
010320	43011		LAND IMPROVEMENTS	(63,514.00)
010100	44901	00162	MKT RATE INCENTIVE(MF HOUSING)	(57,000.00)
010145	43006		EQUIPMENT OVER 5000	(54,736.00)
010320	44901	00213	CITY PARK PROJECT	(51,040.96)
010100	44901	00281	MEMORIAL FOR VETERANS	(50,000.00)
010421	44901	00233	MAIN ST HOBBS PARKING LOT	(48,943.39)
010201	43006		EQUIPMENT OVER 5000	(43,694.15)
010207	44901	00113	EAGLE IC	(43,098.68)
010145	44901	00003	CITY WIDE PHONE SYSTEM	(42,349.11)
010100	44901	00055	DRAINAGE CHANNEL/CLEANUP	(40,696.00)
010100	44901	00170	HOUSING INCENTIVE (SF HOUSING)	(39,920.00)
010415	44901	00158	AERIALS DTM AND CONTOURS	(33,438.20)
010310	46325		BOND ISSUE C FUNDS	(32,885.78)
010202	43001		COMPUTER/COMP EQUIPMENT OVER 5	(31,402.81)
010207	43006		EQUIP OVER 5000.00	(22,937.40)
010421	44901	00103	LIGHTING RENOVATION	(22,043.61)
010190	43006		EQUIPMENT OVER 5000	(20,000.00)
010160	44901	00146	COURT SOFTWARE	(19,751.60)
010201	44901	00150	OUTDOOR FIRING RANGE	(19,219.65)
010415	43006		EQUIPMENT OVER 5000	(14,932.64)
010220	43003		VEHICLE REPLACEMENT	(10,674.90)
010220	43006		EQUIPMENT OVER 5000	(10,548.80)
010160	43006		EQUIPMENT OVER 5000	(10,000.00)
010343	43013	00201	PET SMART GRANT EXPENSE	(10,000.00)
010410	44901	00079	MAJOR THOUROUGHFARE PLAN IMP	(10,000.00)
010421	43006		EQUIPMENT OVER 5000	(10,000.00)
010421	44901	00211	DIGITAL CONTROLS	(9,897.00)
010203	43001		COMPUTER/COMP EQUIPMENT OVER 5	(9,710.00)
010130	43001		COMPUTER/COMP EQUIPMENT OVER 5	(8,705.00)
010203	43006		EQUIPMENT OVER 5000	(8,513.00)
010160	43001		COMPUTER/COMP EQUIPMENT OVER 5	(8,500.00)
010130	43006		EQUIPMENT OVER 5000	(8,000.00)
010145	43013		BUILDING IMPROVEMENTS	(7,849.00)
010423	43006		EQUIPMENT OVER 5000	(7,100.00)
010145	43801		COPIERS	(5,663.00)
010321	43006		EQUIPMENT OVER 5000	(5,316.90)
010320	43013		BUILDING IMPROVEMENTS	(5,000.00)
Total Projected Carryover				(18,830,022.13)
Allocable Funds at 06/30/18				44,115,852.07
Bar #4 Cash Balance				29,269,228.29
Estimated Unencumbered Cash Carryover				14,846,623.78

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Estimated Enterprise Fund Cash Balance and Carryovers for 6/30/19
(Funds 60, 61, 62, 63, 65 & 66) as of 03/31/19

Cash Balance as of 03/31/18	14,661,011.52
Estimate Gross Receipts Tax & Governmental Gross Receipts for Apr - June 2019	375,000.00
Estimated Revenue for Apr - June 2018	4,051,604.17
Estimated Loan Proceeds (Digester) for Apr - June 2019	3,000,000.00
Estimated Salary Expenditures for April - June 2019	(889,355.09)
Estimated Operating Expenditures for April - June 2019	(727,758.23)
Estimated Transfer for Loans at June 2019	(458,412.49)
Estimated Transfer from City Commission Improvements Fund 49	1,861,265.22
Total Additions	7,212,343.59
Estimated Capital Expenditured for April - June 2018	
614061 44901 00249 WATER SCADA PROJECT	(6,069,349.99)
624062 44901 00235 NE EFFLUENT DESIGN	(1,437,063.90)
624062 44901 00205 DIGESTER PROJECT	(240,720.61)
614061 44901 00216 MILLEN WATER LINE EXTENSION	(188,167.96)
614061 44901 00094 WATERLINE REPLACEMENT	(115,228.55)
624062 44901 00037 WWTP PLANT TREATMENT/ EXPANSIO	(80,186.00)
624062 44901 00238 TERTIARY TREATMENT PROJ	(50,698.75)
614061 44901 00107 WATER DEVELOPMENT/40 YR PLAN	(42,124.81)
634380 43015 UTILITY EQUIPMENT	(36,022.50)
634370 43003 VEHICLE REPLACEMENT	(27,854.50)
614061 44901 00203 WATER PRODUCTION PRV STATION	(14,060.34)
634370 43015 UTILITY EQUIPMENT	(9,640.44)
624062 44901 00096 REFURBISH LIFT STATION	(6,075.49)
Total Projected Expenditure	(8,317,193.84)
Projected Cash Balance at 6/30/2018	13,556,161.27
Projected Carryovers to FY19 Budget:	
624062 44901 00097 SEWER LINE REPLACEMENT	(6,498,296.68)
624062 44901 00239 EFFLUENT REUSE USR	(1,600,000.00)
614061 44901 00094 WATERLINE REPLACEMENT	(773,184.79)
624062 44901 00192 EFFLUENT WATER PROJECT 2014	(390,888.00)
614061 44901 00203 WATER PRODUCTION PRV STATION	(321,823.40)
624062 44901 00235 NE EFFLUENT DESIGN	(223,043.33)
624062 44901 00037 WWTP PLANT TREATMENT/ EXPANSIO	(217,686.45)
624062 44901 00259 GROUNDWATER REMEDIATION	(200,000.00)
624062 44901 00205 DIGESTER PROJECT	(136,769.71)
624062 43013 BUILDING IMPROVEMENTS	(100,000.00)
624062 44901 00238 TERTIARY TREATMENT PROJ	(95,453.23)
614061 44901 00107 WATER DEVELOPMENT/40 YR PLAN	(80,930.51)
624062 44901 00248 MANHOLE REHAB PROJECT	(73,682.00)
614061 44901 00249 WATER SCADA PROJECT	(59,164.08)
624062 44901 00204 NADINE EFFLUENT LINE UPGRADES	(53,376.00)
634375 43015 UTILITY EQUIPMENT	(44,000.00)
614061 44901 00216 MILLEN WATER LINE EXTENSION	(43,492.41)
604610 43003 VEHICLE REPLACEMENT	(39,814.00)
624062 44901 00128 UTILITIES ENTRANCE FENCING PRO	(38,636.22)
624062 44901 00096 REFURBISH LIFT STATION	(31,556.94)
634370 43015 UTILITY EQUIPMENT	(30,567.70)
614061 43005 SECURITY EQUIPMENT	(25,000.00)
634380 43015 UTILITY EQUIPMENT	(23,484.67)
614061 43006 EQUIP OVER 5000.00	(14,452.00)
634370 43003 VEHICLE REPLACEMENT	(9,299.00)
604640 43003 VEHICLE REPLACEMENT	(7,145.50)
Total Projected Carryover	(11,131,746.62)
Allocable Funds at 06/30/18	2,424,414.65
BAR #4 Enterprise Cash Balance	1,874,129.58
Estimated Unencumbered Cash Carryover	550,285.06

Schedule of Capital Assets (43xxx Tangible)

Dept	ORG	OBJ	PROJ	Qty	Unit Cost	Amount	DESCRIPTION	JUSTIFICATION
							7 replacement vehicles (1476-crashed totaled); (1360- mileage 100250);(1325- mileage 102556); (1322-milage 99927); (1361- mileage 99635); (1369-milage 96458); (1358- mileage 91950)	The above units have or will exceed 100,000. One is crashed/totalled and not able to be repaired.
PD PATROL	010202	43003		7.00	70,000.00	490,000.00		
POOLS	010335	43006	00168	1.00	400,000.00	400,000.00	HEIZER/HUMBLE ENHANCEMENTS	REPLACE GUTTERS AT HZ. TILE FALLING OFF
								the golf course equipment fleet is 8+ years old and starting to require more frequent repair due to age of the equipment. this year we are asking to replace and add, (1)tractor pulled mower, (2) turbine blowers, (2)fertilizer spreaders,(3) greens rollers,(2) top dressing equipment, (1) fairway mower, (1) trim and surround mower and (13) utility vehicles. Also with the addition of employees on the golf course and trail has brought about a additional need for more equipment. Both the new and additional equipment will allow employees to be more efficient with there time and allow for greater productivity. we would like to do this using the RFP process.
GOLFMTC	184315	43006		1.00	250,000.00	250,000.00	PURCHASE OF ONE 14-PASSENGER REPLACEMENT BUS	
GARAGE	010420	43006		1.00	210,000.00	210,000.00	CARPORTS FOR SERVICE LINE & AUCTION VEHICLES	
STREET/HWY	010423	43006		1.00	190,000.00	190,000.00	NEW 10' BLADE FOR SMALLER ALLEYS	
PUBLIC TRA	274027	43003		1.00	140,000.00	140,000.00	PURCHASE OF ONE 14-PASSENGER REPLACEMENT BUS	
								Currently we have 21 carts no longer covered under warranty, and the remaining 44 carts will lapse in January 2019. The big expense to expect is in the batteries as they have a 4 year warranty and will start failing after that time period. Replacement cost is \$1000 per cart. An aging cart fleet will create a direct lose in revenue due to a higher percentage of carts needing repairs, in addition to the normal wear and tear as well as damage by customers. I propose purchasing or leasing a new gas cart fleet to reduce current costs (labor), increase resale value, less wear and tear on the course plus GPS to improve Pace of Play, reduce damage to carts and to the course as well as reduce labor
GOLFCH	184316	43006		1.00	114,804.00	114,804.00	New Cart Fleet 70 Gas Carts 1 utility carts w/bvg cart insert 1 range picker 1 beverage cart 5 Year service Fee GPS units \$469,130 to purchase or \$9537 per month for 5 yr lease	
FIRE/AMB	010220	43006		1.00	80,000.00	80,000.00	SCBA'S	
FIRE/AMB	010220	43006		1.00	77,000.00	77,000.00	2 - LIFEPAK 15	
PD PATROL	010202	43003		2.00	35,000.00	70,000.00	2 replacement motorcycles (1542,1544) 5 year cycle	2014's due for replacement (1542-25,140; 1544-27,0
PD PATROL	010202	43006		1.00	60,000.00	60,000.00	mobile command post with roll over 2019	
PD Eagle	010207	43006		1.00	60,000.00	60,000.00	replacement servers/technology	
INDUS WW	634380	43015		3.00	20,000.00	60,000.00	UTILITY EQUIPMENT	REPLACE ALL THREE PHASE 2 EFFLUENT PUMP VFD'S. CURRENT VFD'S HAVE HAD SEVERAL FANS REPLACED IN THEM AND ARE 10 YEARS OLD,
SPORTS FLD	010321	43006		1.00	58,000.00	58,000.00	REPLACE UNIT #0597	REPLACE KUBOTA #0597
CEMETERY	194019	43006		1.00	58,000.00	58,000.00	KUBOTA TRACTOR	REPLACEMTNE FOR UNIT # 0962
IT	010145	43001		10.00	5,000.00	50,000.00	SWITCHES	UPGRADE ANTIQUATED SWITCHES TO IMPROVE NETWORK SEC
INDUS WW	634380	43015		1.00	50,000.00	50,000.00	UTILITY EQUIPMENT	REPLACE PHS 2 PUMP NUMBER 107 INCLUDING ELECTRIC ELECTRIC MOTOR DUE TO SEVERE VIBRATION. WILL TRY TO OVERHAUL PUMP AND USE A SPARE.
WASTEWTR	634370	43015		2.00	22,000.00	44,000.00	UTILITY EQUIPMENT	REPLACE TWO (2) SUBMERSIBLE RAS PUMPS. BOTH PUMPS HAVE TWO OVERHAULS ON THEM,ARE 10 YEARS OLD, AND THE ELECTRIC MOTORS ARE OBSOLETE,
STREET/HWY	010423	43003		1.00	43,000.00	43,000.00	REPLACEMENT OF UNIT #1316	115,064 MILES; 2010 MODEL YEAR
FIRE/AMB	010220	43003		1.00	41,900.00	41,900.00	REPLACE 2008 FORD EXPEDITION W/74,291 MILES	
FIRE/AMB	010220	43003		1.00	41,900.00	41,900.00	REPLACE 2008 F250 PICK UP W/67,106 MILES	
WATER DIST	604610	43003		1.00	40,000.00	40,000.00	VEHICLE REPLACEMENT (current mileage: 98,378)	REPLACING UNIT# 1420

Schedule of Capital Assets (43xxx Tangible)

Dept	ORG	OBJ	PROJ	Qty	Unit Cost	Amount	DESCRIPTION	JUSTIFICATION
WASTEWTR	634370	43015		1.00	40,000.00	40,000.00	UTILITY EQUIPMENT	EQUIPMENT RENTAL FOR MLE BASIN #1 CLEANING TO INCLUDE 4 FILTER BOXES, REPLACEMENT FILTER SCREENS (@ 50), PIPING TO CONVEY SLURRY, RENTAL PUMPS, AND OTHER TASK RELATED ANCILLARY EQUIPMENT.
INDUS WW	634380	43801		1.00	40,000.00	40,000.00	VFD/REBUILD PUMPS	OVERHAUL EFFLUENT PUMP 102 INCL. MOTOR
TRAFFIC	010412	43006		3.00	12,000.00	36,000.00	3 TRAFFIC SIGNAL CABINETS FOR BROADWAY STREET	
ENGINEERIN	010410	43003		1.00	35,000.00	35,000.00	2 ENGINEERING TRUCKS TO BE REPLACED 2006 JACOBS #914 - 42,000 miles 2005 VEHICLE #854 - 30,000 transmission going out. (keep 2005 in budget - remove 2006) Both Units are over 10 yrs old and less than 100,000	Part of fleet management is to replace units over 10yr/100,000. Most of the Engineering Dept. units are not take home and only driven from City Hall to projects and do no accumulate excessive miles
LABORATORY	604650	43015		1.00	35,000.00	35,000.00	UTILITY EQUIPMENT	REPLACEMENT DI SYSTEM DUE TO AGE AND MAINTNENANCE COSTS.
MAPPING	010415	43006		1.00	33,095.00	33,095.00	R10 WITH TSC 7, GPS UNIT	
ENVIR	010340	43003		1.00	30,000.00	30,000.00	VEHICLE REPLACEMENT - unit 0862	2005 DODGE PICKUP- OVER 120,000 MILES
GARAGE	010420	43006		1.00	30,000.00	30,000.00	FORKLIFT	
INDUS WW	634380	43801		1.00	30,000.00	30,000.00	VFD/REBUILD PUMPS	OVERHAUL EFFLUENT PUMP 106 INCL. MOTOR
IT	010145	43006		5.00	5,000.00	25,000.00	UPDATE EQUIPMENT	REPLACE DATED/FAILING EQUIPMENT
PARKS	010320	43011		1.00	25,000.00	25,000.00	TOP DRESSING FOR TRAILS AND PLAYGROUNDS	GREENHOUSE UPDATES
GARAGE	010420	43013		1.00	25,000.00	25,000.00	IMPROVED GARAGE LIGHTING	
OLDER AMER	174017	43013		1.00	25,000.00	25,000.00	FOR STAFF TO SUBMIT.	THE RESTROOMS AT THE SENIOR CENTER MEAL SITE ARE THE ONLY RESTROOMS AT THE SENIOR CENTER THAT HAVE NOT BEEN RENOVATED. QUOTE RECEIVED DOES NOT INCLUDE COSTS FOR PULLING EXISTING TOILETS OR REMOVING CURRENT STALLS. GENERAL SERVICES STAFF IS WORKING ON THIS. ADDITIONAL FUNDS HAVE BEEN BUDGETED TO COVER THESE COSTS ABOVE AND BEYOND THE QUOTE RECEIVED.
CEMETERY	194019	43006		1.00	24,000.00	24,000.00	REPLACEMENT DIESEL MOWER	REPLACEMENT FOR UNIT # 1561
IT	010145	43801		4.00	6,000.00	24,000.00	COPIERS	TEEN CTR/JAIL/WWTP/SR CTR
PD CID	010203	43006		1.00	20,000.00	20,000.00	replacement light source	
GOLFMTC	184315	43006		1.00	20,000.00	20,000.00	Replacement Trencher	The current trencher is 15+ years old and is need constant repair. The golf course and trail use this equipment for special projects including the installation of drainage and irrigation.
WASTEWTR	634370	43015		1.00	20,000.00	20,000.00	UTILITY EQUIPMENT	REPLACEMENT KAWASAKI UTV WITH CAB TO REPLACE GATOR THAT IS APPROXIMATELY 14 YEARS OLD AND MECHANICALLY IS NOT WORTH REPAIRING.
METERS/SER	604640	43003		1.00	19,000.00	19,000.00	Vehicle Replacement	2008, F-150, Mileage 108,133 - High Maintenance
METERS/SER	604640	43003		1.00	19,000.00	19,000.00	Vehicle Replacement	2008, F-150, Mileage 61,748 - Needs transmission
METERS/SER	604640	43003		1.00	19,000.00	19,000.00	Vehicle Replacement	2008, F-150, Mileage 105,783 - High Maintenance
GOLFCH	184316	43006		1.00	18,000.00	18,000.00	replacement beverage cart	current cart 4 years old
WASTEWTR	634370	43015		1.00	18,000.00	18,000.00	UTILITY EQUIPMENT	PREP AND INSTALL CRANE ON UNIT 922. THIS WILL HELP INCREASE THE PRODUCTIVITY OF THIS TRUCK BY ALLOWING THE OPERATOR TO PERFORM TASKS THAT REQUIRE A CRANE.
GOLFCH	184316	43006		1.00	17,100.00	17,100.00	replacement range picker	current unit 4 years old
HWC	164016	43006		1.00	15,000.00	15,000.00	RENTALS IN THE BANQUET ROOMS.	THIS REQUEST WILL FUND A NEW AND LARGER CAPACITY ICE MACHINE FOR THE CORE CATERING KITCHEN THE CURRENT UNIT IS UNDERSIZED ESPECIALLY WHEN THERE ARE SIMULTANEOUS RENTALS OCCURING IN THE BANQUET ROOMS AND ESPECIALLY WHEN THERE ARE BACK-TO-BACK SIMULTANEOUS
MAPPING	010415	43006		1.00	14,495.00	14,495.00	GEO 7X CM EDITION	THE CURRENT ICE MACHINE'S CAPACITY IS MUCH TOO SMALL FOR THE CORE FACILITY RENTAL'S NEEDS WHICH HAVE GREATLY EXCEEDED EXPECTATIONS.

Schedule of Capital Assets (43xxx Tangible)

Dept	ORG	OBJ	PROJ	Qty	Unit Cost	Amount	DESCRIPTION	JUSTIFICATION
SPORTS FLD	010321	43006		1.00	13,500.00	13,500.00	2 UTILITY MAINTENANCE VEHICLES	REPLACEMENTS FOR UNITS 0695 \$ 1335
FIRE PROT	284028	43006		1.00	12,250.00	12,250.00	(1) BUNKER DRYERS	
							DEL NORTE DOG PARK UPGRADES (reduced from	
PARKS	010320	43006		1.00	12,000.00	12,000.00	3 to 1)	ADDITION OF SHADE AND TABLES
PD CID	010203	43001		1.00	10,000.00	10,000.00	afix machine replacement	
MCADAMS	010326	43006		1.00	10,000.00	10,000.00	GREEN MEADOW TRAIL MAINTENANCE	TOP DRESS MATERIAL FOR CHAT TRAIL
LABORATORY	604650	43015		1.00	10,000.00	10,000.00	UTILITY EQUIPMENT	REPLACEMENT MICROSCOPE WITH CAMERA
								EXPL PROOF HTR FOR HDWKS BLDG TO REPLACE
WASTEWTR	634370	43015		1.00	10,000.00	10,000.00	UTILITY EQUIPMENT	UNIT THAT IS DAMAGED BEYOND REPAIR.
								REPLACE OVERHEAD CHAIN HOIST. CURRENT
WASTEWTR	634370	43015		1.00	10,000.00	10,000.00	UTILITY EQUIPMENT	HOIST IS DAMAGED AND WILL COST MORE TO
								REPAIR THAN TO REPLACE.
MCADAMS	010326	43801		1.00	10,000.00	10,000.00	FISH FOR MCADAMS & GREEN MEADOW LAKE	PART OF OUR FISH MANAGEMENT PROGRAM
SPORTS FLD	010321	43006		1.00	8,000.00	8,000.00	TURF GROOMER	ADDITIONAL UNIT TO FLEET
							THIS REQUEST WILL FUND THE INSTALLATION OF	
							NEW FLOORING IN THE MEAL SITE KITCHEN TO	
							MATCH THE FLOORING THAT WAS INSTALLED IN	
							THE MEAL SITE DINING AREA DURING FY19.	
							NEW FLOORING WILL ALSO BE INSTALLED IN	
							TWO (2) STORAGE AREAS, STAFF BREAK ROOM,	THE NEW FLOORING WILL MATCH THE
							DISHWASHING ROOM, AND THE SERVING	FLOORING THAT WAS INSTALLED IN THE MEAL
OLDER AMER	174017	43013		1.00	8,000.00	8,000.00	ROOM.	SITE DINING AREA IN FY19.
IT	010145	43006		1.00	7,000.00	7,000.00	FUSION SPLICER	FIBER FUSION SPLICER
								BBQ ARE RUSTED OUT AND PICNIC TABLES HAVE
MCADAMS	010326	43006		1.00	7,000.00	7,000.00	REPLACEMENT BBQ GRILLS AND PICNIC TABLES	ARE DAMA
							TO ADD ADDITIONAL TREADMILL TO	CURRENT TREADMILL IS USED FREQUENTLY AND
TEEN CTR	010332	43006		1.00	6,500.00	6,500.00	ACCOMMODATE MORE PARTICIPANTS.	AN ADDITIONAL TREADMILL WOULD ALLOW
WAREHOUSE	010413	43013		1.00	6,000.00	6,000.00		MORE PARTICIPATION.
								REPLACE OLD RACKS
							THE REQUEST WILL FUND THE REMOVAL OF THE	
							EXISTING FLOORING AND INSTALLATION OF	
							NEW VINYL PLANK FLOORING IN THE	
							FOLLOWING AREAS: SMALL KITCHEN, STORAGE	
							ROOM, AND THREE (3) OFFICES. QUOTE	
							INCLUDES COVE BASE BUT DOES NOT INCLUDE	THE EXISTING CARPET IN THESE AREAS IS WORN,
OLDER AMER	174017	43013		1.00	6,000.00	6,000.00	MOVING FURNITURE.	TORN, AND CREATES TRIPPING HAZARDS.
								REPLACE DOUBLE DOORS AND FRAME ON
								SOUTH SIDE OF PRIMARY ELECTRIC BUILDINGG.
								CURRENT DOORS ARE FAILING DUE TO
WASTEWTR	634370	43015		1.00	5,000.00	5,000.00	UTILITY EQUIPMENT	CORROSION AND AGE.
MCADAMS	010326	43006		1.00	3,500.00	3,500.00	MAIANTENANCE BARN IMPROVEMENTS	ADDITION OF OUTSIDE STORAGE
COURT	010160	43001		1.00	1,500.00	1,500.00	Addition to Filing System and Clerk's Desks	
						3,441,544.00		

Schedule of Capital Assets (44xxx Projects)

Dept	ORG	OBJ	PROJ	Qty	Unit Cost	Amount	DESCRIPTION	JUSTIFICATION
SPORTS FLD	010321	44901	00186	1.00	4,200,000.00	4,200,000.00	INSTALL TURF JEFFERSON BALLFIELDS	CONVERT 4 GRASS FIELDS TO ARTIFICIAL TURF
STREET/HWY	010423	44901	00148	1.00	1,750,000.00	1,750,000.00	HOT ASPHALT RECYCLING PROJECT	
COMMISSION	010100	44901	00169	1.00	1,500,000.00	1,500,000.00	affordable housing development projects	
COMMISSION	010100	44901	00170	1.00	1,500,000.00	1,500,000.00	single family housing developments	
JT UTIL EX	444044	44901	00289	1.00	1,100,000.00	1,100,000.00	Water/Sewer Line extension to Lea County Airport (part of West Hobbs Industrial Park) to serve newly annexed areas along Carlsbad Hwy and Lea County Airport. Leg. Appropriation covers \$750,000.	4998 Hobbs Water & Sewer Sys. Extension Leg. Appropriation per Otero email 03/13/19
JT UTIL EX	444044	44901	00073	1.00	1,000,000.00	1,000,000.00	extension of utilities and cost sharing in oversize of utility infrastructure NEW GENERATORS FOR JAIL/P.D. AND	
BUILDING M	010421	44901	00245	1.00	750,000.00	750,000.00	TRANSFER SWITCH	
JT UTIL CO	614061	44901	00287	1.00	550,000.00	550,000.00	Replace 5 BPS and 30 WW meters	Existing meters are old and innacurate
STREET/HWY	010423	44901	00288	1.00	500,000.00	500,000.00	ADDRESS DRAINAGE PROJECTS AS NEED ARISES	
JT UTIL CO	614061	44901	00091	1.00	500,000.00	500,000.00	New automated service meters/various sizes	replace old meters to improve water usemeasurement
WW PLANT	624062	44901	00248	50.00	10,000.00	500,000.00	Rehab 50 Sewer Manholes	Old failing sewer manholes need rehab
JT UTIL CO	614061	44901	00095	1.00	275,000.00	275,000.00	new water production well	additional water capacity
COMMISSION	010100	44901	00281	1.00	250,000.00	250,000.00	addition to memorial project	
FINANCE	010140	44901	00220	1.00	250,000.00	250,000.00	Remodel of Finance Department	based on FY16 budget projection for project
COMMISSION	010100	44901	00162	1.00	200,000.00	200,000.00	multi family housing developments	
JT UTIL CO	614061	44901	00094	1.00	200,000.00	200,000.00	Annual waterline replacement program	Annually replace old problematic waterlines
WW PLANT	624062	44901	00286	1.00	200,000.00	200,000.00	Refurbish Cntrifuge Unit #1	Rebuild centrifuge #1 due to age and condition
WW PLANT	624062	44901	00097	1.00	192,000.00	192,000.00	Expense related to Leg. Appropriation 5001 (\$192,000 revenue included in budget)	5001 Hobbs Sewer System Replacement per Otero email 03/13/19
COMMISSION	010100	44901	00100	1.00	150,000.00	150,000.00	Renewal of Hobbs Comprehensive Plan	Last plan done in 2006
POOLS	010335	44901	00176	1.00	150,000.00	150,000.00	addition of vault and dump bucket to enhance Washington park splash pad	splash pad installed in FY13
WW PLANT	624062	44901	00096	1.00	150,000.00	150,000.00	Refurbish HIAP Liftstation	HIAP Liftstation need refitted
PLANNING	010125	44901	00290	1.00	140,000.00	140,000.00	REPAIR/UPGRADE GATEWAY AND WAYFINDING SIGNS	
BUILDING M	010421	44901	00285	1.00	75,000.00	75,000.00	BEGIN AN ANNUAL HVAC REPLACEMENT PROGRAM	
SPORTS FLD	010321	44901	00186	1.00	60,000.00	60,000.00	UPGRADE BULLPEN LIGHT TO LED HHS FIELDS	CURRENTLY THE LIGHTING DOES NOT MEET HMS NEEDS
PARKS	010320	44901		1.00	50,000.00	50,000.00	THIS REQUEST WILL FUND THE ADDITION OF A PREFABRICATED RESTROOM BUILDING AT CHARLEY BROWN PARK WHICH DOES NOT CURRENTLY HAVE RESTROOM FACILITIES. THIS SUGGESTION FOR THE IMPROVEMENT TO CHARLEY BROWN PARK WAS MADE BY THE COMMUNITY AFFAIRS BOARD. (cut to infrastructure only in prelim)	NO RESTROOM FACILITIES ARE CURRENTLY IN PLACE AT CHARLEY BROWN PARK.
SPORTS FLD	010321	44901	00186	1.00	18,000.00	18,000.00	INSTALL ELECTRICAL SERVICE FOR ZIA REF SHACK	ELECTRICAL SERVICE FOR NEW REF SHACK
						<u>16,210,000.00</u>		

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**FY20 Preliminary Budget
General Fund Expense Detail**

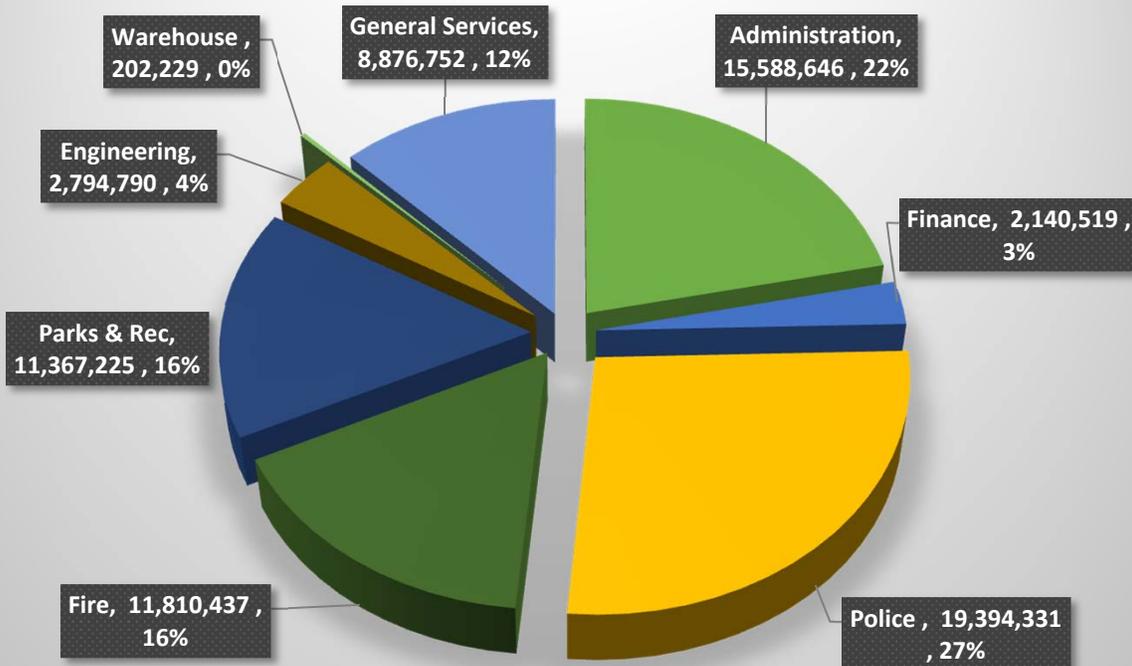
**FY19 Preliminary Budget
General Fund Summary**

Department	Personnel	Operating	Capex	Dept. Total
010100 City Commission	164,158	2,899,155	3,600,000	6,663,313
010110 City Manager's Office	578,329	83,100	-	661,429
010342 Communications	-	75,308	-	75,308
010160 Municipal Court	370,852	208,880	1,500	581,232
010161 Municipal Court Judge	92,893	-	-	92,893
010130 Clerk's Office	462,225	167,140	-	629,365
010131 Clerk's Office Elections	8,978	32,500	-	41,478
010145 Information Technology	715,875	924,700	106,000	1,746,575
010150 Legal	467,541	134,750	-	602,291
010170 Personnel	512,824	520,121	-	1,032,946
010181 Insurance	-	2,178,599	-	2,178,599
010310 Library	936,312	259,006	87,900	1,283,219
Administration Expenditures	4,309,986	7,483,260	3,795,400	15,588,646
010140 Finance/Purchasing	863,402	429,905	250,000	1,543,307
010190 Motor Vehicle	551,762	45,450	-	597,212
Finance Expenditures	1,415,164	475,355	250,000	2,140,519
010201 Police Administration	495,109	573,100	-	1,068,209
010202 Police Patrol	8,658,286	337,953	620,000	9,616,239
010203 Police Criminal Investigation	2,589,017	105,000	30,000	2,724,017
010204 Police Support	1,592,248	303,976	-	1,896,224
010205 Police Communications	-	1,858,473	-	1,858,473
010206 Police Detention	1,182,265	14,000	-	1,196,265
010207 Egel IC	479,403	495,500	60,000	1,034,903
Police Expenditures	14,996,329	3,688,002	710,000	19,394,331
010220 Fire/Ambulance	8,383,780	1,113,550	240,800	9,738,130
010221 Emergency Management	-	-	-	-
010340 Environmental Services	600,860	221,055	30,000	851,915
010343 Animal Adoption	443,677	316,164	-	759,841
010422 Code Enforcement	444,451	16,100	-	460,551
Fire Expenditures	9,872,768	1,666,869	270,800	11,810,437
010320 Parks	1,853,286	1,008,100	87,000	2,948,386
010321 Sports Fields	321,951	269,400	4,357,500	4,948,851
010326 Harry McAdams	228,653	173,560	30,500	432,713
010330 Recreation	879,390	449,100	-	1,328,490
010332 Teen Recreation	235,803	150,825	6,500	393,128
010335 Pools	513,334	252,322	550,000	1,315,656
Parks & Recreation Expenditures	4,032,418	2,303,307	5,031,500	11,367,225

**FY19 Preliminary Budget
General Fund Summary**

Department	Personnel	Operating	Capex	Dept. Total
010125 Planning	206,148	86,360	-	292,508
010410 Engineering	745,485	127,867	35,000	908,352
010411 Street Lighting	-	590,000	-	590,000
010412 Traffic	262,142	313,318	36,000	611,460
010415 Mapping	273,307	71,573	47,590	392,470
Engineering Expenditures	1,487,082	1,189,118	118,590	2,794,790
010413 Warehouse	157,229	39,000	6,000	202,229
Warehouse Expenditures	157,229	39,000	6,000	202,229
010420 General Services - Garage	717,336	1,435,550	265,000	2,417,886
010421 Building Maintenance	593,816	552,600	825,000	1,971,416
010423 Streets/Highways	1,641,089	363,361	2,483,000	4,487,450
010425 Crime Lab	-	-	-	-
General Services Expenditures	2,952,241	2,351,511	3,573,000	8,876,752
General Fund Totals	39,223,217	19,196,422	13,755,290	72,174,930

FY20 General Fund Summary



DEPARTMENT: Administration

DIVISION: 0100 - Mayor & Commission

PROGRAM DESCRIPTION:

The Mayor is the official head of the City of Hobbs for all ceremonial and spokesperson purposes. The Mayor shall represent the City and promote its interests at all levels of government and in economic and industrial development activities. The Mayor shall preside at all meetings of the Commission and shall lead the City Commission in their consideration of plans and goals for the City. The Mayor is also a voting member of the City Commission and is elected to a four-year term through a City-wide election.

Six City Commissioners and the Mayor comprise the legislative body of the City of Hobbs. They are elected from designated geographic districts for overlapping four-year terms. The City Commission shall pass all ordinances and other measures conducive to the health, safety and welfare of the City pursuant to the provisions of the City Charter.

FY 2020 GOALS/OBJECTIVES:

- To promote diversification of the local economy.
- To continue to effectively market Hobbs and Lea County to generate new capital investment.
- To provide increased public information and interaction.
- Continually assess housing needs for the local community

BUDGET HIGHLIGHTS:

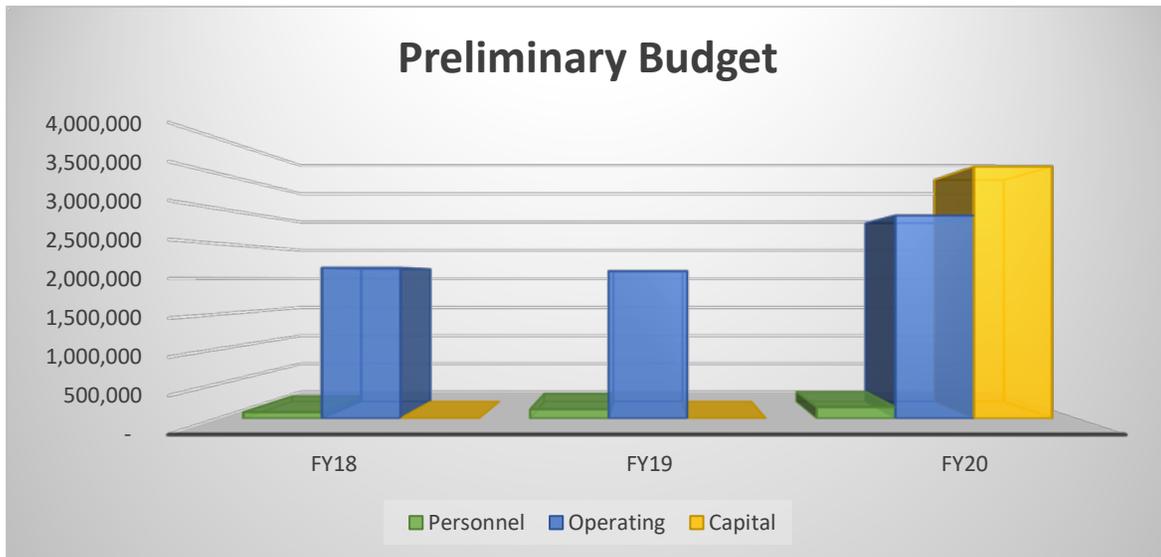
The Department achieves these goals by participating in the New Mexico Municipal League, funds operations of the Economic Development Corporation of Lea County, fund the United Airlines airline subsidy (both lodgers' and general fund revenues), fund operations for all Chamber of Commerce entities and also funds operations for social service entities. This department also accounts for activities related to Commission initiated polices. Examples are drainage projects, housing initiatives, and art in the communities.

General Fund 0100 - Mayor/City Commission

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
MAYOR	1	1	\$ 18,000	\$ 18,000
CITY COMMISSIONER	6	6	\$ 57,600	\$ 72,000
Total	7	7	\$ 75,600	\$ 90,000

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	91,200	132,901	164,158	24%	96,661	115,471
Operating	2,153,686	2,107,949	2,899,155	38%	1,193,772	643,175
Capital	-	-	3,600,000	0%	2,589,180	1,048,700
Total	2,244,886	2,240,850	6,663,313		3,879,613	1,807,346

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 0110 - City Managers Office

PROGRAM DESCRIPTION:

The City Manager is the Chief Executive Officer of the City pursuant to the provisions of the City Charter responsible for the enforcement of all ordinances, resolutions, and other policies enacted by the City Commission. The City Manager also maintains responsibility for preparing and submitting the annual City budget to the Commission, evaluation/review of the budget, and making recommendations to the Commission on a wide variety of policy matters.

FY 2020 GOALS/OBJECTIVES:

- Creation of Organizational Strategic Plan (update priorities)
- Pay Compensation Study
- Enhance coordinated business development partnerships
- Recruitment/Retention initiatives
- Infrastructure/capital enhancements with funding sources

BUDGET HIGHLIGHTS:

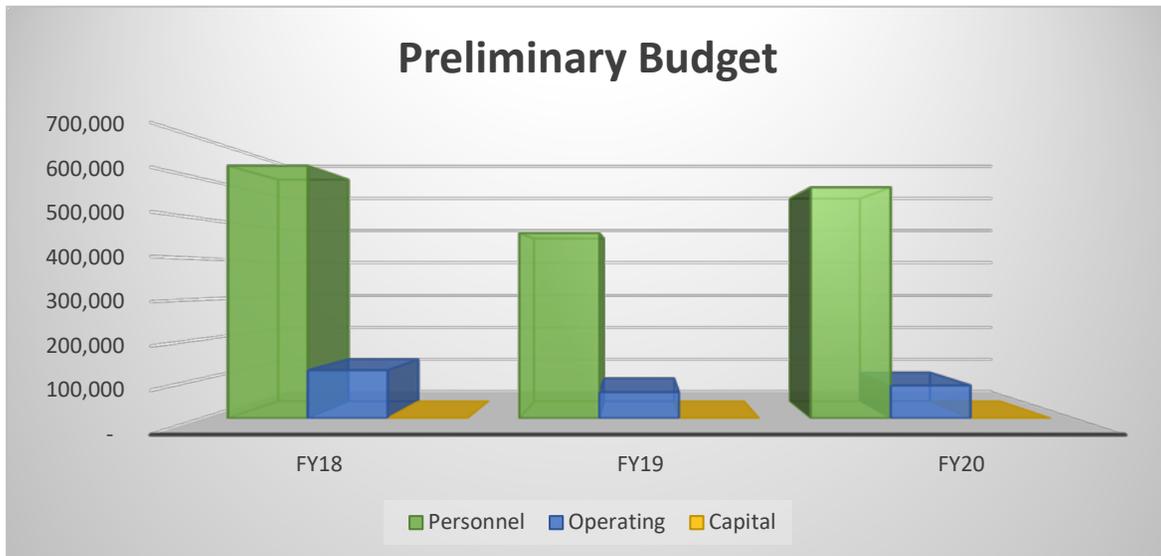
The City will focus on improving efficiency in governance and management of all resources, responsible budgeting and smart investments directed to improving the quality of life for its citizens and employees.

General Fund 0110 - City Manager

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
City Manager	1	1	\$ 173,257	\$ 199,508
City Manager (75%)	0	0	\$ -	\$ -
Exec Assist/Risk Mgr	1	1	\$ 89,478	\$ 91,269
Dir of Communication	1	1	\$ 65,891	\$ 67,202
Tourism Dev Coord	0	1		\$ 65,564
Communications Intrn	0.25	0.75	\$ 5,200	\$ 14,040
Total	3.25	4.75	\$ 333,826	\$ 437,583

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	632,561	464,261	578,329	25%	578,746	228,632
Operating	121,600	66,280	83,100	25%	38,627	32,178
Capital	-	-	-	0%	-	-
Total	754,161	530,541	661,429		617,373	260,810

*FY19 includes 9.5 months of activity



DEPARTMENT: Engineering

DIVISION: 0125 - Planning

PROGRAM DESCRIPTION:

The Planning Division provides staff support to the City Manager, City Commission, City Engineer, and the Planning Board; Comprehensive long range planning; development process; growth management; strategic planning; real property work and implementation of related projects. The Division also serves as contract administrator of consultants; conducting Environmental Assessment; property acquisition; development agreements; annexation review; subdivisions and commercial review and part of the Design Review Team. The Planning Division currently consists of two full time employees and administers the City housing incentive program, all subdivision reviews and various site plan permit/review processes including setbacks, fence location, right of way encroachments and general development inquiries.

FY 2020 GOALS/OBJECTIVES:

The Planning Division is responsible to develop strategies for coordination and technical assistance to several group in the City including the Economic Development Corporation, the Community Housing Development Group; and the necessary committees to study and implement new form based codes and presentation to the Planning Board and City Commission to address increased growth and community's needs.

Right-of-way and property management activities will also be conducted in conjunction with Engineering. The 2020 Census work has already started and additional efforts are required in FY20 to ensure we capture our community population with support of the GIS/Mapping Division.

BUDGET HIGHLIGHTS:

Staffing: No Changes

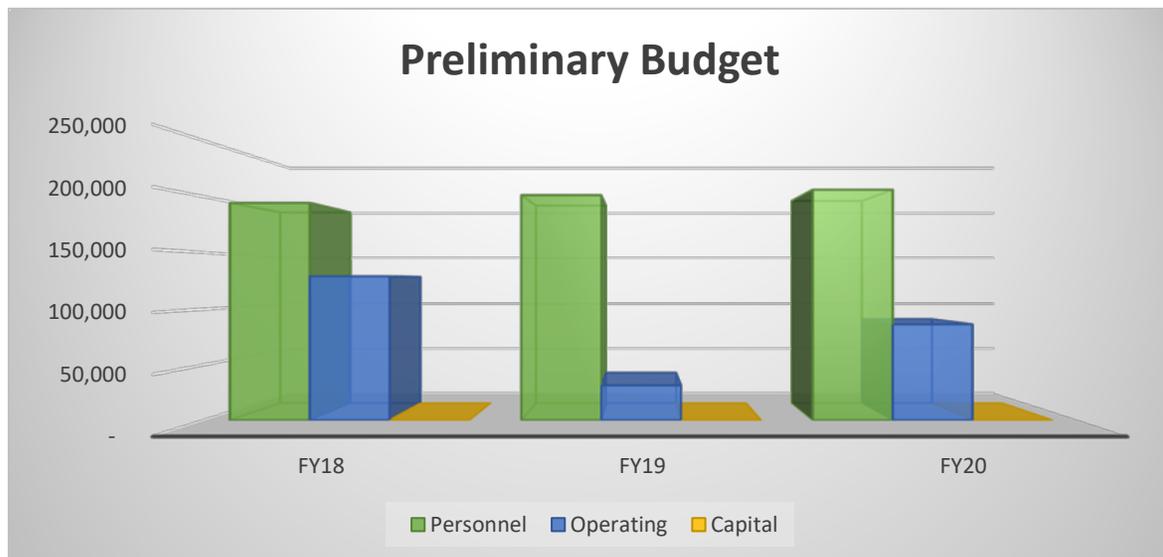
Capital Project: Update the Housing Needs Assessment for the City of Hobbs (\$60,000 est.)

General Fund 0125 - Planning

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Development Director	1	1	\$ 107,518	\$ 112,956
Eng/Planning Assist	1	1	\$ 38,351	\$ 40,295
Total	2	2	\$ 145,869	\$ 153,251

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	194,400	201,345	206,148	2%	226,901	191,888
Operating	128,870	31,447	86,360	175%	8,855	7,333
Capital	-	-	-	0%	-	-
Total	323,270	232,792	292,508		235,756	199,221

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 0130 - Clerk's Office

PROGRAM DESCRIPTION:

The City Clerk provides staff services and support to the City Commission and Administration, performs as the corporate secretary and custodian of the City Seal, processes agendas and minutes for the City Commission, processes agendas and minutes for the Lodgers' Tax Board, maintains all official records of the City, conducts and supervises municipal elections, fulfills public records requests, maintains official cemetery records of municipally owned cemeteries, and issues various licenses, permits and registrations pursuant to Ordinances adopted by the City Commission.

FY 2020 GOALS/OBJECTIVES:

Customer Service – to improve and excel in providing services to the public in an open and transparent manner; and continue building strong working relationships within the organization and with all citizens.

Education and Cross Training – to continue staff education and cross training regarding legal requirements related to IPRA, OMA, Election Code and others

Online Records – placement of the City's digital records online for citizen and departmental use; purchase and implementation of an electronic IPRA software system to manage the growing number of IPRA requests.

Verification of CRS Tax ID Numbers - prior to the business registration renewal process, mail a verification form to all business owners for signature verifying accuracy of the New Mexico CRS Tax ID Number.

BUDGET HIGHLIGHTS:

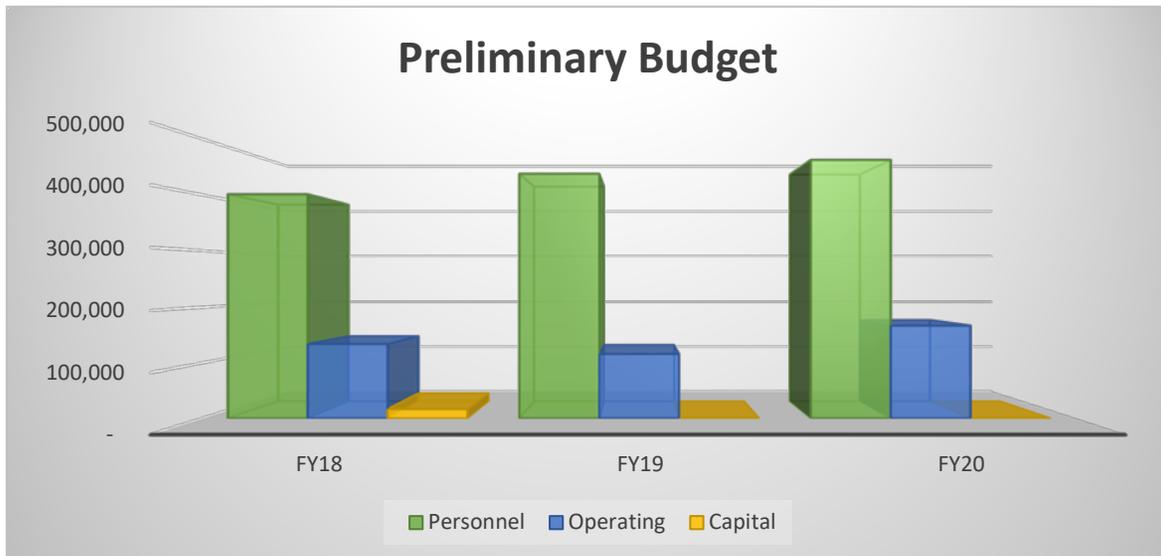
- Reorganization of the vault to clear out records that have met their retention schedule and color code boxes to signify the time for destruction.
-
- Acquire an IPRA software tracking system for the website
-
- Continued training for two staff members working toward attaining their CMC designations members to begin CMC training as a part of succession planning for the Clerk's Office.

General Fund 0130 - City Clerk

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
City Clerk	1	1	\$ 114,791	\$ 117,084
Deputy City Clerk	1	1	\$ 62,244	\$ 63,489
Clerk Records Spec	2	2	\$ 78,602	\$ 80,175
Clerk Assistant	1	2	\$ 29,855	\$ 52,154
Summer Intern	0.23	0.15	\$ 4,320	\$ 2,808
Voting Official	0	0	\$ -	\$ -
Total	5.23	6.15	\$ 289,812	\$ 315,710

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	400,722	437,540	462,225	6%	412,932	328,350
Operating	134,230	116,190	167,140	44%	133,872	98,609
Capital	16,800	-	-	0%	8,095	-
Total	551,752	553,730	629,365		554,899	426,959

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 0131 - Elections

PROGRAM DESCRIPTION:

The City Clerk's Office will be administering the Regular Municipal Election for the City of Hobbs on March 3, 2020. Candidates will be elected for the following positions:

Mayor, at large	4 – year term	(2020 – 2024)
Commissioner, District 1	4 – year term	(2020 – 2024)
Commissioner, District 2	4 – year term	(2020 – 2024)
Commissioner, District 3	4 – year term	(2020 – 2024)

In addition, a Charter Review Committee is scheduled to be appointed to review the Hobbs City Charter. Any resulting charter questions approved by the City Commission will also need to be included on the Regular Municipal Election ballot for March 3, 2020.

FY 2020 GOALS/OBJECTIVES:

Increase publicity and education to attract more voter interest and turnout in the Municipal Election.

Administration of the first election under the new Local Election Act which became effective July 1, 2018, with new revisions which will become effective July 1, 2019, if HB 407 is signed by the Governor.

BUDGET HIGHLIGHTS:

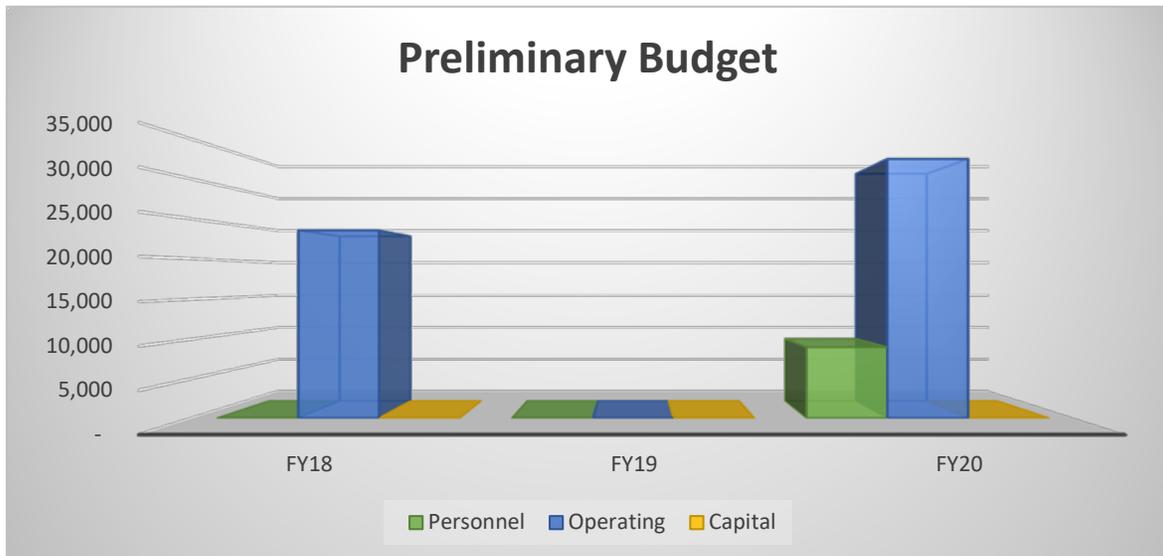
Funding is requested for the operation of four (4) Voting Convenience Centers (VCC), early voting precinct, absentee voting precinct, election supplies, required legal publications, two (2) seasonal workers who will be used in the early voting precinct and twenty (25) election board members to work on election day. Costs for a runoff election are not included in this budgetary request.

General Fund 0131 - Elections

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Precinct worker	0	0.4	\$ -	\$ 8,320
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total	0	0.4	\$ -	\$ 8,320

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	8,978	0%	6,338	-
Operating	23,560	-	32,500	0%	44,107	-
Capital	-	-	-	0%	-	-
Total	23,560	-	41,478		50,445	-

*FY19 includes 9.5 months of activity



DEPARTMENT: FINANCE

DIVISION: 0140 - FINANCE

PROGRAM DESCRIPTION:

The Finance/Purchasing Division is responsible for the following functions of the City of Hobbs:

- Accounting (Purchasing, Budgeting, Accounts Rec., Fixed Assets, Grant Admin)
- Financial Reporting (DFA, NM State Auditor, transparency website, federal agencies)
- Procurement (Bids, RFP's, purchase orders, accounts payable, cooperative purchase)
- Cash Management (Investing, reconciling, projecting, compliance)
- Payroll
- System Administration of the Central Accounting System
- Debt Service (Compliance, Bond Issues, NMFA)
- Management of Special Revenue/Enterprise/Capital Project/Trust Funds

FY 2020 GOALS/OBJECTIVES:

The objective of the Finance/Purchasing Division is to process the transactions required on a day to day basis and to provide the required reporting of these transactions to satisfy all applicable rules and regulations, laws and generally accepted accounting practice, while remaining cognizant of our fiduciary responsibilities to our citizens.

Our goal for the upcoming year is to continue to look for innovative ways to increase efficiency of operations and reduce costs, while improving the reporting of accounting information to the public, oversight agencies, and internal users.

Upcoming projects to aid in achievement of this goal include upgrading our central accounting software and citizen transparency site as well as implementation of vendor self service, employee self service and CAFR statement builder. An electronic version of this budget book is also planned.

BUDGET HIGHLIGHTS:

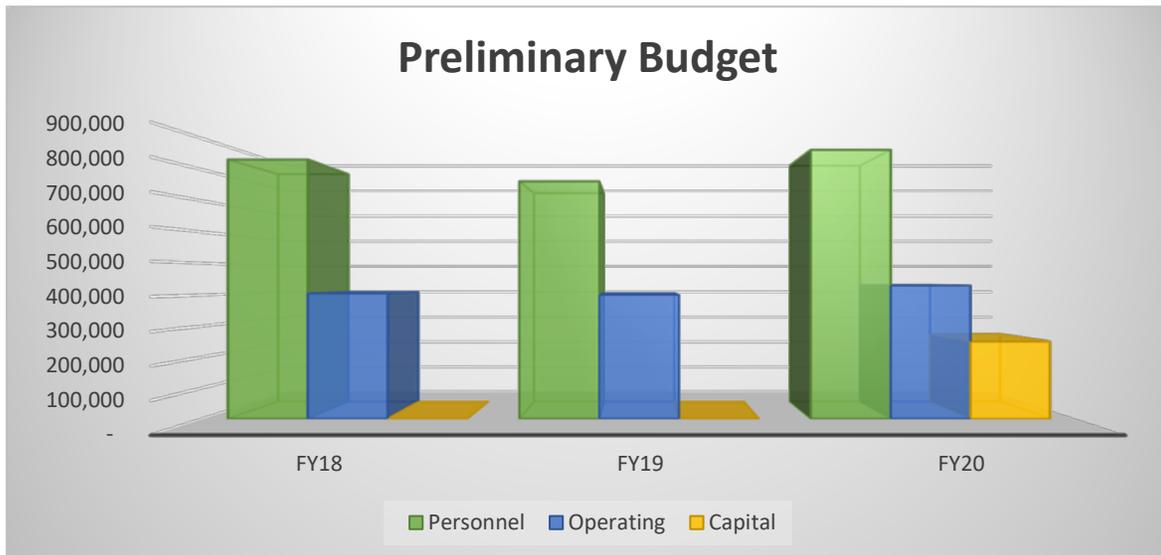
Staffing within the Finance/Purchasing Division will increase from 8 budgeted employees to 9 budgeted employees. The Finance department is focused on continually becoming more efficient and automated, however, the addition of another staff member is necessary to ensure we remain in compliance with continually changing internal control and reporting requirements.

General Fund 0140 - Finance

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Finance Director	1	1	\$ 147,551	\$ 150,499
Asst Finance Dir	1	1	\$ 97,144	\$ 99,088
Accounting Ops Anlys	1	1	\$ 65,367	\$ 66,678
Accts Payable Tech	2	2	\$ 71,460	\$ 76,243
Payroll Specialist	1	1	\$ 52,875	\$ 53,923
Purchasing Specialist	1	1	\$ 47,043	\$ 51,149
Financial Analyst	0	2	\$ -	\$ 98,455
Accounting Assistant	1	0	\$ 38,242	\$ -
Total	8	9	\$ 519,683	\$ 596,035

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	832,264	762,488	863,402	13%	721,180	625,482
Operating	404,786	400,230	429,905	7%	388,744	328,143
Capital	-	-	250,000	0%	-	-
Total	1,237,050	1,162,718	1,543,307		1,109,923	953,625

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 0145 - Information Technology

PROGRAM DESCRIPTION:

The Information Technology Department strives to provide high quality technology-based services, in the most cost-effective manner, to facilitate the City of Hobbs operations and its services to the community.

To meet this mission we:

- Provide effective technology support for computer equipment, software applications, networking, Internet access, E-Mail, web page, audio/visual, radio and telephone communications, copiers, and related services to all City departments and facilities.
- Coordinate the effective integration of technology into the basic mission of the City of Hobbs through planning, design, training, consulting, and other support activities.
- Facilitate the collection, storage, integrity and security of electronic data while ensuring appropriate access.

FY 2020 GOALS/OBJECTIVES:

- Increase training for new security position.
- Strive to get both Computer Specialists A+ Certified.
- Continue to add/update equipment to provide a higher degree of security and accountability for the City network and users.
- Configure/install the main firewall.
- Add wireless mesh systems for public Wi-Fi in various City locations.

BUDGET HIGHLIGHTS:

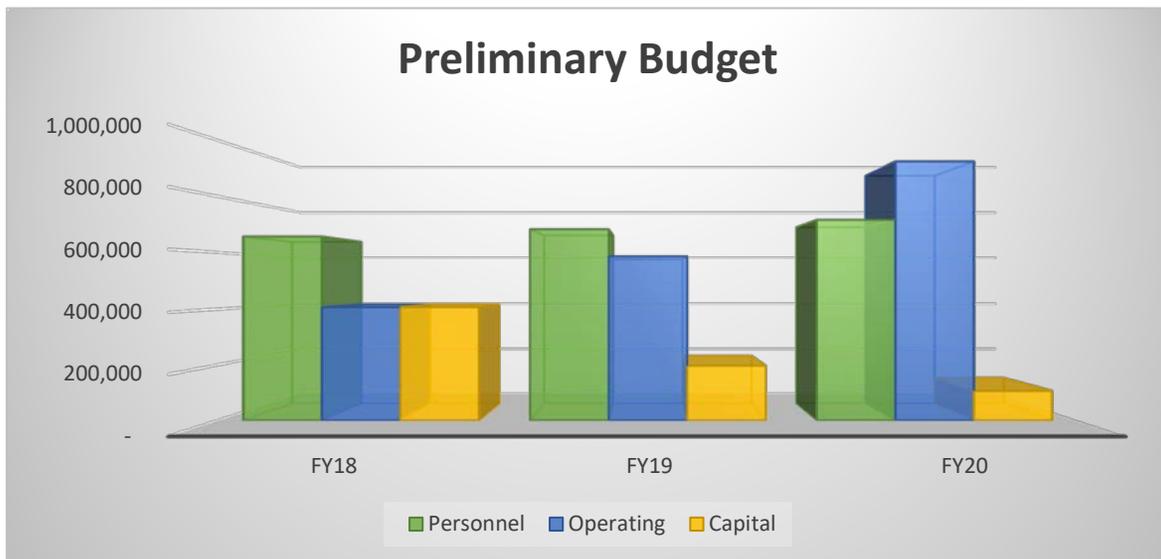
- Security upgrades
- Upgrade all users to MS Office 2016
- Additional vehicle to cover added personnel/locations
- Upgrade all lab computers at the Hobbs Public Library

General Fund 0145 - Information Technology

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
IT Director	1	1	\$ 107,496	\$ 109,637
IT Asst Director	1	1	\$ 84,390	\$ 88,649
Computer Specialist	2	2	\$ 118,111	\$ 105,727
Communications Spc	1	1	\$ 68,425	\$ 71,548
Web Page Specialist	1	1	\$ 55,321	\$ 57,854
IT Security Specialist		1		\$ 58,247
Summer Intern	0.23	0	\$ 4,320	\$ -
Total	6.23	7	\$ 438,062	\$ 491,662

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	656,429	682,628	715,875	5%	640,578	515,476
Operating	406,650	586,200	924,700	58%	371,753	449,834
Capital	407,000	197,000	106,000	-46%	485,568	50,403
Total	1,470,079	1,465,828	1,746,575		1,497,899	1,015,713

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 0150 - Legal

PROGRAM DESCRIPTION:

The City Attorney's duties are outlined in Hobbs Municipal Code Section 2.08.070. The City Attorney's Office is a public law office consisting of the City Attorney, Efen A. Cortez, Deputy City Attorney, Erik M. Scramlin, Assistant City Attorney, Valerie S. Chacon, and our Legal Assistant, Kathy Lord.

We are responsible for any and all legal issues that arise in the City. This includes, but is not limited to, the follow list of duties: criminal and civil litigation in various New Mexico and Federal courts; contract review; public meeting compliance; legal trainings for departments; mediations and arbitrations; management of outside insurance defense counsel; employment matters; ordinance drafting/review; policy drafting/review; state law compliance; federal law compliance; and daily legal consultations with staff, administration, and elected officials.

Consequently, we interact with every department, board, employee, elected official, and many citizens on a daily basis. We are responsible for prosecuting approximately 250 – 300 cases every month in Municipal Court, as well as any subsequent appeals. We actively pursue DWI prosecutions so as to have a positive impact on the safety of the motoring public in Hobbs, New Mexico. We also actively engage in civil litigation to prevent liability to the City.

We seek to be responsive to the legal needs of the organization and its employees. To that end, we are available 24/7 to consult with our employees on any legal issue that may arise. Additionally, we seek to identify areas of concern in the organization's operations and address the same so as to prevent future litigation. In doing so, it is the goal of the City Attorney's Office to consistently decrease liability for the City of Hobbs, to the benefit of the organization and the public - to whom the organization is responsible.

FY 2020 GOALS/OBJECTIVES:

- To implement a paperless office system so as to reduce the costs of operations and improve efficiency.
- To increase training opportunities for our police department as well as other departments to reduce liability.
- To actively engage in civil litigation in an effort to reduce liability and seek monetary damages for the City.
- To improve the knowledge, skills, and abilities of each member of the City Attorney's Office.
- To implement an electronic filing system for the access of files by future City Attorneys

BUDGET HIGHLIGHTS:

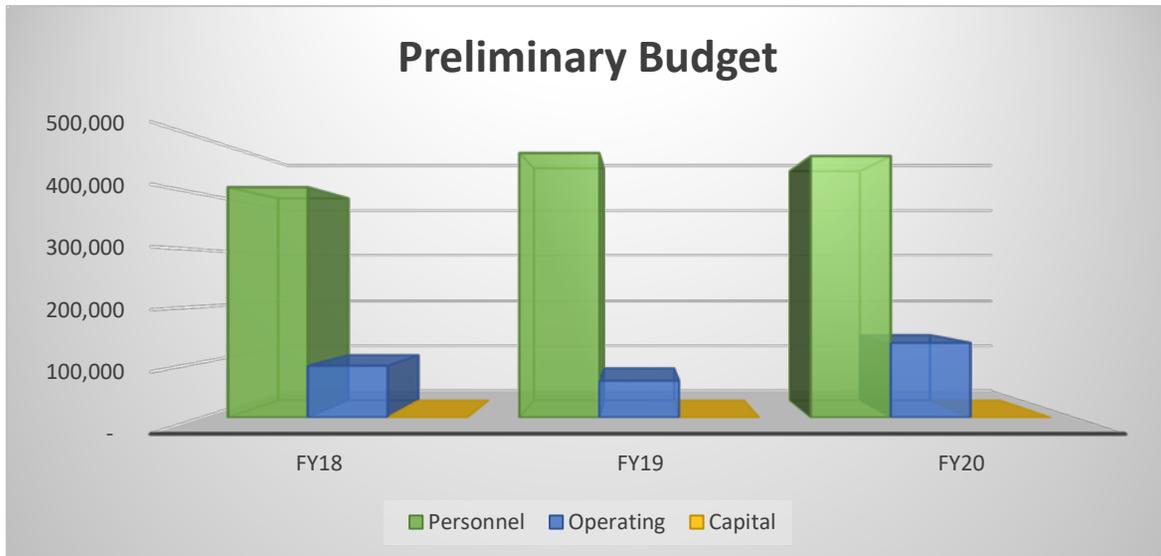
- For the first time since 2014, the City Attorney's Office has three (3) attorneys on staff. On July 30, 2018, the City of Hobbs hired Assistant City Attorney, Valerie S. Chacon, and subsequently on August 13, 2018, hired Deputy City Attorney, Erik M. Scramlin. The previous budget was set based on two (2) attorneys and in light of our staffing increase I am seeking to increase various line items to account for current staffing levels.
- I have increased our communications budget by \$300.00 (\$200.00 to \$500.00) to account for the monthly wireless internet charges (\$37.39) and long-distance telephone calls to contract counsel in various cases. A budget adjustment was requested in 2019 BAR #3 due to the addition of the Wi-Fi account.
- I have increased our dues and subscriptions by \$3,000.00 (\$3,000.00 to \$6,000.00) to account for three accounts with a major legal research provider (Westlaw) which generally run (\$107.00/mo each) along with three subscriptions to Defense Research Institute (DRI)(\$160/yr each) and American Bar Association (ABA)(\$209/yr each).
- I have increased our supplies budget by \$2,000.00 (\$2,500.00 to \$4,500) to accommodate the work product of three attorneys that all function at a high level of productivity. The supplies budget was set by my predecessor for two attorneys at \$2,500.00. A budget adjustment was requested in 2019 BAR #3 as the budget was nearing exhaustion.
- I have increased our travel budget by \$3,000.00 (\$6,000.00 to \$9,000.00) to ensure all three attorneys will have the budget to obtain necessary CLE. The previous budget of \$6,000.00 was based on two attorneys at \$3,000.00 each. Additionally, we have many Federal cases nearing trial in 2020 and travel to Albuquerque, NM will likely increase.

General Fund 0150 - Legal

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
City Attorney	1	1	\$ 151,111	\$ 125,995
Deputy City Attorney	1	1	\$ 105,334	\$ 93,737
Legal Secretary	1	1	\$ 49,162	\$ 51,652
Asst. City Attorney		1		\$ 65,105
Staff Attorney	1	0	\$ 48,026	\$ -
Total	4	4	\$ 353,633	\$ 336,489

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	412,067	473,165	467,541	-1%	397,577	353,482
Operating	93,550	66,450	134,750	103%	30,779	14,217
Capital	-	-	-	0%	-	-
Total	505,617	539,615	602,291		428,356	367,700

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 0160 - Municipal Court

PROGRAM DESCRIPTION:

Municipal Court is a Court of limited jurisdiction. The Municipal Court has jurisdiction over municipal ordinance violations including traffic violations, municipal code violations, environmental violations and petty misdemeanor criminal cases with maximum fines of \$529.00 – 90 Days in jail with exception to DWI violations. The Municipal Court personnel is responsible for maintaining a record keeping system and a records destruction system. The Municipal Court is also responsible for accounting for monies collected for fines and fees. The Municipal Court had over 9,800 cases filed in 2018. We have recently added a Bailiff to the Municipal Court. The Bailiff assists us in monitoring and providing security for the court. The Bailiff also provides security management, managing conflict and practices as well as ensuring proper behavior in courtroom. The Municipal Court implemented an alternative to jail program in September 2018 along side Community Drug Coalition (CDC), Palmer Drug Abuse Program (PDAP) and Guidance Center. The Municipal Court has referred 127 cases to CDC. The Municipal Court and Lea County DWI Program executed an agreement to supervise the court's DWI cases. The Municipal Court works with the Legal Department to ensure that Rule and Statute changes are up to date.

FY 2020 GOALS/OBJECTIVES:

- To continue working with our Administrative Office of the Courts Municipal Court Automation Fund to receive reimbursements.
- To begin the security project to ensure safety for the employees and public.
- To continue working towards collection of delinquent fines/fees and payment plans.
- To continue with addition of filing system.
- To continue working on making the Municipal Court more efficient by going paperless.
- To work towards adding a position for assistant to the Court Administrator.

BUDGET HIGHLIGHTS:

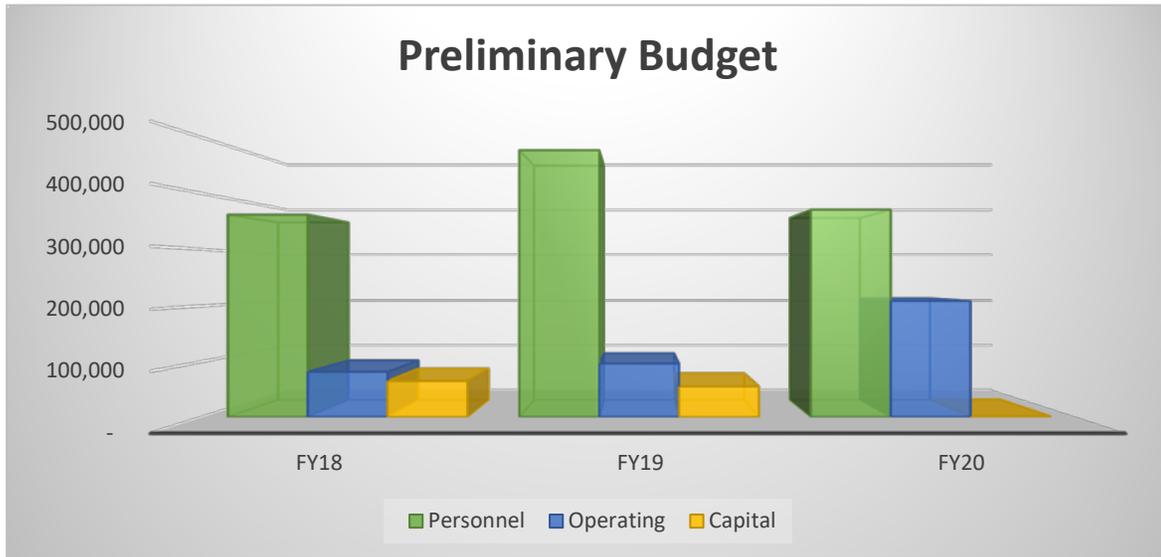
- The Legal Expenses continues to increase largely due to the indigent legal representation requested by defendants and Acting Judge contract.
- Another increase is due to the need for new Eagle camera equipment for outside the Municipal Court building to ensure safety of employees in areas of concern.
- The court will continue to submit for reimbursements from Court Automation for toner, office supplies, monthly Court Software fees, and office equipment.
- The increase for the addition to the filing system is due to the increase of issuance of Bench Warrants for Failure to Pay and running out of room to file them. Lastly, the budget request for furniture would be for the witness rooms and new desk for Court Administrator.

General Fund 0160 - Court

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Municipal Judge	1	1	\$ 72,000	\$ 76,358
Court Administrator	1	1	\$ 55,233	\$ 58,029
Judicial Assistant	5	5	\$ 188,436	\$ 181,010
Total	7	7	\$ 315,669	\$ 315,397

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	361,891	477,255	370,852	-22%	436,704	357,197
Operating	81,600	96,470	208,880	117%	84,319	76,065
Capital	65,000	55,000	1,500	-97%	61,745	25,248
Total	508,491	628,725	581,232		582,769	458,511

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 0170 - Human Resources

PROGRAM DESCRIPTION:

The Human Resources Department is a support division within the City of Hobbs. It is our goal to provide excellent service to not only our applicants entering the workforce, but to all of our current and past employees. Currently, we have approximately 540 active full-time and part-time employees and 170 seasonal employees.

In calendar year 2018, HR recruiters opened 93 different positions and processed over 4,393 applications. The team hired, re-hired, transferred and promoted 432 employees. Our Benefits Specialist provided a comprehensive benefit platform that consisted of Blue Cross Blue Shield, Delta Dental, VSP, Chard Snyder (FSA), Teladoc (Telemedicine) and Hartford insurance options were added to fit the needs of a changing workforce. In addition, the team processed over 344 terminations as our summer season ended, long term employees retired or employees decided to leave the City. In total, the HR team processed 1904 total personnel actions.

We also added value as a support division with monthly New Hire Training Orientation and various training classes throughout the year. We currently work in conjunction and cooperation with two union entities, the Hobbs Fire Fighter Association and the Hobbs Police Association. The HR Division continues to pursue training opportunities that keep staff informed of vital HR topics in FY 2020 in an ever changing world.

FY 2020 GOALS/OBJECTIVES:

- Presentation to the Commission of a completed compensation study.
- Implementation of computer based learning software that gives flexibility to the overall training platform for the City of Hobbs.
- Collective Bargaining Agreement renewal with the Hobbs Fire Fighter Association (Expires on June 30, 2019) and the Hobbs Police Association (Expires on June 12, 2020)
- Wellness programs designed for both a healthier lifestyle, but also for financial wellness. Baseline medical screening for early detection of health concerns.
- Personnel Rules Ordinance updated and delivered to Commission and current employees.

BUDGET HIGHLIGHTS:

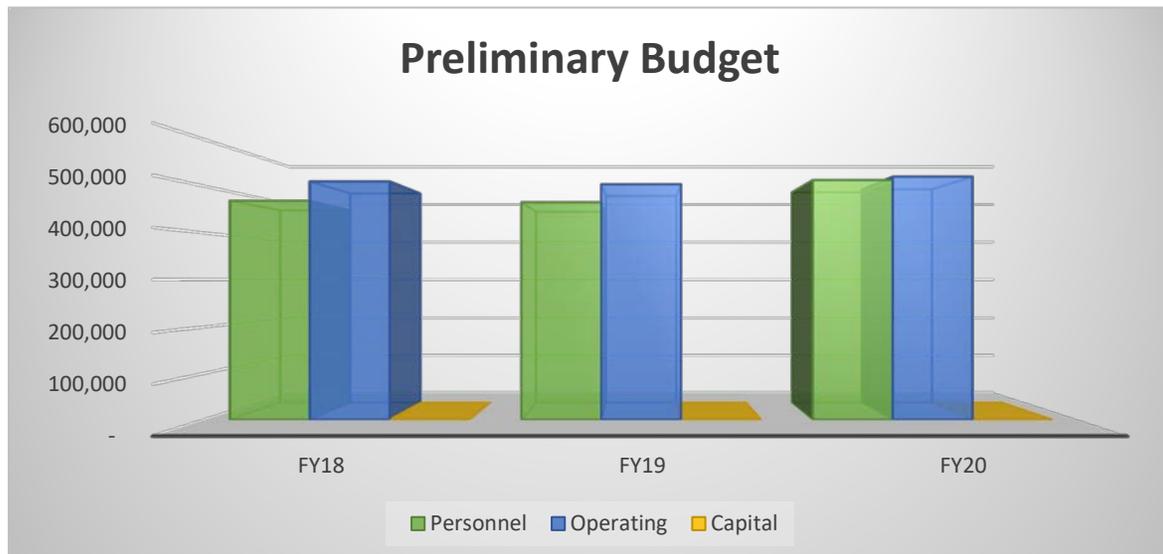
The HR Department is requesting budgeted funds to pursue a computer based software platform to assist in overall compliance training. It will add to the current instructor led training. With certain topics, this will allow employees to take the training without leaving their home department. According to current legislation within the State of NM, we must anticipate a minimum wage increase to \$9/ hour effective January 1, 2020. We need to budget funds for all effected current regular and seasonal positions. Potential economic increases must be budgeted for negotiations with both union entities. We must anticipate union economic increases. Our current Union contract with the Hobbs Fire Fighter Association expires in June of the current year. Our current Union contract with the Hobbs Police Association expires in June of 2020. We have also requested budgeted funds for a baseline medical screening tool to complement the current and future wellness initiative.

General Fund 0170 - HR

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
HR Director	1	1	\$ 94,720	\$ 96,620
Asst HR Director	1	1	\$ 74,322	\$ 78,034
HR Specialist	2.5	3.75	\$ 105,749	\$ 156,314
HR Assistant	1	0.5	\$ 25,444	\$ 13,355
Total	5.5	6.25	\$ 300,234	\$ 344,324

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	468,773	465,429	512,824	10%	483,833	395,746
Operating	510,028	503,816	520,121	3%	258,865	190,174
Capital	-	-	-	0%	-	-
Total	978,801	969,246	1,032,946		742,698	585,920

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 0181 - Insurance/Risk Management

PROGRAM DESCRIPTION:

One function of the Insurance/Risk Management Division has been to serve as the cost center for the employer's contribution for retirees.

General Liability insurance premiums, claims and deductibles are also included in this division.

FY 2020 GOALS/OBJECTIVES:

- Explore cost reduction strategies related to liability insurance premiums & claims
- Continue education/safety program to lower insurance claims
- Increase buy-in from Dept. Heads and employees for safety conscious mentality to prevent incidents, accidents and claims

BUDGET HIGHLIGHTS:

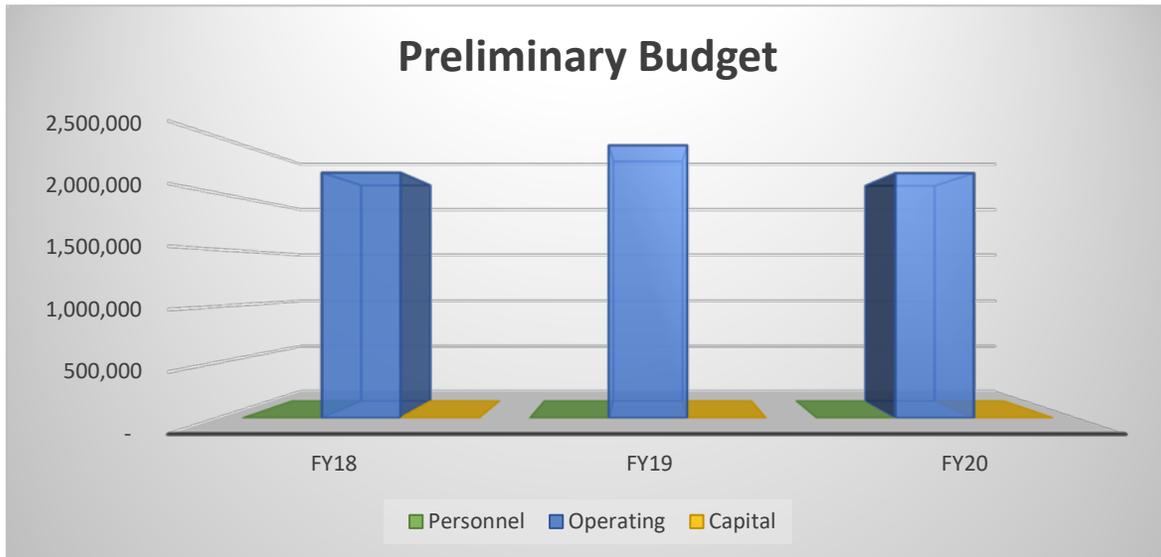
General Liability insurance operation expense (excluding claims by others) in FY 2019 was budgeted at \$1,470,050. The proposed budget for FY 2020 reflects a 10% increase in response to current market indicators.

General Fund 0181 - Risk Management/Insurance

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	2,183,402	2,425,599	2,178,599	-10%	2,132,918	2,017,604
Capital	-	-	-	0%	-	-
Total	2,183,402	2,425,599	2,178,599		2,132,918	2,017,604

*FY19 includes 9.5 months of activity



DEPARTMENT: Finance

DIVISION: 0190 - Motor Vehicle

PROGRAM DESCRIPTION:

The City of Hobbs is under contract with the State of NM to operate a local Motor Vehicle Department. The City conducts all transactions in accordance with rules and regulations promulgated by the State of New Mexico Motor Vehicle Department. This division is where the reporting of the personnel, operational and capital requirements to provide this service is accumulated.

FY 2020 GOALS/OBJECTIVES:

The objective of the Motor Vehicle Department is to efficiently process the transactions requested by the citizens of Hobbs on a day to day basis in accordance with all applicable state laws, rules, and regulations.

In the upcoming year our goal is to continue to look for innovative ways to improve customer satisfaction with our delivery of service.

BUDGET HIGHLIGHTS:

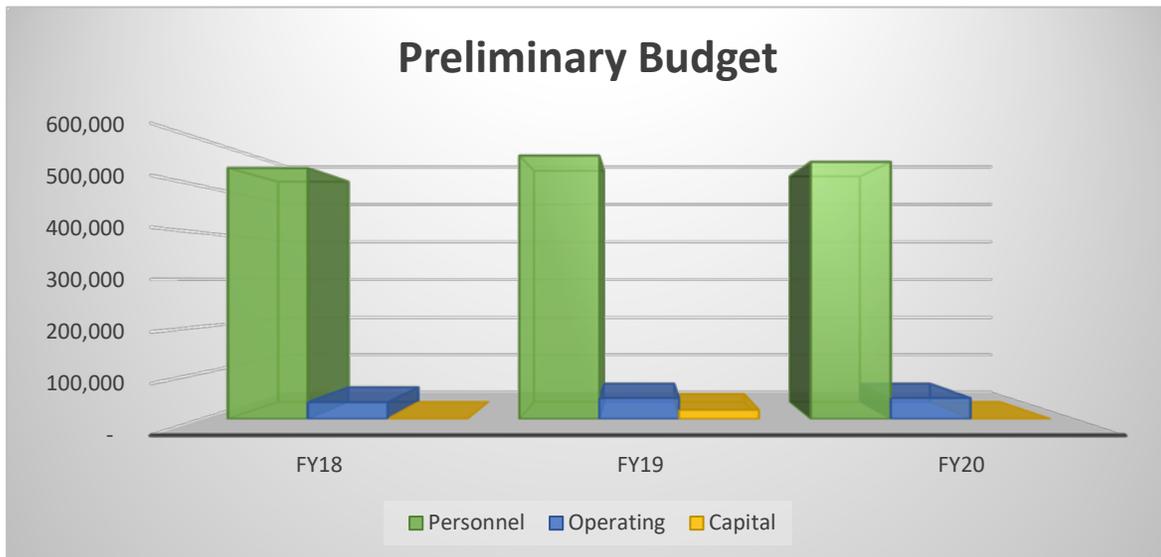
Staffing within the Motor Vehicle Division will remain constant at eight employees.

General Fund 0190 - Motor Vehicle

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
MVD OFFICE MGR	1	1	\$ 69,997	\$ 71,395
MVD SPECIALIST	2	1	\$ 81,529	\$ 47,109
MVD ASSISTANT	5	6	\$ 193,590	\$ 235,828
Total	8	8	\$ 345,116	\$ 354,332

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	538,793	565,405	551,762	-2%	518,882	441,441
Operating	36,390	45,470	45,450	0%	34,532	26,131
Capital	-	20,000	-	-100%	-	-
Total	575,183	630,875	597,212		553,414	467,572

*FY19 includes 9.5 months of activity



DEPARTMENT: Police

DIVISION: 0201 – Police Administration

PROGRAM DESCRIPTION:

The Hobbs Police Department continues to see increase calls for service each year. In 2018 HPD responded to 47,296 calls for service. An increase of 4,658 calls for service over the previous year. HPD is currently budgeted for 107 certified officer positions throughout the agency. HPD is currently staffed with 81 officers. A decrease of 5 officers from last year.

The mission of the Hobbs Police Department is to improve safety and reduce criminal activity within our city. We are improving methods in which we track statistical crime trends and over lay intelligence to work towards solutions for our communities problems.

HPD will also work to accomplish our mission through building community trust and partnerships. The Community Relations Team works to create opportunities to engage with citizens and include our other divisions in these interactions. While the CRT sole purpose is to work on these relationships, it is the responsibility of every team member of HPD to work to create positive interactions with members of our community.

FY 2020 GOALS/OBJECTIVES:

- Improve on a recruiting and retention plan to reduce the number of open positions and improve our services to the community.
- Reduce crime and become more efficient at identifying offenders and trends in criminal activity within our city through criminal intelligence sharing, statistical analysis and technology.
- Continue to build on our community engagement programs and work with our citizens to be partners in public safety.

BUDGET HIGHLIGHTS:

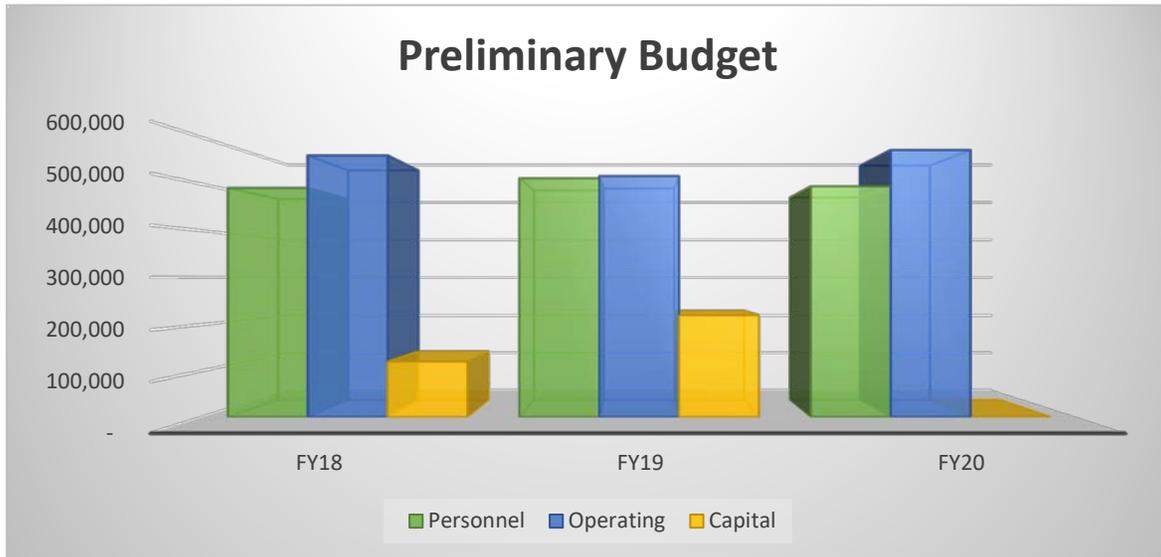
- We are working to create impactful programs that will draw applicants to our department and improve the retention of our officers.
- We have preplanned budgetary spending for Community Relations efforts.

General Fund 0201 - Police Admin

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Police Chief	1	1	\$ 149,255	\$ 152,247
Police Deputy Chief	1	1	\$ 124,619	\$ 127,109
Police Admin Sec	1	1	\$ 44,117	\$ 46,344
Total	3	3	\$ 317,990	\$ 325,700

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	491,580	512,453	495,109	-3%	472,449	406,370
Operating	561,600	517,100	573,100	11%	356,168	247,334
Capital	120,000	220,000	-	-100%	-	6,306
Total	1,173,180	1,249,553	1,068,209		828,616	660,011

*FY19 includes 9.5 months of activity



DEPARTMENT: Police

DIVISION: 0202 - Police Patrol

PROGRAM DESCRIPTION:

The Patrol Division is responsible for answering all calls for service that come into the Hobbs Police Department. Officers are also responsible for conducting patrol activities to deter criminal activity and improve traffic safety within our community. This is accomplished with 67 budgeted positions assigned to 12 hour day or night shifts.

Patrol officers are responsible for conducting initial investigations for calls for service they respond to. They conduct DWI patrols and other proactive criminal patrols as necessary.

Officers work to have professional interactions with members of the community in an effort to build public trust and good community relations. During all contacts Officers are expected to be professional and represent the city and our department in a manner in which we can all be proud.

FY 2020 GOALS/OBJECTIVES:

- Reduce criminal activity through proactive patrol activities and intelligence.
- Create positive interactions with members of our community.
- Continue to work to improve traffic safety throughout our community.
- Train and develop our personnel to continue to attempt to achieve the mission of the department.

BUDGET HIGHLIGHTS:

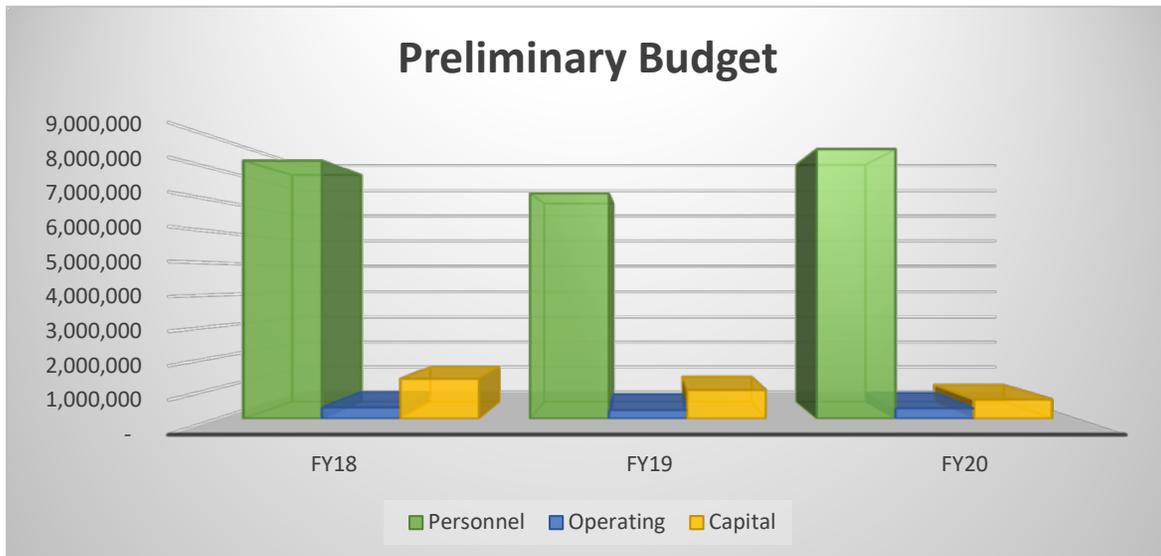
- Update and streamline technology within the patrol vehicles to increase efficiency and safety for officers and the public.
- Replace aging and high mileage patrol vehicles, including motorcycles to ensure effective, safe, and efficient operations.
- Addition of Vehicle Maintenance Line to fix damaged vehicles throughout the year and put them back in service.

General Fund 0202 - Police Patrol

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Police Captain	1	1	\$ 94,327	\$ 96,205
Police Lieutenant	2	2	\$ 177,930	\$ 165,766
Police Sergeant	8	9	\$ 504,657	\$ 597,608
Police Officer	55	63	\$ 3,131,092	\$ 3,776,857
Police Operations Secretary	1	1	\$ 45,580	\$ 46,497
Police Service Aide		4		\$ 159,083
Total	67	80	\$ 3,953,586	\$ 4,842,015

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	8,288,045	7,244,631	8,658,286	20%	6,900,169	4,921,593
Operating	364,532	277,532	337,953	22%	292,991	82,580
Capital	1,288,000	925,500	620,000	-33%	1,247,899	853,545
Total	9,940,578	8,447,663	9,616,239		8,441,059	5,857,719

*FY19 includes 9.5 months of activity



DEPARTMENT: Police

DIVISION: 0203 - Criminal Investigations Division

PROGRAM DESCRIPTION:

Criminal Investigations Division (CID) is responsible for the overall direction of the of the departments investigative efforts targeting individual offenders as well as the disruption and dismantling of criminal organizations involved in violent crime, property crime, fraud, and computer crimes.

The division assists with investigations for misdemeanor and felony crimes, ensuring they meet evidentiary requirements under NM State Statues and City Ordinances. Each case is reviewed and prepared for prosecution to ensure the case is complete and victims' rights are protected. Investigators may be responsible for locating, interviewing and transporting complainants, witnesses and defendants. At times, they will obtain and serve legal documents; coordinate investigations with Federal, State, and local law enforcement agencies. Investigators execute evidentiary search warrants and arrest warrants.

FY 2020 GOALS/OBJECTIVES:

- Implement a new video and sound software to be utilized to enhance evidence and assist in investigations
- Move older evidence into our new QueTel database from existing evidence databases. To be completed by the end of FY 2020
- Improve methods of gathering evidence during criminal investigations.
- Create partnerships with citizens in efforts to solve criminal acts that occur within the city.

BUDGET HIGHLIGHTS:

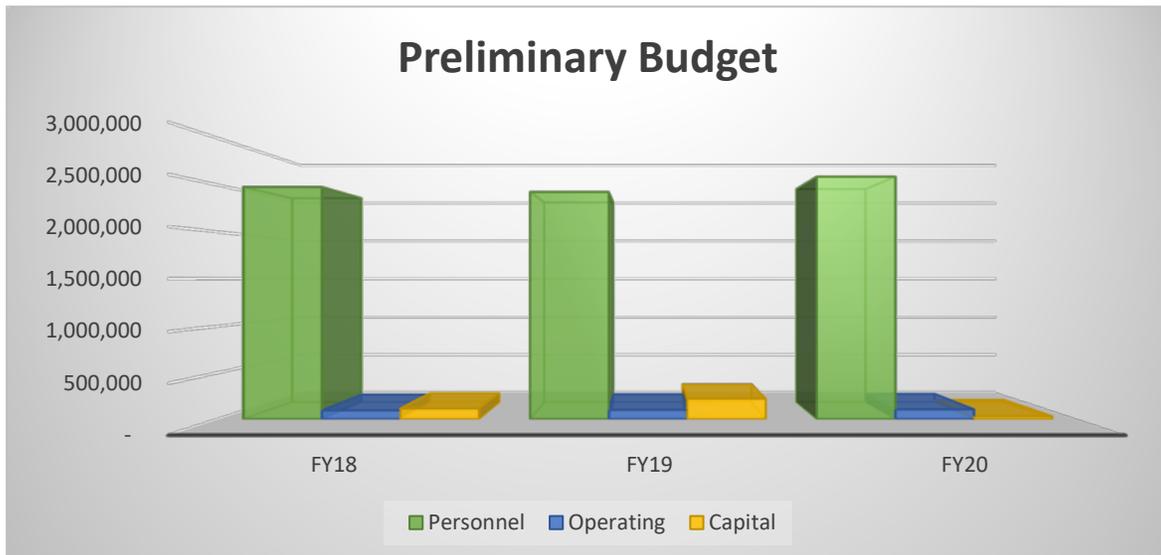
- Training for Crime Scene techs to improve their abilities to conduct and document evidentiary investigations.
- Purchase replacement alternate light source that has malfunctioned.

General Fund 0203 - Police CID

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Police Captain	1	1	\$ 96,205	\$ 101,076
Police Lieutenant	1	1	\$ 79,803	\$ 85,460
Police Sergeant	2	2	\$ 152,465	\$ 155,020
Police Detective TF	1	1	\$ 56,806	\$ 59,645
Police Detective	10	10	\$ 632,748	\$ 667,474
Crime Scene Tech	4	4	\$ 180,726	\$ 183,281
Police Investigative Aide	3	4	\$ 105,968	\$ 136,762
Police Investigative Secretary	1	1	\$ 44,685	\$ 46,956
Total	23	24	\$ 1,349,406	\$ 1,435,674

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	2,477,644	2,426,703	2,589,017	7%	1,979,378	1,619,035
Operating	94,100	100,000	105,000	5%	83,674	56,000
Capital	115,000	220,000	30,000	-86%	117,884	195,549
Total	2,686,744	2,746,703	2,724,017		2,180,935	1,870,584

*FY19 includes 9.5 months of activity



DEPARTMENT: Police

DIVISION: 204 – Police Support

PROGRAM DESCRIPTION:

The Support Services Division of the Hobbs Police Department oversees several areas:

- Records Management
- Training and Recruiting
- Crime Intelligence
- Criminal Statistical Data
- School Resource Officer's
- Community Relation Team
- Internal Affairs
- New Mexico Law Enforcement Accreditation
- Hobbs Municipal Detention Facility

FY 2020 GOALS/OBJECTIVES:

- Establish new and maintain current community outreach programs.
- Improve retention efforts of employees.
- Develop creative tools to recruit police officers.
- Complete overhaul of department policies and procedures.
- Move our criminal reporting from the Uniform Crime Reporting System to the National Incident Based Reporting System.

BUDGET HIGHLIGHTS:

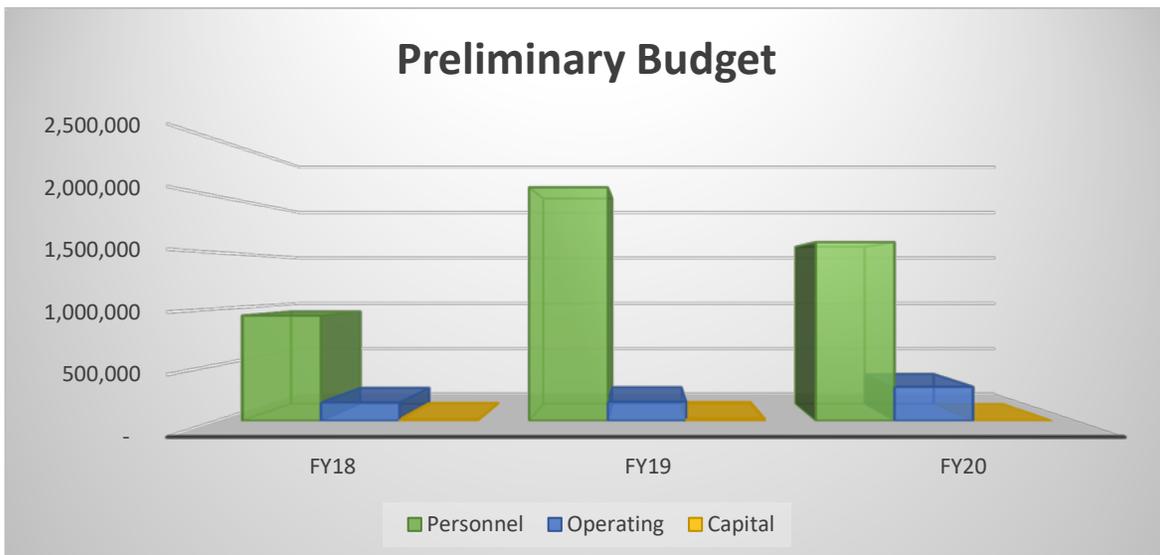
Recruiting and retention is the focus of the Support Service Division in FY20

General Fund 0204 - Police Support

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Police Captain	1	1	\$ 105,138	\$ 108,130
Police Lieutenant	2	1	\$ 162,315	\$ 87,338
Police Sergeant	2	2	\$ 142,615	\$ 152,727
Police Sergeant SRO	1	0	\$ 74,540	\$ -
Police Officer	1	2	\$ 67,529	\$ 128,070
Police Officer SRO	5	0	\$ 300,606	\$ -
Accreditation/Records Mgr	1	1	\$ 61,523	\$ 64,625
Records Administrator	1	1	\$ 34,747	\$ 49,468
Records Technician	4	4	\$ 125,121	\$ 130,734
Support Services Assistant	1	1	\$ 26,710	\$ 28,043
Technology Admin	1	1	\$ 74,322	\$ 72,858
Intelligence Analyst		1		\$ 58,247
IPRA Coordinator		1		\$ 30,576
Summer Intern	0.69	0.45	\$ 12,960	\$ 8,424
Total	20.69	16.45	\$ 1,188,127	\$ 919,239

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	938,783	2,079,770	1,592,248	-23%	1,106,294	1,017,927
Operating	163,952	170,600	303,976	78%	122,642	86,187
Capital	12,000	20,000	-	-100%	10,071	-
Total	1,114,734	2,270,370	1,896,224		1,239,007	1,104,114

*FY19 includes 9.5 months of activity



DEPARTMENT: Police

DIVISION: 0205 – Police Communications

PROGRAM DESCRIPTION:

The Communications budget is utilized for two purposes, the first being the funding mechanism for the COH's portion of the Lea County Communication Authority expenses. This includes salaries and benefits for dispatchers, operational costs, and costs associated with the LCCA radio system. The second is to provide for various fiber links and communication.

FY 2020 GOALS/OBJECTIVES:

Continue our partnership with Lea County in operating the LCCA efficiently and effectively.

BUDGET HIGHLIGHTS:

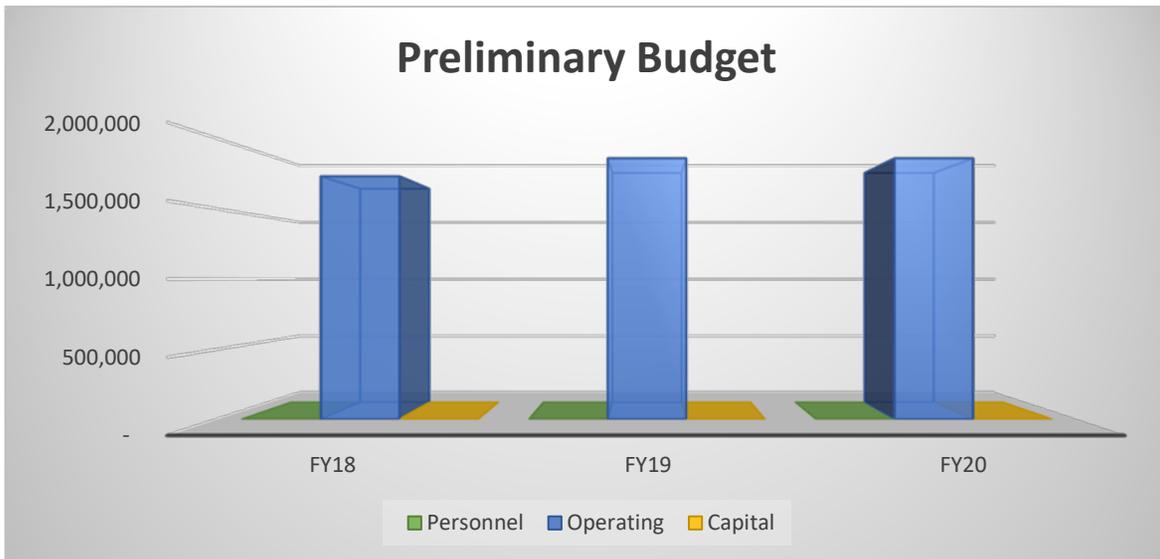
Through a Joint Powers Agreement, the City of Hobbs and Lea County share the cost of running LCCA and the county wide radio system in a 50/50 split.

General Fund 0205 - Police Communications

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
		0		\$ -
		0		\$ -
		0		\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	1,730,627	1,858,473	1,858,473	0%	1,758,943	1,299,157
Capital	-	-	-	0%	-	-
Total	1,730,627	1,858,473	1,858,473		1,758,943	1,299,157

*FY19 includes 9.5 months of activity



DEPARTMENT: Police

DIVISION: 0206 – Police Detention

PROGRAM DESCRIPTION:

The Hobbs Municipal Detention Facility houses inmates who are arrested by Hobbs Police Officers. The facility processes approximately 4300 inmates in a year. The average daily inmate count fluctuates between 18 and 30 inmates. The facility does this with 12 detention officers, two detention supervisors, and one jail administrator. They work with the Hobbs Municipal Court, Hobbs Magistrate Court, and the Lea County District Court. Any inmate charged under a Hobbs Municipal Ordinance will serve all time imposed by the Hobbs Municipal Judge at our facility. Offenders charged with State Statute violations are processed through the courts and released, or transferred to the Lea County Detention Center from our facility.

FY 2020 GOALS/OBJECTIVES:

- Hire a consultant for the building of a new detention facility.
- Improve internal accountability related to the location and movement of prisoners within the facility.
- Provide a safe environment for inmates, as well as staff to supervise inmates.
- Improve efficiency in the transport of inmates outside of the facility

BUDGET HIGHLIGHTS:

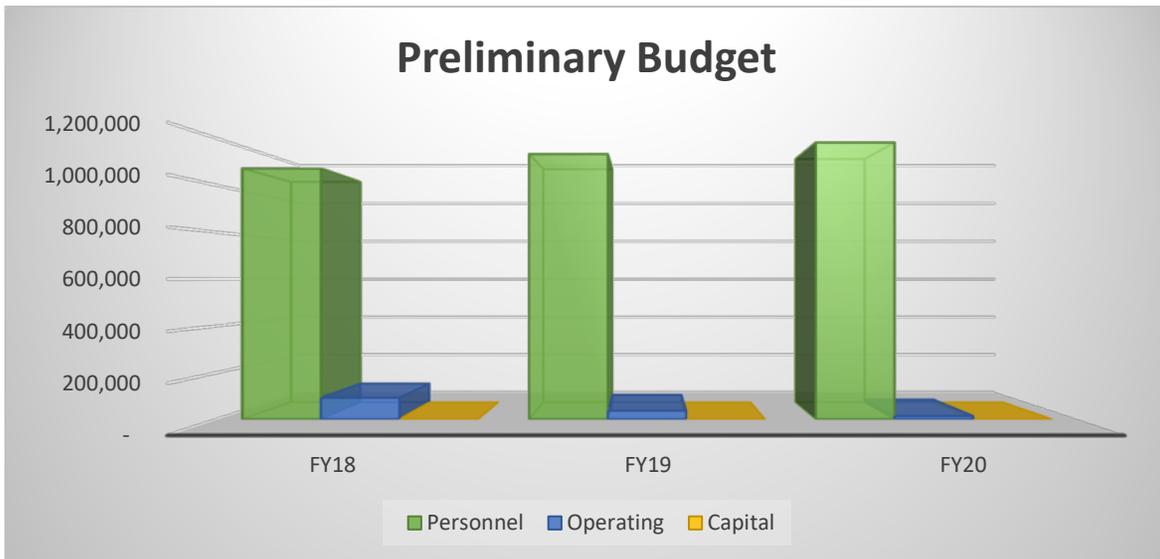
The jail is in need of a new facility. The current facility dates back to 1959. In FY20, the jail will be asking to carry over from FY19 a professional service fee of \$60,000 to hire a consultant for the building of a new facility.

General Fund 0206 - Police Detention

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Detention Administrator	1	1	\$ 87,709	\$ 63,096
Detention Officer Shift Supervisr	2	4	\$ 99,918	\$ 200,448
Detention Officer	13	11	\$ 557,007	\$ 512,410
Total	16	16	\$ 744,635	\$ 775,953

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	1,071,642	1,133,248	1,182,265	4%	987,479	791,240
Operating	92,000	37,000	14,000	-62%	23,952	797
Capital	-	-	-	0%	-	-
Total	1,163,642	1,170,248	1,196,265		1,011,432	792,037

*FY19 includes 9.5 months of activity



DEPARTMENT: Police

DIVISION: 0207 - EAGLE IC

PROGRAM DESCRIPTION:

The primary function of the EAGLE IC is to be a real time source of intelligence for our responding officers and investigators. The EAGLE IC Officers accomplish this through access to numerous computer data bases that are both LE sensitive and public sources of information. Camera systems play an important role in the ability to provide real time information to responding patrol officers. These camera systems also provide evidence that routinely spurns leads in criminal cases that result in prosecution and conviction of offenders who would otherwise likely not be prosecuted.

FY 2020 GOALS/OBJECTIVES:

- Update hardware and software systems that are beginning to reach end of life.
- Install and update hardware to improve identified deficiencies in our system.
- Secure our network, creating the ability to connect to other secure Law Enforcement data bases that will improve our efficiency and ability to provide real time services to our community.

BUDGET HIGHLIGHTS:

Replace end of life servers, new cameras, and software in order to obtain and work efficiently. This will also provide safety to more areas of the city than what is currently covered. Network upgrades would provide internet/network security to our department and the data housed in our department from outside breaches.

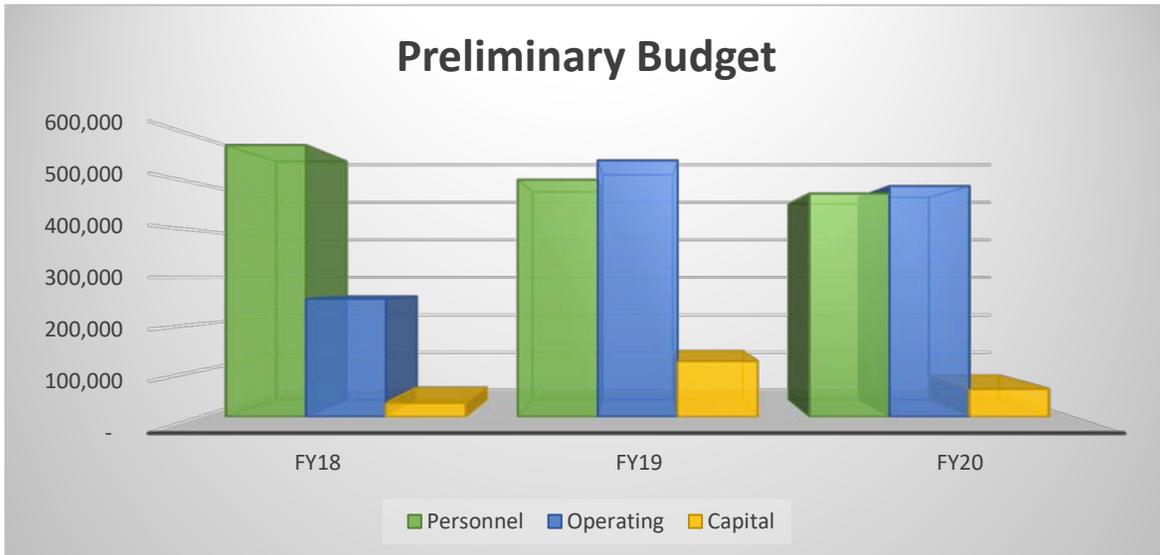
Eagle will be asking for a carryover of \$440,000 for network upgrades.

General Fund 207 - Eagle IC

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Police Lieutenant		1		\$ 92,187
Police Sergeant	1	1	\$ 58,968	\$ 58,968
Police EIC	2	2	\$ 114,857	\$ 130,166
Eagle IC Assignment	2	0	\$ 121,540	\$ -
Total	5	4	\$ 295,364	\$ 281,321

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	583,247	508,980	479,403	-6%	377,523	301,477
Operating	254,000	550,500	495,500	-10%	157,187	354,270
Capital	30,000	120,000	60,000	-50%	90,992	97,184
Total	867,247	1,179,480	1,034,903		625,702	752,931

*FY19 includes 9.5 months of activity



DEPARTMENT: Fire

DIVISION: 0220 – Fire/Ambulance

PROGRAM DESCRIPTION:

The Hobbs Fire Department provides a variety of Prevention, Suppression, Emergency Medical, Hazardous Material, and Rescue services. The services are delivered by 74 dedicated professionals from our 4 Fire Stations.

Specific Programs and Service Delivery:

	<u>2017</u>	<u>2018</u>
Fire/Rescue Responses	1350	1409
Emergency Medical Calls	7220	7828
Fire Safety Inspections	320	362
Public Education Programs	35	35
Fire Investigations	47	48

FY 2020 GOALS/OBJECTIVES:

- Ensure a positive working relationship with Local 4384 and successful negotiations for a new CBA
- Continuously evaluate operational objectives to coincide with growth and development of our community
- To continue to explore alternate funding sources
- To facilitate the philosophy and direction set by the Commission by providing professionalism, education, and preservation as stated in our mission (PEP)

BUDGET HIGHLIGHTS:

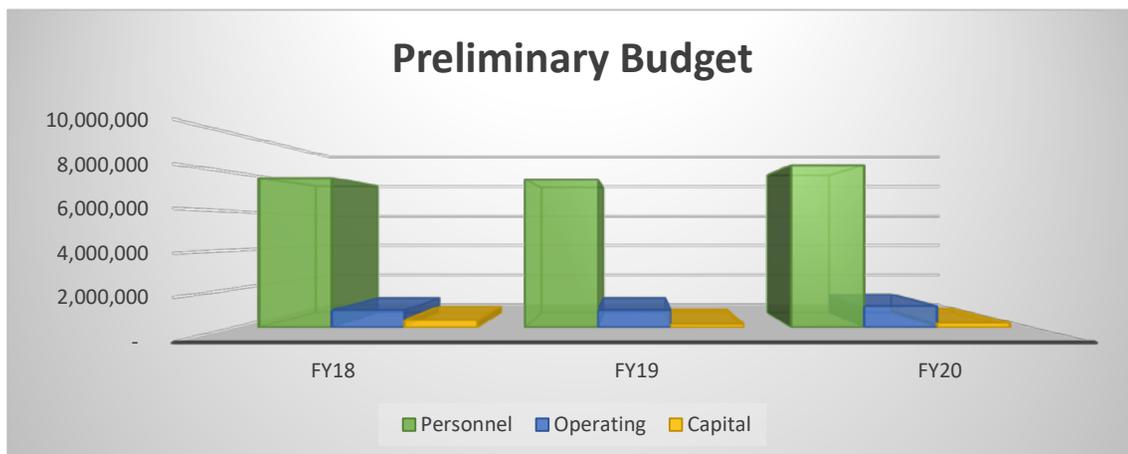
- Increase in Salaries/Overtime due to completion of SAFER grant, with those 7 employees moving to the General Fund
- Remodel of Station 1 front offices and Station 3
- Continue Cancer Initiative program with purchase of additional sets of bunker gear for all personnel
- Complete replacement program for Self-Contained Breathing Apparatus (SCBA) to meet the 2018 NFPA standards
- Day to day operations for the fire department

General Fund 220 - Fire

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Fire Chief	1	1	\$ 156,222	\$ 159,345
Fire Deputy Chief	1	1	\$ 103,565	\$ 110,925
Fire Marshal	1	1	\$ 88,780	\$ 93,257
Fire Inspector	2	2	\$ 162,249	\$ 170,461
Fire Battalion Chief	3	3	\$ 275,229	\$ 283,506
Fire Captain	12	12	\$ 933,222	\$ 975,384
Fire Training/ Safety BC	1	1	\$ 81,900	\$ 86,028
Driver Eng + Pera S		3		\$ 192,525
Driver Engineer	13	11	\$ 730,598	\$ 620,050
Firefighter + Para D		1		\$ 63,139
Firefighter Shift	24	29	\$ 1,019,023	\$ 1,226,248
Fire Academy Cadet	3	2	\$ 121,848	\$ 80,534
EMS Coordinator BC	1	1	\$ 69,145	\$ 85,220
EMT Specialist Intermediate	5	4	\$ 195,774	\$ 162,228
EMT Specialist Paramedic	3	4	\$ 140,497	\$ 186,361
Firefighter + Para S	2	2	\$ 114,652	\$ 109,935
Firefighter Mod Duty		1		\$ 44,357
EMS Billing Specialist		1		\$ 30,576
Fire Department Secretary	1	1	\$ 53,661	\$ 56,369
Total	73	81	\$ 4,246,365	\$ 4,736,447

Expenditures	Preliminary Budget		FY20	% Change FY 19 to 20	Actual Expenditures	
	FY18	FY19			FY18	FY19*
Personnel	7,722,005	7,645,641	8,383,780	10%	6,823,470	5,902,501
Operating	889,300	891,800	1,113,550	25%	849,631	625,453
Capital	380,000	178,900	240,800	35%	108,849	120,833
Total	8,991,305	8,716,341	9,738,130		7,781,951	6,648,787

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 0310 - Library

PROGRAM DESCRIPTION:

The Hobbs Public Library provides access to services, programs, and materials in a wide variety of formats for all residents. It seeks to enrich and enhance the community by providing quality resources that meet both recreational and informational needs for our region. The library will continue to offer quality children's, young adult, and adult programming along with computer assistance in the labs to serve our citizens. We will continue to weed out or discard outdated, unused items, and purchase current titles in all subject areas and formats for all educational and age levels. Electronic and digital formats will continue to be an emphasis.

FY 2020 GOALS/OBJECTIVES:

- Will strive to keep its collection current and relevant to the community's needs; even in this digital age the library plays a vital role in vetting information resources.
- Will continue to maintain the electronic (e-book/e-audio) collection as interest and demand dictates; also provide electronic resources database training and help.
- Will continue children's, young adult, and adult programming efforts.
- Will seek out ways and means to enhance publicity and outreach efforts.

BUDGET HIGHLIGHTS:

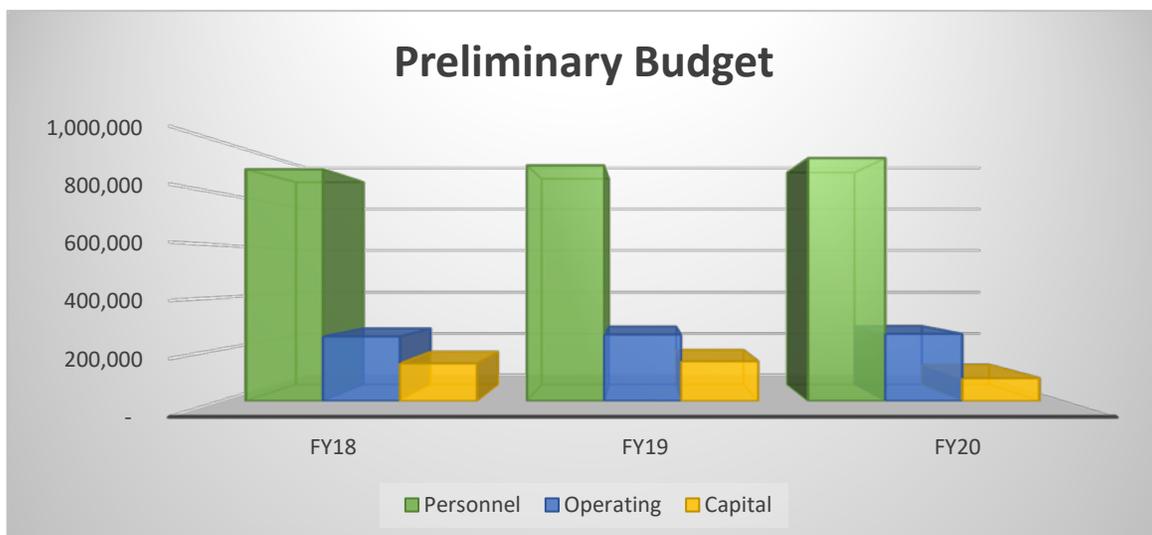
Hobbs Public Library is the largest of six libraries that comprise the Estacado Library Information Network (ELIN) and each pays a portion of the total cost to maintain library operations; this includes a shared library automation system, courier service between libraries, some subscription databases, technical support from the New Mexico Junior College, staff computers and hardware/software maintenance.

General Fund 310 - Library

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Library Director	1	1	\$ 89,478	\$ 91,269
Reference Librarian	1	1	\$ 78,275	\$ 82,228
Technical Service Librarian	1	1	\$ 40,557	\$ 41,365
Circulation Librarian	1	1	\$ 58,684	\$ 59,863
Circulation Technician	5	5.75	\$ 150,347	\$ 173,762
Children's Librarian	1	1	\$ 40,557	\$ 42,610
Children's Library Assistant	1	1	\$ 23,565	\$ 24,526
Library Specialist	1	1	\$ 33,088	\$ 34,747
Library Page	1.5	1.5	\$ 33,513	\$ 33,645
Access Srv Librarian	1	1	\$ 43,047	\$ 45,209
Summer Intern	0.23	0.15	\$ 4,320	\$ 2,808
Total	14.73	15.4	\$ 595,431	\$ 632,032

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	893,669	908,659	936,312	3%	847,130	699,478
Operating	248,780	256,600	259,006	1%	235,334	190,696
Capital	145,171	153,547	87,900	-43%	118,302	97,882
Total	1,287,620	1,318,806	1,283,219		1,200,767	988,057

*FY19 includes 9.5 months of activity



DEPARTMENT: Parks & Recreation

DIVISION: 0320 – Parks

PROGRAM DESCRIPTION:

The Parks Division is responsible for grounds maintenance, park construction, irrigation, horticultural services, right-of-way and intersection maintenance, environmental lot mowing, turf and ornamental pesticide applications and structural pest control. There are over 320 acres of landscape improvements that staff provides reoccurring maintenance on which includes over 2,000 trees. Each division focuses on specific areas of maintenance to the parks system. Services are varied and range from the weekly mowing of all landscape areas to the more complex activities of park planting design and construction/installation of recreational areas. Parks also facilitates all park reservations and special events

FY 2020 GOALS/OBJECTIVES:

- Continue to improve maintenance and update current parks and recreation facilities.
- Complete all capital projects approved by Commission/Administration.
- Identify and prioritize locations for new landscaping.

BUDGET HIGHLIGHTS:

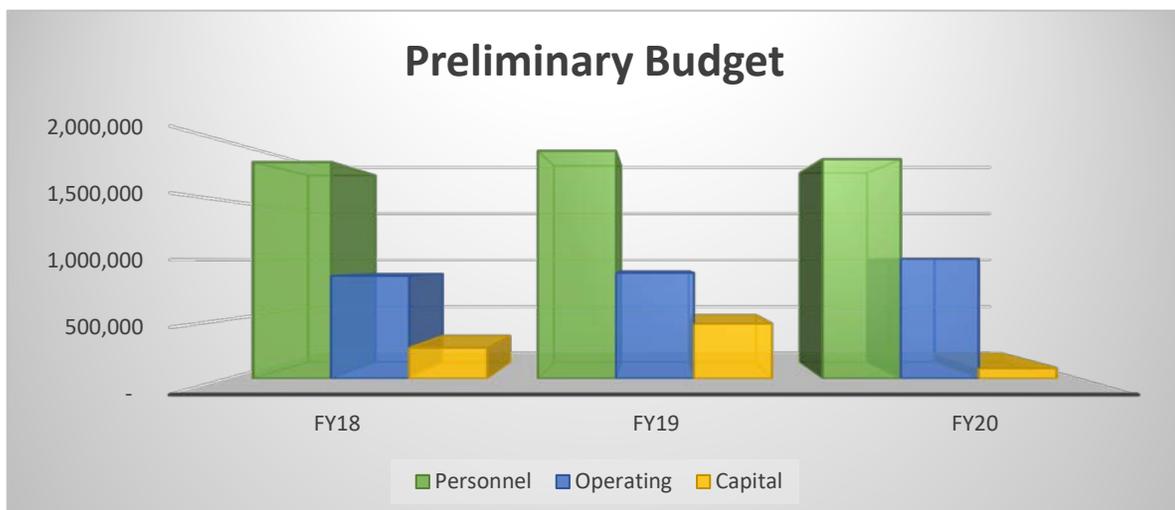
• New benches and trash cans TL	\$17,000
• DN Dog Park Shade	\$35,000
• Decomposed granite topdressing	\$12,000
• Playground mulch	\$20,000
• Mobile stump grinder	\$4,500
• A/C and wall fans for greenhouse	\$15,000
• Christmas Tree 26'	\$27,000
• Irrigation backflow testing	\$20,000

General Fund 320 - Parks

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Parks/ OS Director		1		\$ 115,490
Parks Superintendent	1	1	\$ 94,174	\$ 96,052
Horticulture Spec.		1		\$ 39,225
Horticulturist	3	1	\$ 109,790	\$ 38,351
Irrigation Specialist	1	1	\$ 50,254	\$ 49,730
Irrigation Technician	4	3	\$ 153,208	\$ 109,943
Park Mtc/ Construction Sup.	1	1	\$ 60,366	\$ 62,178
Parks Construction Worker	2	2	\$ 89,326	\$ 92,077
Parks Equipment Mechanic	1	1	\$ 50,975	\$ 53,311
Parks Mtc Lead Worker	4	4	\$ 132,853	\$ 133,442
Parks Mtc Worker	12	11	\$ 251,007	\$ 303,642
Parks Mtc Worker	1.5		\$ 115,315	\$ -
Pesticide Specialist	1	1	\$ 45,908	\$ 46,825
Pesticide Technician	1	1	\$ 49,446	\$ 36,167
Tree Technician	1	1	\$ 30,969	\$ 35,119
Total	33.5	30	\$ 1,233,589	\$ 1,211,552

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	1,829,106	1,923,612	1,853,286	-4%	1,639,534	1,207,211
Operating	869,300	894,100	1,008,100	13%	883,708	612,453
Capital	260,000	464,000	87,000	-81%	3,137,816	1,663,989
Total	2,958,406	3,281,712	2,948,386		5,661,057	3,483,653

*FY19 includes 9.5 months of activity



DEPARTMENT: Parks & Recreation

DIVISION: 0321 – Sports Fields

PROGRAM DESCRIPTION:

The Sports Field Division provides and maintains (18) baseball/softball fields, (13) soccer fields and (1) football field for the community. The total acreage maintained is just under 100 acres. Sports Fields personnel interact with many different sports leagues and high school teams representing 5,000 annual participants that visit our facilities. Sports Fields facilities host youth and adult tournaments of which there are 17 scheduled for 2019. This does not include any Texas High School Baseball or Softball Playoff Series which have also been hosted at Veterans Memorial Complex in the past.

FY 2020 GOALS/OBJECTIVES:

- Continue to improve all sports facilities by providing professional maintenance and quality amenities.
- Continue to promote and attract league tournaments for complex exposure and local economic benefit.
- Promote additional ball fields.
- Addition of facility improvements like netting and paint.
- Move MLK fencing to inside of walking trail. The fence is a public safety barrier from the flood basin and will promote healthier field quality for youth soccer and preserve access to walkway for anytime use.

BUDGET HIGHLIGHTS:

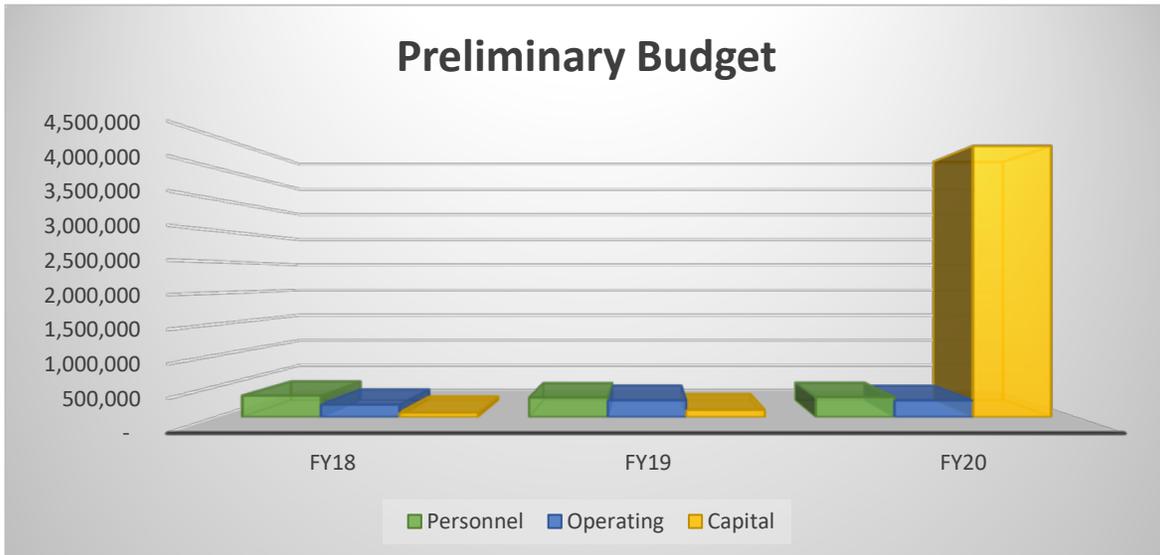
Sports Complex signage	\$4,000
Replacement utility vehicles	\$27,000
Additional turf groomer	\$8,000
Bleacher covers	\$15,000
Replacement utility tractor	\$58,000
Zia electricity for referee building	\$18,000
HHS bullpen lights	\$60,000
MLK fence	\$90,000
Artificial Turf @ Jefferson Park	\$4,200,000

General Fund 321 - Sports Fields

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Sports Field Supervisor	1	1	\$ 51,346	\$ 53,945
Sports Field Main Lead Worker	1	1	\$ 31,581	\$ 32,214
Sports Field Maint Worker	4	4	\$ 109,790	\$ 114,922
Sports Field Maint Worker		0		\$ -
Total	6	6	\$ 192,716	\$ 201,081

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	346,456	316,558	321,951	2%	293,493	261,700
Operating	201,926	271,350	269,400	-1%	236,092	165,106
Capital	72,500	118,000	4,357,500	3593%	-	82,283
Total	620,882	705,908	4,948,851		529,585	509,089

*FY19 includes 9.5 months of activity



DEPARTMENT: Parks & Recreation

DIVISION: 0326 – Harry McAdams Park

PROGRAM DESCRIPTION:

The McAdams Division is responsible for the overall management of operations for Harry McAdams Park, DMV landscape, Fire Station 4 landscape, CORE landscape, HIAP and Green Meadow Lake. Staff enforces rules and regulations, collection of usage fees, maintenance of grounds and facilities, manages McAdams and Green Meadow Lake waters and maintenance of HIAP runways. Staff coordinates with other entities in hosting recreational events such as disc golf tournaments. McAdams Parks has an official size rugby pitch and cricket field along with a residence that has a full-time tenant that resides on the premises. McAdams staff are also responsible for the setup and showing of Movies Under the Stars of which there are currently six (6) dates scheduled.

FY 2020 GOALS/OBJECTIVES:

- Green Meadow Lake/McAdams Lake shoreline improvements
- Establish a Standard of Maintenance Procedures for CORE landscape
- Continue to manage quality turf and establish a thicker healthier stand of Bermuda grass.

BUDGET HIGHLIGHTS:

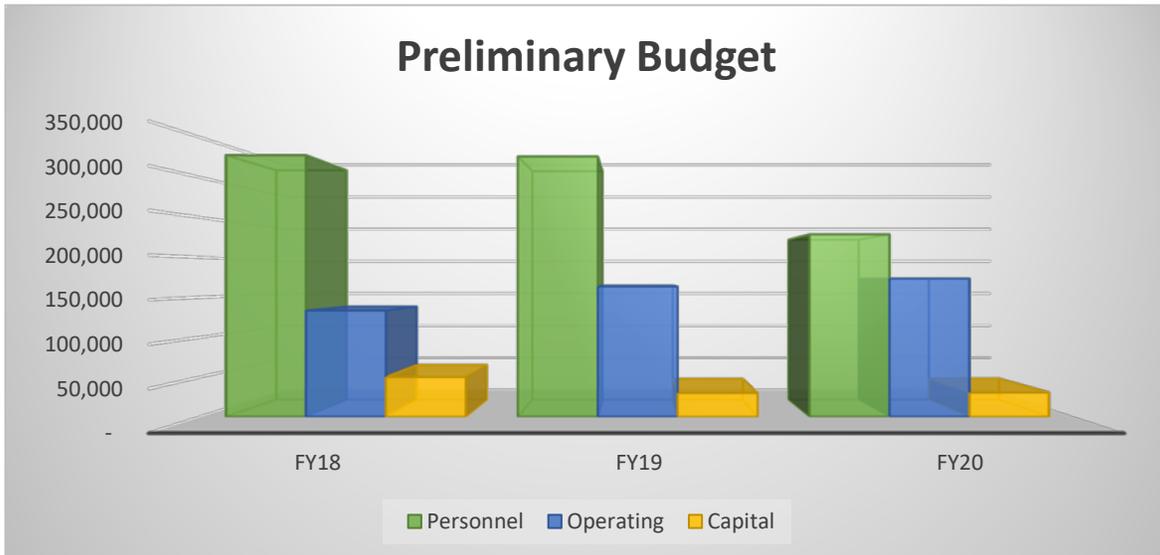
Replace BBQ pits and picnic tables	\$7,000
Maintenance barn improvements	\$3,500
Green Meadow trail improvements	\$10,000
Fish stocking	\$10,000

General Fund 326 - Harry McAdams Park

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
McAdams RV/Park Camp Range	1	1	\$ 63,816	\$ 65,083
McAdams Park Mtc Worker	3.5	1.5	\$ 138,706	\$ 49,358
Seasonal Maintenance		1		\$ 25,626
		0		\$ -
Total	4.5	3.5	\$ 202,522	\$ 140,067

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	327,584	326,202	228,653	-30%	314,828	181,797
Operating	133,560	163,560	173,560	6%	79,144	85,770
Capital	50,000	30,000	30,500	2%	9,988	65,332
Total	511,144	519,762	432,713		403,960	332,899

*FY19 includes 9.5 months of activity



DEPARTMENT: Parks & Recreation

DIVISION: 0330 - Recreation

PROGRAM DESCRIPTION:

The Recreation Division provides free or low-cost recreational and community services to the citizens of Hobbs that bring families and people together in positive, healthy, and fun atmospheres. The Recreation Division offers a variety of educational classes, fun activities and exciting sports and fitness opportunities for people of all ages, interests and skill levels.

FY 2020 GOALS/OBJECTIVES:

- As the Parks & Recreation Department continues to evolve, 2020 will be a year where ideas are transformed into reality. The Recreation Department will continue to look at ways to increase recreational opportunities to individuals near the south end of Hobbs. The Recreation Division will continue to offer year-round special events to Hobbs citizens
- Continue to offer the 7 week Summer Recess program, Movie's Under the Stars, the Father Daughter Dance, the Annual Easter Egg Hunt, Community Garden plot adoptions, The 4th of July Celebration, Hooked on Fishing, the Dog Daze of Summer event, the annual Halloween Carnival, the Journey Through The Arts program.

BUDGET HIGHLIGHTS:

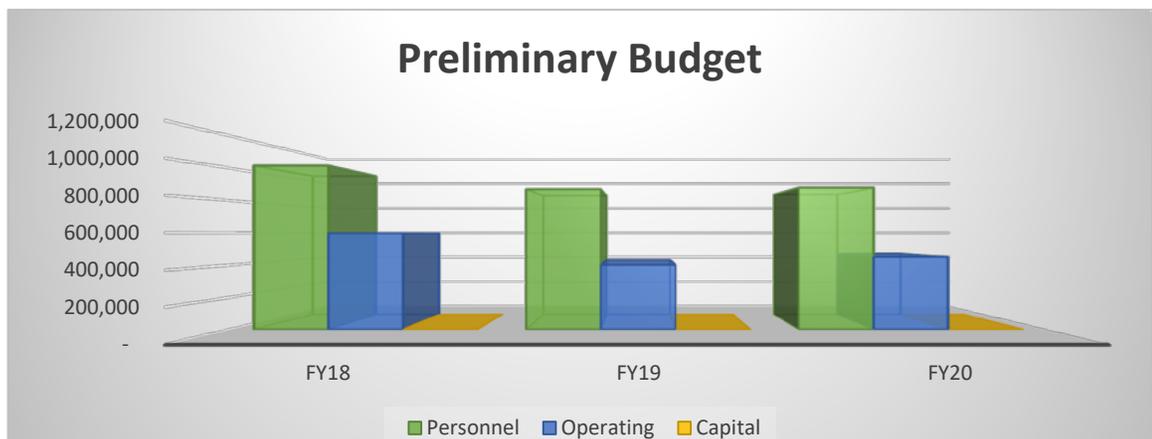
- Facilitate programs that improve family bonds by the sharing of leisure time.
- Provide free, safe, and dependable summer recreational opportunities to children of working parents.
- Boost local economy through partnerships with area sports associations that host tournaments for local and non-resident teams.
- Generate community pride through Parks & Recreation facilities.

General Fund 330 - Recreation

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Parks & Rec Director	1.00	1.00	\$ 107,496	\$ 109,637
Recreation Superintendent	1.00	1.00	\$ 78,056	\$ 79,607
Rec Program Coordinator	1.00	1.00	\$ 62,965	\$ 64,231
Parks & Rec Secretary	1.00	1.00	\$ 49,577	\$ 50,560
Art Instructor	1.00	1.00	\$ 30,183	\$ 30,794
Activity Leader	7.50	7.50	\$ 119,189	\$ 118,825
Activity Supervisor	0.75	1.00	\$ 16,380	\$ 21,320
Asst. Activity Supervisor	0.75	0.75	\$ 13,260	\$ 13,260
Asst. Summer Program Coord.	0.25	0.25	\$ 5,450	\$ 5,720
Basketball Coordinator	0.50	0.50	\$ 9,880	\$ 9,880
Office Assistant	0.25	0.25	\$ 3,900	\$ 4,290
Sports Instructor	7.75	7.75	\$ 120,900	\$ 120,900
Summer Program Coordinator	0.25	0.25	\$ 6,022	\$ 6,318
Summer Sports Program Coord.	0.25	0.25	\$ 5,684	\$ 4,940
Summer Sports Supervisor	3.00	3.00	\$ 53,040	\$ 53,040
Summer Intern		0.30	\$ 8,640	\$ 5,616
Total	26.25	26.8	\$ 690,621	\$ 698,938

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	1,015,100	870,499	879,390	1%	650,523	499,860
Operating	597,815	401,225	449,100	12%	362,684	189,347
Capital	-	-	-	0%	13,475	-
Total	1,612,915	1,271,724	1,328,490		1,026,682	689,207

*FY19 includes 9.5 months of activity



DEPARTMENT: Parks & Recreation

DIVISION: 0332 - Teen Center

PROGRAM DESCRIPTION:

Teen Center provides recreational and educational activities for the teens of Hobbs. Teens utilize the facility 6 days a week, primarily in the evenings and on weekends. Recreational programming is the prevailing theme of the Teen Center, but educational opportunities exist and commingle with other activities whenever appropriate. Teen Center staff provides leadership and direction, maintains harmony and resolves grievances among participants, while promoting interest in the planned games and activities of the program. Teens who call the center “home” are assured that it is a safe environment to have fun.

FY 2020 GOALS/OBJECTIVES:

- Continue to research and provide progressive programs and events for teens.
- Develop more organized events of interest to teens.
- Promote awareness of the Teen Center and the activities that are offered.
- Continued development of staff by empowering them to use their own creativity in programming.
- Continue to make facility improvements.

BUDGET HIGHLIGHTS:

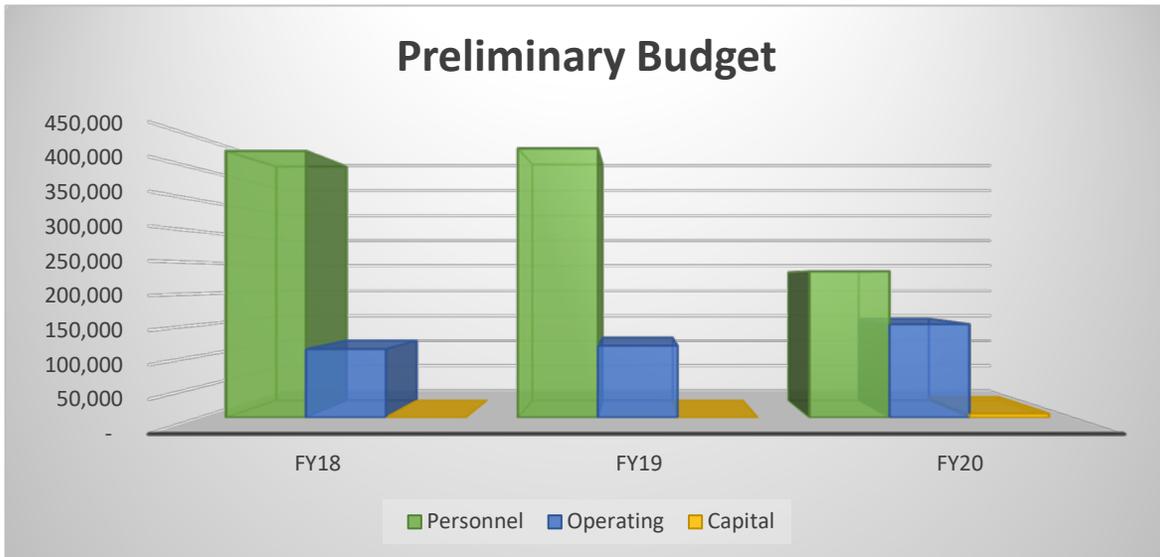
- Renewed emphasis on regular/intentional programming.
- Increased emphasis on recruiting younger teens to the Teen Center.
- Replace damaged/ageing equipment and furniture. Replacement of damaged ceiling tiles in four rooms and mismatched baseboard in main lobby.
- Add additional safety pads to the gym walls.
- Replacement/repair of auto-belay system on climbing wall.
- Upgrade to the Teen Center computer lab.

General Fund 332 - Teen Center

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Admin Service Director	1	0	\$ 71,657	\$ -
Admin Secretary	1	0	\$ 63,030	\$ -
Asst Teen Center Supervisor	1	1	\$ 51,302	\$ 52,329
Lead Teen Rec Worker	2	2	\$ 54,447	\$ 57,417
Teen Recreation Worker	2	2	\$ 41,387	\$ 43,604
Total	7	5	\$ 281,823	\$ 153,350

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	429,377	433,364	235,803	-46%	424,834	193,860
Operating	110,800	116,180	150,825	30%	83,824	53,654
Capital	-	-	6,500	0%	-	-
Total	540,177	549,544	393,128		508,659	247,514

*FY19 includes 9.5 months of activity



DEPARTMENT: Parks & Recreation

DIVISION: 0335 – Pools

PROGRAM DESCRIPTION:

The Aquatics Division is responsible for the overall operation and maintenance of Heizer, Humble and Del Norte swimming pools. Aquatics is also responsible for Jefferson, Washington, Taylor, Mills and City Park splash pads. All aquatic programming for outdoor facilities falls under this department. The aquatics programs offers seasonal employment to 55 of the area's young adults.

The program season starts Memorial Day weekend for all aquatic facilities. Heizer and Humble pool will operate through July 31, 2018. Del Norte pool will operate through September 2, 2019. All splash pads will operate everyday through September 17, 2019 then weekends only through September 29, 2019.

Dog Daze of Summer held at Del Norte pool on September 7, 2019 will be the last event of the season.

FY 2020 GOALS/OBJECTIVES:

- Provide competitive salary for recruitment of seasonal staff.
- Maintain appearance, safety and operability of all facilities.
- Add special events to promote attendance
- Add programs to enhance community offerings. i.e. evening swim lessons
- Continue to gain knowledge and programming trends of the aquatic industry by attending conferences

BUDGET HIGHLIGHTS:

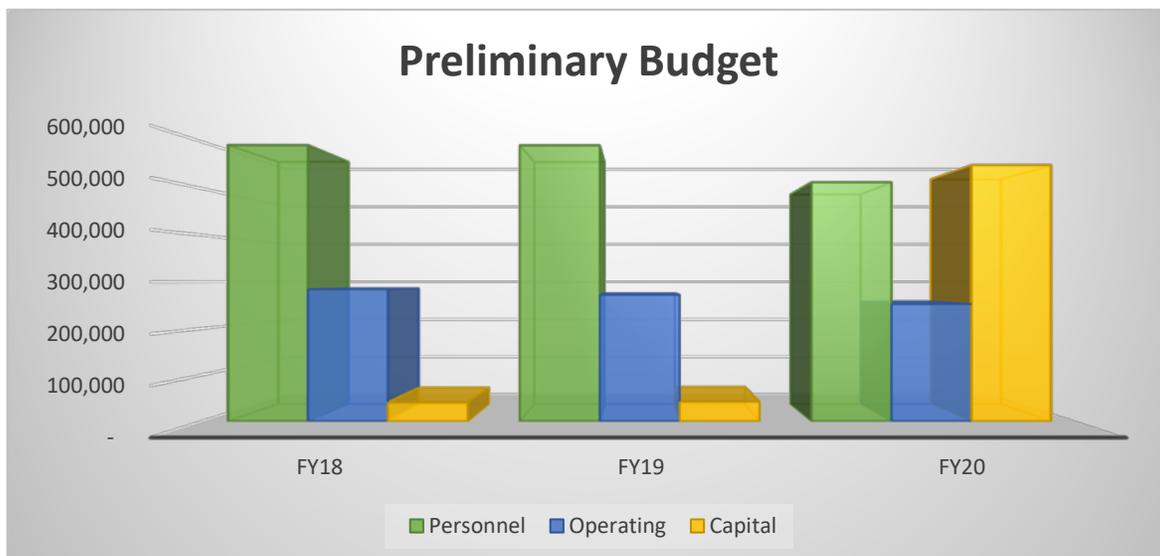
- Continue to instruct and train new lifeguards
- Repair complete gutter system at Heizer Pool
- Continue to maintain aquatics facilities at the highest levels

General Fund 335 - Pools

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Aquatics/Athletics Coord.	1.00	1	\$ 76,658	\$ 80,524
Aquatics/AthletcPrgr	1.00	0	\$ 32,105	\$ -
Aquatics Specialist	0.25	0.25	\$ 6,318	\$ 6,240
Learn to Swim Coordinator	0.25	0.25	\$ 6,318	\$ 6,240
Learn to Swim Instructor		0		\$ -
Head Lifeguard	0.50	0.5	\$ 10,920	\$ 11,440
Lifeguard	11.00	11	\$ 234,520	\$ 234,520
Pool Maint Attendant	1.00	0.25	\$ 27,453	\$ 6,406
Asst Pool Maint Attn	0.25	0.5	\$ 6,406	\$ 8,840
Pool Manager	1.50	1.5	\$ 33,800	\$ 37,440
Summer Pool Cashier	1.50	1.5	\$ 23,400	\$ 23,400
Total	18.25	16.75	\$ 457,898	\$ 415,050

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	592,871	592,492	513,334	-13%	450,831	219,669
Operating	284,156	272,256	252,322	-7%	232,594	141,879
Capital	41,000	42,700	550,000	1188%	123,014	31,039
Total	918,027	907,448	1,315,656		806,439	392,587

*FY19 includes 9.5 months of activity



DEPARTMENT: Fire

DIVISION: 0340 – Environmental Services

PROGRAM DESCRIPTION:

The Environmental Division (Code Enforcement Officers) enforces the Municipal Code, for unsanitary premises both commercial and residential property. This department works closely with the Fire Marshal in investigating structures that are unfit for human occupancy by means of fire, dilapidated structures, abandonment, or lack of code compliance. Also work with the Hobbs police department on structures occupied by squatters and issue citations.

Code Enforcement to continue to enforce condemnation ordinance.

FY 2020 GOALS/OBJECTIVES:

- To continue to remediate or remove condemned outstanding structures.
- Continue to be proactive to reduce the number of incoming complaints, which have significantly been reduced within the last year
- Continue to Certify Code Enforcement Officers and continue training
- Continue to help residents who landlords fail to provide adequate living conditions.
- To reduce and catch illegal dumping on city property

BUDGET HIGHLIGHTS:

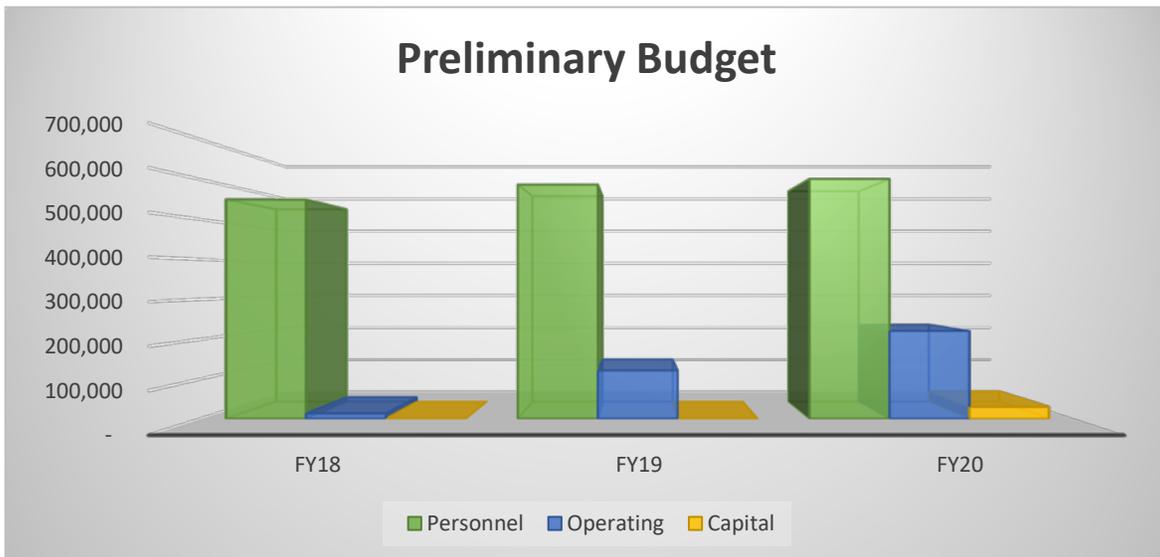
Continue of line item in Professional Services for outstanding condemned structures. Also continue in line item for school and training for code officers training and certifications.

General Fund 340 - Environmental Services

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Director of Community Services	1	1	\$ 85,525	\$ 87,229
Code Enforcement Supervisor	1	1	\$ 63,926	\$ 65,214
Code Enforcement Officer	5	5	\$ 198,154	\$ 197,892
Code Enforcement Secretary	1	1	\$ 30,947	\$ 31,559
Total	8	8	\$ 378,553	\$ 381,894

Expenditures	Preliminary Budget		FY20	% Change FY 19 to 20	Actual Expenditures	
	FY18	FY19			FY18	FY19*
Personnel	549,626	586,996	600,860	2%	579,218	470,863
Operating	13,500	121,605	221,055	82%	25,871	32,345
Capital	-	-	30,000	0%	-	-
Total	563,126	708,601	851,915		605,089	503,208

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 0342 - Communications

PROGRAM DESCRIPTION:

The Communications Department and the CVB strive to craft the City of Hobbs' message in an inclusive, informative, positive manner that accurately represents all departments, divisions, and the community while informing the public in the most cost-effective methods available.

To achieve this mission, we:

- Develop daily materials and access points for the public and organization
- Coordinate effective research, training, and promotions
- Expand press contacts to communicate the specific missions and needs of fellow departments
- Inform the public and organization of programs, events, and educational tools available to them as provided by the City of Hobbs and its partners
- Promote professional achievements and awards that the organization, its departments, and its individuals achieve
- Coordinate with fellow departments to ensure an updated, transparent, honest, welcoming perception of the City of Hobbs and City Commission
- Disseminate information regarding the 2020 Census

FY 2020 GOALS/OBJECTIVES:

- Continue to effectively archive public information and services
- Communicate Census 2020 to residents of the entire Hobbs CCD, with help from community leaders and partners
- Coordinate hospitality and tourism initiatives
- Schedule, plan, and manage events such as the Tree Lighting Ceremony and a signature event
- Continue webpage development for all City of Hobbs websites and webpages in conjunction with the Information Technology Department
- Improve public education
- Extend public awareness
- Outspread public access
- Support the activities and achievements of partners of the City of Hobbs
- Professional photography of Hobbs

BUDGET HIGHLIGHTS:

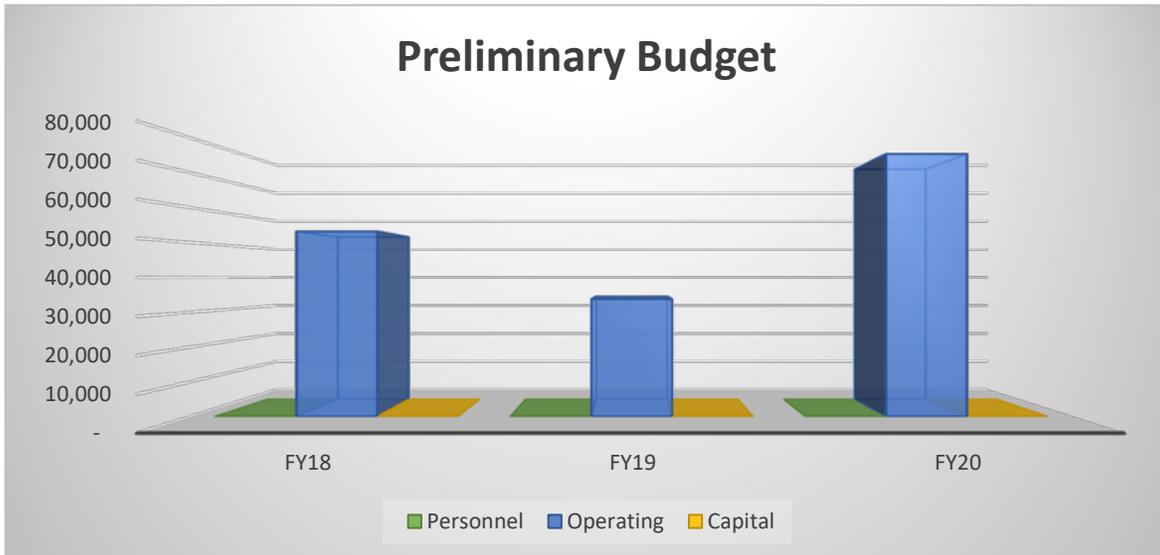
- Hootboard subscription
- ArchiveSocial subscription
- Meltwater subscription
- Rotary subscription
- 2020 Census information dissemination
- Regional marketing with new marketing strategy
- Upgrade public access and information

General Fund 342 - Communications

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	53,138	33,780	75,308	123%	28,947	30,571
Capital	-	-	-	0%	-	-
Total	53,138	33,780	75,308		28,947	30,571

*FY19 includes 9.5 months of activity



DEPARTMENT: Fire

DIVISION: 0343 - Animal Adoption Center

PROGRAM DESCRIPTION:

The Hobbs Animal Adoption Center continue to strive to provide respectful and humane treatment to the animals in our care while providing the best service to the citizens of Hobbs. We strive to provide programs for the treatment/care of animals to the city residents so that we can accomplish our goal to continue the reduction of unnecessary euthanasia due to pet overpopulation issues.

FY 2020 GOALS/OBJECTIVES:

- Continue working towards ideas/methods/goals to maintain minimal euthanasia rates
- Continue community responsibility/awareness of pet ownership
- Continue safety and security of the all staff involved with daily processes
- Complete/maintain upgrades and repairs that are warranted at HAAC
- Security fence has been installed for the safety of code officers at night

BUDGET HIGHLIGHTS:

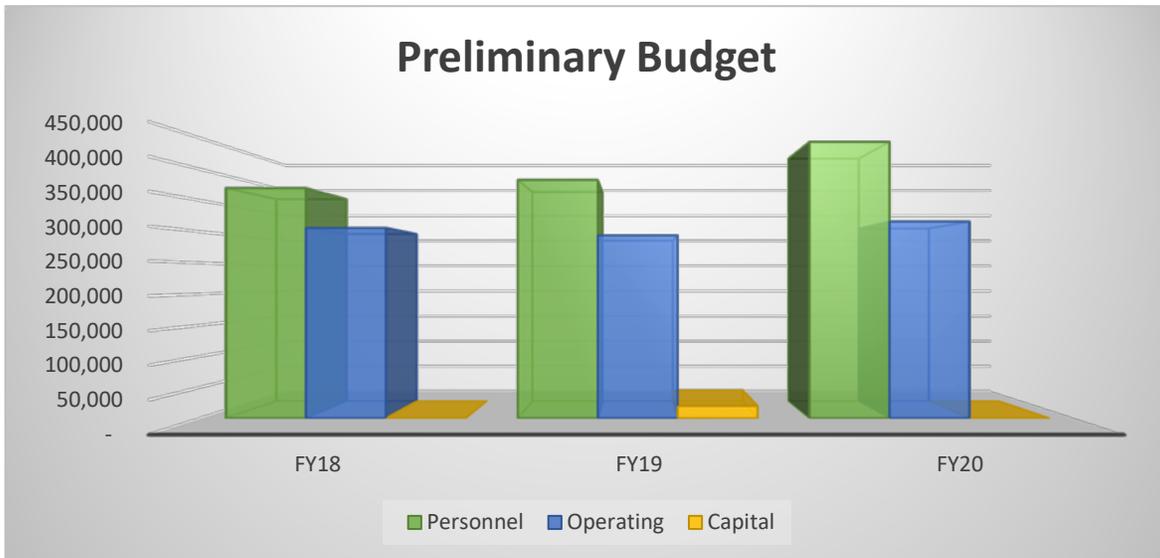
In our professional services line we are continuing to provide veterinary services for sterilization, health certificates, and microchipping, all of which help us to obtain our goal of maintaining minimal euthanasia rates through fewer unwanted litters of pets. We are constantly working towards educating the public of our spay/neuter program, microchipping ability and the responsibilities involved when taking on a pet which has the potential to increase our time the vet will spend in the facility

General Fund 343 - Animal Adoption

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Animal Adoption Center Mngr	1	1	\$ 51,608	\$ 52,634
Animal Adoption Center Asst	3	5	\$ 46,432	\$ 114,245
Animal Shelter Assistant	1	1	\$ 32,061	\$ 32,694
Animal Shelter Attendent	1	0	\$ 49,970	\$ -
Veterinary Assistant	1	2	\$ 40,666	\$ 72,946
				\$ -
Total	7	9	\$ 220,737	\$ 272,520

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	369,749	382,857	443,677	16%	345,744	275,120
Operating	306,000	293,964	316,164	8%	313,008	206,230
Capital	-	20,000	-	-100%	-	11,477
Total	675,749	696,821	759,841		658,752	492,827

*FY19 includes 9.5 months of activity



DEPARTMENT: Engineering

DIVISION: 0410 – Engineering

PROGRAM DESCRIPTION:

The Engineering Department provides technical services to internal departments and general public related to engineering and planning services for the operations of Municipal Government and Private Development. All local government capital improvement projects over \$100,000 are required to be by a professional engineer. The Engineering Department provides or administers various capital improvements projects, which include Streets / Drainage / Utilities / Quality of Life Projects, which numerous projects are associated with State and Federal funding (Grant Administration). Engineering staff provide review and recommendations for Commercial / Subdivision Development, Master Plans and Annexations reviews to assist other departments. Public services include administration of the Floodplain Ordinance, FEMA Community Rating System, Traffic Calming and other internal permitting processes.

FY 2020 GOALS/OBJECTIVES:

Provide Grant Administration, design, inspection and administration services for various City Projects by in-house staff or outsourced:

- Trunk Line F (Central / Joe Harvey)
- MAP Grant (Central & Joe Harvey Signal)
- Joe Harvey & Grimes – Median Improvement
- Citywide Drainage Study – Asset Assessment
- Waterline Replacement Phase 11
- College Lane Re-alignment
- West Bender Improvements
- West Carlsbad Hwy Utility Extension

Provide Engineering related support / public services, such as Community Rating System Program (CRS) to maintain discount on flood insurance, Floodplain Management and Awareness program, Sidewalk Replacement Policy, Traffic Calming Program, Technical Assistance to the Planning Board and City Commission and other Department to meet public needs.

BUDGET HIGHLIGHTS:

Additional Staff: No changes

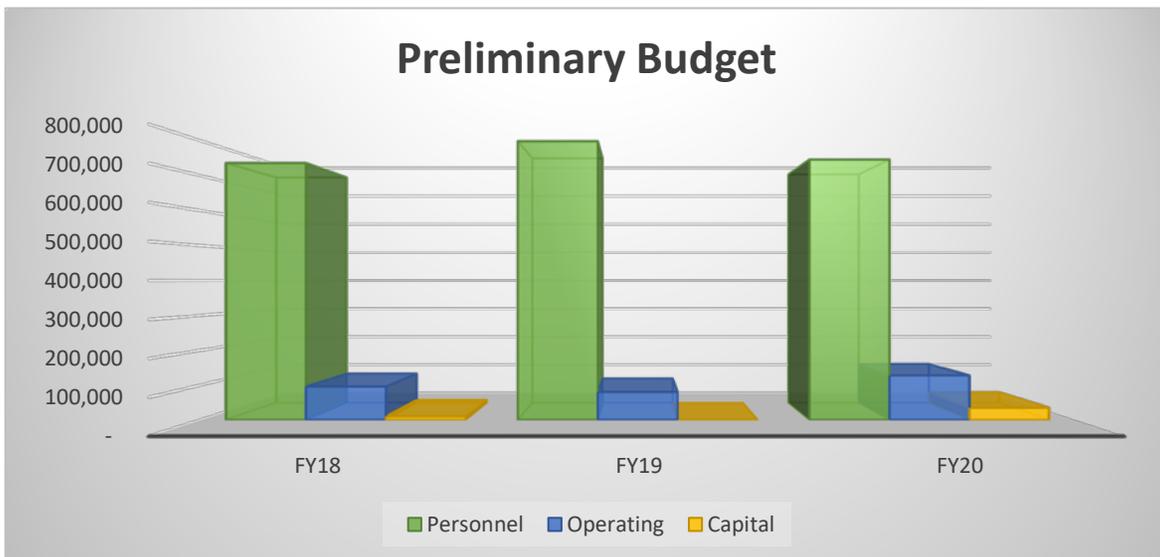
Capital Outlay: Two replacements vehicles for Engineering Dept

General Fund 410 - Engineering

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
City Engineer	1	1	\$ 156,243	\$ 159,366
Senior Staff Engineer	2	0	\$ 149,866	\$ -
Capital Imprvmnt Eng		1		\$ 72,858
Project Manager-Eng	1	2	\$ 58,247	\$ 116,495
Sr Engineering Tech	1	1	\$ 78,034	\$ 79,585
Engineering Tech	1	1	\$ 51,652	\$ 53,857
Engineering Intern	0.25	0.25	\$ 4,680	\$ 4,680
Engineering/Planning Secretary	1	1	\$ 52,940	\$ 55,605
Total	7.25	7.25	\$ 551,663	\$ 542,446

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	735,532	797,883	745,485	-7%	628,169	370,243
Operating	95,965	80,415	127,867	59%	45,941	32,926
Capital	10,000	-	35,000	0%	-	103,560
Total	841,497	878,298	908,352		674,110	506,729

*FY19 includes 9.5 months of activity



DEPARTMENT: Engineering

DIVISION: 0412 – Traffic

PROGRAM DESCRIPTION:

The City of Hobbs has 42 traffic signals, 17 school zone flashers, 8 flashing beacons, 4 radar speed signs, 1769 STOP signs, 354 warning signs, 2429 street name signs, and 1771 other regulatory and informational signs to maintain and repair regularly. The three man traffic department provides signal and sign repair and maintenance services along with repainting city parking spaces on an annual basis. The traffic department is also responsible for overseeing the maintenance of all pavement markings throughout the city. This crew is also on call to provide 24 hour repair services for all traffic signals and STOP signs.

The Traffic Department monitors, adjusts and maintains the traffic controller coordination patterns and provides technical assistance to the City Engineer on traffic calming, roadway safety concerns and new development reviews.

FY 2020 GOALS/OBJECTIVES:

- Continue to provide 24 hour repair services for the traffic signals and STOP signs.
- Provide routine repair to any traffic signs damaged or needing replacement due to deterioration.
- Provide twice per year inspection on all traffic signs to verify safe condition and identify any needed repair or replacement.
- Test and verify traffic signal conflict monitor operation annually.
- Provide restriping of city parking spaces annually.
- Provide additional assistance to other city departments as needed.
- Provide repair or replacement of street light bases, conduit or wiring, as needed.
- Assist Engineering Department with obtaining current traffic count data.
- Upgrade school zone central system to aid in monitoring and maintaining school zone flashers.

BUDGET HIGHLIGHTS:

Additional Staff: No Changes

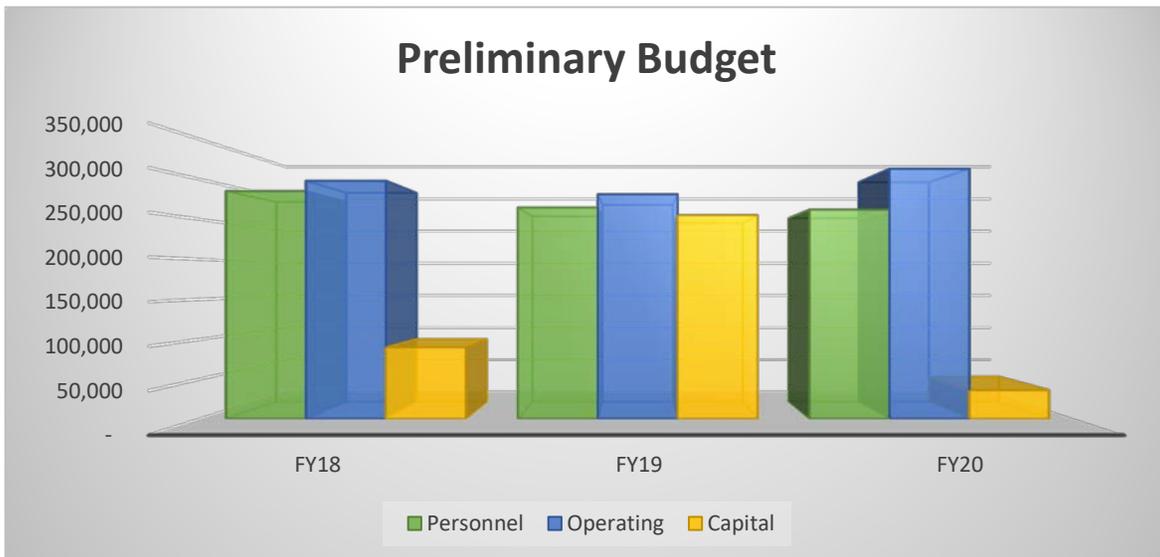
Capital Project: Continuation of the Citywide Fiber Network project (Carry over and no new funds).
Replacement of 3 traffic signal cabinets on Broadway (\$36,000 total)

General Fund 412 - Traffic

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Traffic Supervisor	1	1	\$ 71,570	\$ 73,011
Traffic Technician	1	1	\$ 40,666	\$ 42,719
Traffic Senior Tech	1	1	\$ 40,404	\$ 43,265
Traffic Intern	0.25	0.25	\$ 46,800	\$ 4,680
Total	3.25	3.25	\$ 199,440	\$ 163,675

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	285,342	264,842	262,142	-1%	249,186	210,120
Operating	298,241	281,343	313,318	11%	230,814	204,480
Capital	90,000	255,200	36,000	-86%	68,603	77,140
Total	673,583	801,385	611,460		548,603	491,740

*FY19 includes 9.5 months of activity



DEPARTMENT: Warehouse

DIVISION: 0413 - Warehouse

PROGRAM DESCRIPTION:

The City Warehouse maintains an inventory of goods used to assist in the daily operations and infrastructure maintenance required by all City Departments. These goods are procured at the best obtainable price following the City's Procurement Code and the regulations set forth by the State of New Mexico State.

FY 2020 GOALS/OBJECTIVES:

Continue to provide all City Departments quality products at the best value for the benefit of the citizens of City of Hobbs.

BUDGET HIGHLIGHTS:

The warehouse operates year round with two employees.

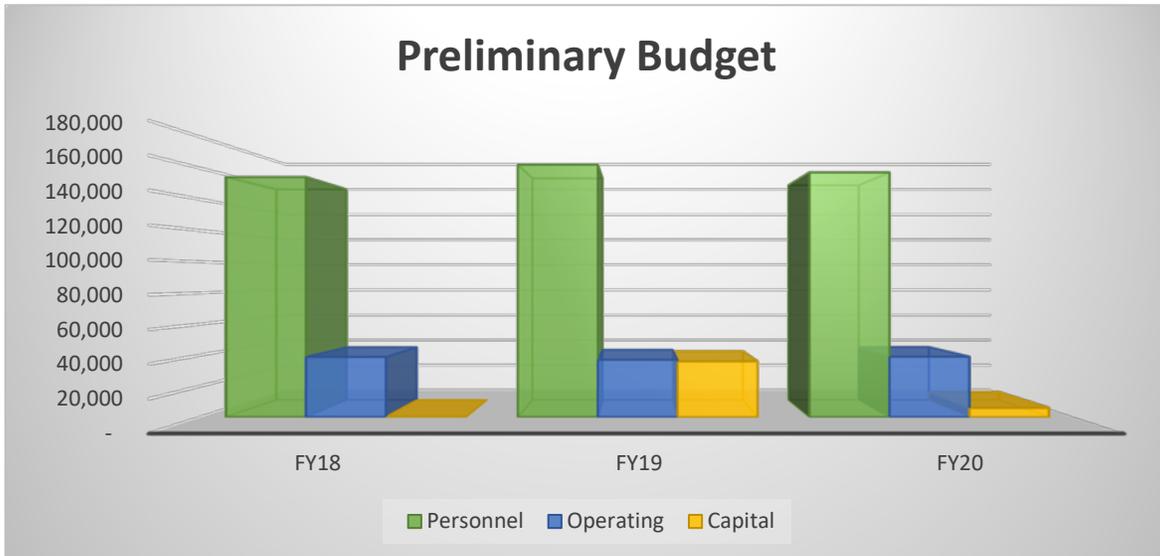
The Warehouse plans to replace some old shelving in this FY budget.

General Fund 413 - Warehouse

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Warehouse Manager	1	1	\$ 53,508	\$ 56,216
Warehouse Assistant	1	1	\$ 45,646	\$ 47,939
Total	2.00	2	\$ 99,154	\$ 104,155

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	154,232	162,243	157,229	-3%	151,441	121,346
Operating	38,850	37,000	39,000	5%	30,657	21,325
Capital	-	36,000	6,000	-83%	-	-
Total	193,082	235,243	202,229		182,098	142,671

*FY19 includes 9.5 months of activity



DEPARTMENT: Engineering

DIVISION: 0415 – Mapping

PROGRAM DESCRIPTION:

The GIS Division is currently staffed with three individuals, one (1) Manager, one (1) Specialist and one (1) tech. The Division supports the entire City organization, other governmental agencies in Lea County & the State, along with citizens with the most up-to-date geospatial information including but not limited to: 911 addressing and Emergency Response, Census, Official Administration, Planning & Development, infrastructure (Effluent, Sewer, Street, Storm, Water, Etc.), Federal (BAS & LUCA), Flood, Land based, Services, Traffic

The Division manages a Geo-database construct which houses 1000s of data features for the various categories. The division also manages an on-line web site and data access point for citizens and staff. This data infrastructure and management requires hours of attention to checking, updating existing and new content, and features to ensure efficiency and use.

Our mission is to empower those we serve by providing the tools to make better decisions, which will improve the life for all within our community.

FY 2020 GOALS/OBJECTIVES:

- Complete Street Centerline work
- Deployment of New GPS Cellular data correction system
- Remove all non-GLONASS GPS equipment meeting new standards
- Expand upon Division training
- Create convenient access to GIS data for use by public, other agencies and private development

BUDGET HIGHLIGHTS:

Additional Staff: No Changes

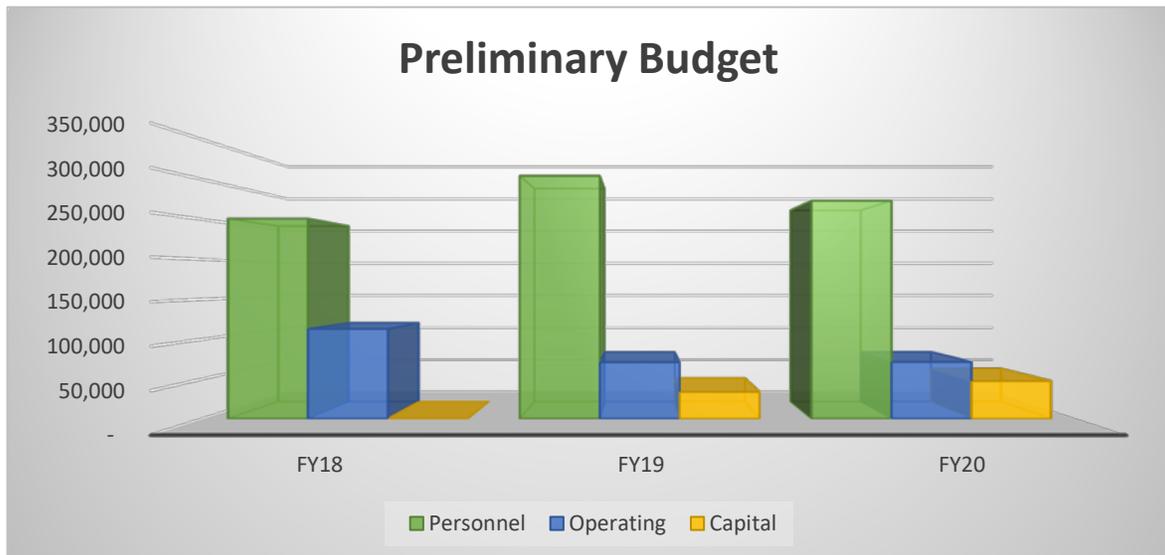
Equipment over \$5,000: R10 GPS unit with TSC 7 (Replacement equipment). GEO 7X CM edition GPS unit (not survey grade for use by other departments to assist in data collection)

General Fund 415 - Mapping

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
GIS Manager	1	1	\$ 71,570	\$ 58,247
GIS Specialist	1	1	\$ 57,417	\$ 58,575
GIS Technician	2	2	\$ 84,302	\$ 85,198
GIS Intern	0.25	0.25	\$ 4,680	\$ 4,680
Total	4.25	4.25	\$ 217,969	\$ 206,700

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	250,839	304,403	273,307	-10%	226,063	106,598
Operating	113,021	71,284	71,573	0%	47,926	39,268
Capital	-	34,000	47,590	40%	133,501	71,077
Total	363,860	409,687	392,470		407,490	216,942

*FY19 includes 9.5 months of activity



DEPARTMENT: General Services

DIVISION: 0420 – General Services/Garage

PROGRAM DESCRIPTION:

Fleet Services (City Garage) is charged with managing of city fleet, & equipment necessary to providing a quality City government service. Responsibilities include a fuel management program, vehicle specifications and purchasing, preventative maintenance program, accident repairs, warranty, recalls and general repairs.

FY 2020 GOALS/OBJECTIVES:

- Fleet Management/Replacement Program
- Fleet Tracking
- Streamline Workflow in Garage
- Implement Motor Pool program
- Implement comprehensive generator maintenance program
- Draft SOPs for Garage

BUDGET HIGHLIGHTS:

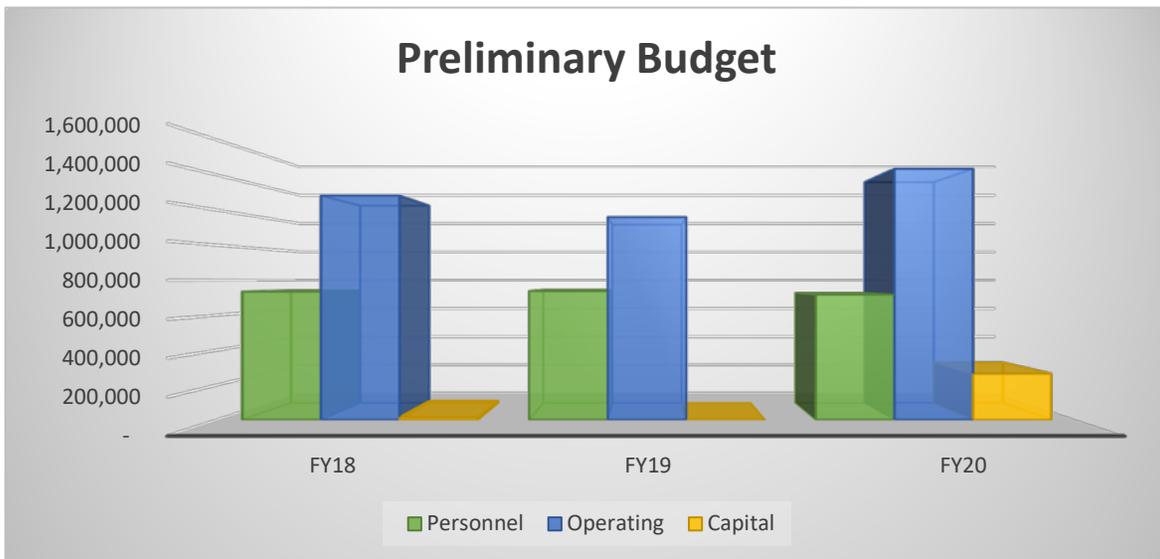
Ensure that the city can protect and enhance the useful life of city assets (vehicles/equipment). To monitor financial resources and economic conditions, and consider timing with regard to citywide needs.

General Fund 0420 - General Services/Garage

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Garage Superintendent	1	1	\$ 91,029	\$ 71,046
Garage Intern		0.25		\$ 4,680
Automotive Tech Sen	4	4	\$ 245,656	\$ 251,597
Automotive Technician	2	2	\$ 96,882	\$ 100,027
Gen Serv. Admin Asst	1	1	\$ 19,001	\$ 42,522
Total	8	8.25	\$ 452,568	\$ 469,872

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	734,169	737,343	717,336	-3%	724,168	487,490
Operating	1,282,850	1,159,350	1,435,550	24%	1,140,715	865,459
Capital	15,000	-	265,000	0%	10,750	-
Total	2,032,019	1,896,693	2,417,886		1,875,633	1,352,949

*FY19 includes 9.5 months of activity



DEPARTMENT: General Services

DIVISION: 0421 - Building Maintenance

PROGRAM DESCRIPTION:

Building maintenance maintains all city buildings and components to ensure a safe, sanitary, and serviceable facilities for our citizens and employees. The facilitation and coordination in preparing, managing contractual renovation and construction.

FY 2020 GOALS/OBJECTIVES:

- Installation of Roof Hatches
- Creation and Implementation of Work Order System
- Implement Facility Checklist
- Full Budgeted Staff
- Facility Master Plan
- Increase operational effectiveness & efficiency of city buildings

BUDGET HIGHLIGHTS:

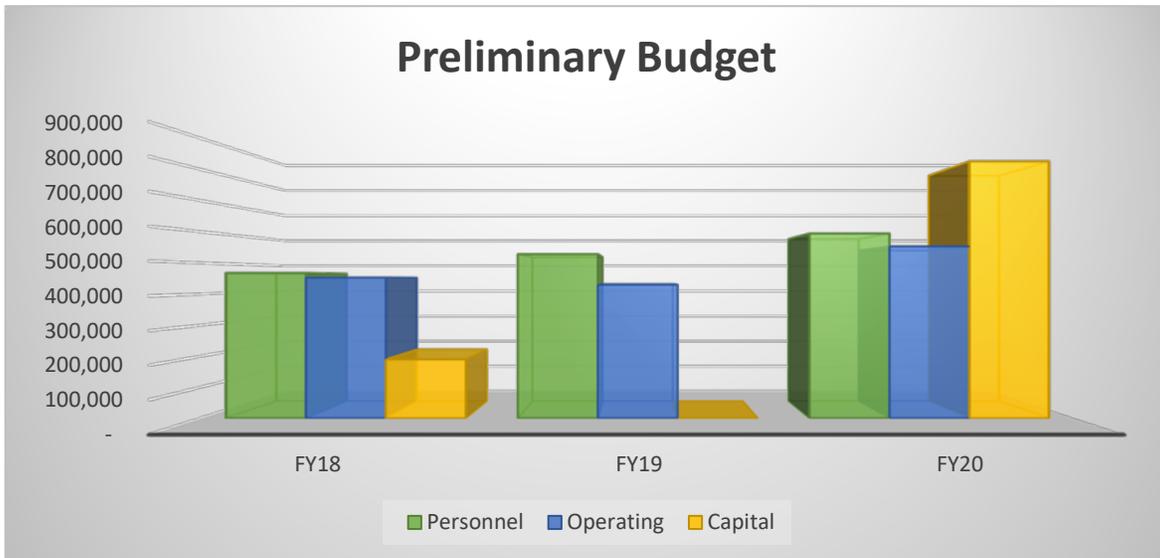
Funding for the assessment and development of a facility master plan with hopes to implement for long term effectiveness and efficiency of city buildings.

General Fund 0421 - Building Maintenance

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Electrician Sprv	1	1	\$ 52,263	\$ 71,963
Journeyman Electrcn	1	1	\$ 58,968	\$ 67,224
Electrician Assistant		1		\$ 26,907
Building Maint Sprv	1	1	\$ 85,154	\$ 89,457
Lead Build Maint Spc	1	1	\$ 61,938	\$ 65,083
Building Maint Spec	2	2	\$ 78,449	\$ 78,449
Total	6	7	\$ 336,773	\$ 399,082

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	467,399	527,884	593,816	12%	461,083	384,095
Operating	452,750	429,760	552,600	29%	388,786	271,139
Capital	190,000	-	825,000	0%	21,863	259,456
Total	1,110,149	957,644	1,971,416		871,732	914,691

*FY19 includes 9.5 months of activity



DEPARTMENT: Fire

DIVISION: 0422 – Code Enforcement

PROGRAM DESCRIPTION:

The Building Division enforces Building Code, Electrical, Plumbing, Mechanical Codes and Plan Review for permits. The intent is to protect the health, safety and welfare of the public. This department interacts with other city departments to help identify structures in need of building code compliance. The building division is available to the public for citizens to talk to any inspectors or plan examiner to obtain information and permits. The building division ensures safe structures by inspections of all construction disciplines.

The department goal is to provide the best public service with the growing of the geographical area of the city.

The purpose of the Department is to protect life and property.

FY 2020 GOALS/OBJECTIVES:

- Continue to certify and gain CEU's training for Building Inspectors certifications that are required and training
- Continue to provide quality inspection service to build better. And safer
- Continue transparency of the department and strive to provide the best customer service.
- Hire a new Building Inspector as soon as possible

BUDGET HIGHLIGHTS:

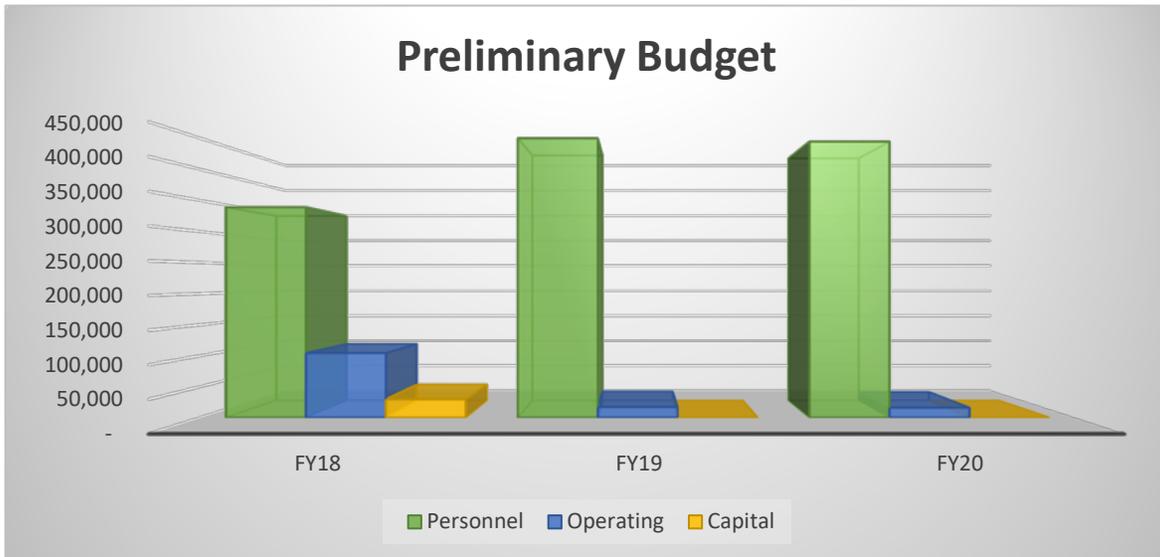
Continue in line item for school and training due to full staff of inspectors and continue training and continuing education units (CEU's) required by the State of New Mexico

General Fund 0422 - Code Enforcement

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Building Official	1	1	\$ 72,487	\$ 76,156
Building Inspector	1	1	\$ 65,367	\$ 66,678
Senior Inspector	1	1	\$ 58,247	\$ 58,247
Electrical Inspector	1	1	\$ 51,433	\$ 52,918
Mech & Plum Inspect	1	1	\$ 53,857	\$ 56,566
Total	5	5	\$ 301,392	\$ 310,565

Expenditures	Preliminary Budget		FY20	% Change FY 19 to 20	Actual Expenditures	
	FY18	FY19			FY18	FY19*
Personnel	338,938	449,707	444,451	-1%	331,846	303,585
Operating	104,350	17,100	16,100	-6%	53,152	9,243
Capital	29,650	-	-	0%	61,004	-
Total	472,938	466,807	460,551		446,001	312,828

*FY19 includes 9.5 months of activity



DEPARTMENT: General Services

DIVISION: 0423 – Streets

PROGRAM DESCRIPTION:

Street services maintains city streets, alleys, unpaved roads, parking lots and drainage structures. Operations include street sweeping and a variety of methods used to maintain the reliability of city streets, alleys, and storm drains. Special projects include paving of streets, park construction and other city wide clean-ups.

FY 2020 GOALS/OBJECTIVES:

- Develop Annual Street Maintenance Work Plan
- Continue to provide efficient and effective services
- Ongoing improvements related to the condition of our street and alley system, by keeping our drainage ways open and free of debris
- Purchase of Smaller Blade for Smaller Alleys

BUDGET HIGHLIGHTS:

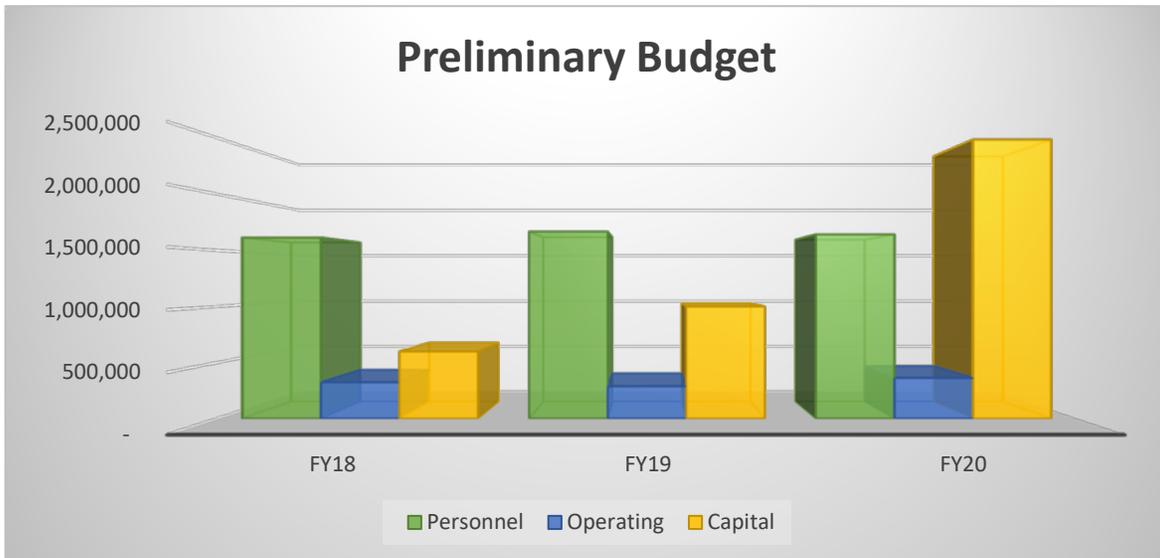
Ensure that the city can protect and enhance the useful life of city assets (streets). To monitor financial resources and economic conditions, and consider timing with regard to infrastructure needs.

General Fund 0423 - Streets

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
DirectorGeneralSrvcs	1	1	\$ 115,500	\$ 95,659
StreetSuperintendent	1	1	\$ 74,889	\$ 76,396
Heavy Equip Foreman	2	2	\$ 139,601	\$ 142,397
Heavy Equip Spec	3	3	\$ 171,837	\$ 177,210
Equipment Operator	10	9	\$ 462,462	\$ 416,205
Welder		1		\$ 52,416
Total	17	17	\$ 964,290	\$ 960,283

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	1,612,882	1,665,963	1,641,089	-1%	1,544,217	1,161,834
Operating	324,500	288,500	363,361	26%	154,955	72,888
Capital	600,000	1,000,000	2,483,000	148%	1,038,423	352,386
Total	2,537,382	2,954,463	4,487,450		2,737,595	1,587,109

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 02 - Land Acquisition Fund

PROGRAM DESCRIPTION:

The Land Acquisition Fund is a general fund sub-component that accounts for the historical land acquired by the City of Hobbs. This fund also is used to account for future strategic land purchases and the sale of land associated with the City of Hobbs.

FY 2020 GOALS/OBJECTIVES:

- Continue to search for strategic land opportunities that will assist in future planning, engineering, drainage and overall development of the City of Hobbs

BUDGET HIGHLIGHTS:

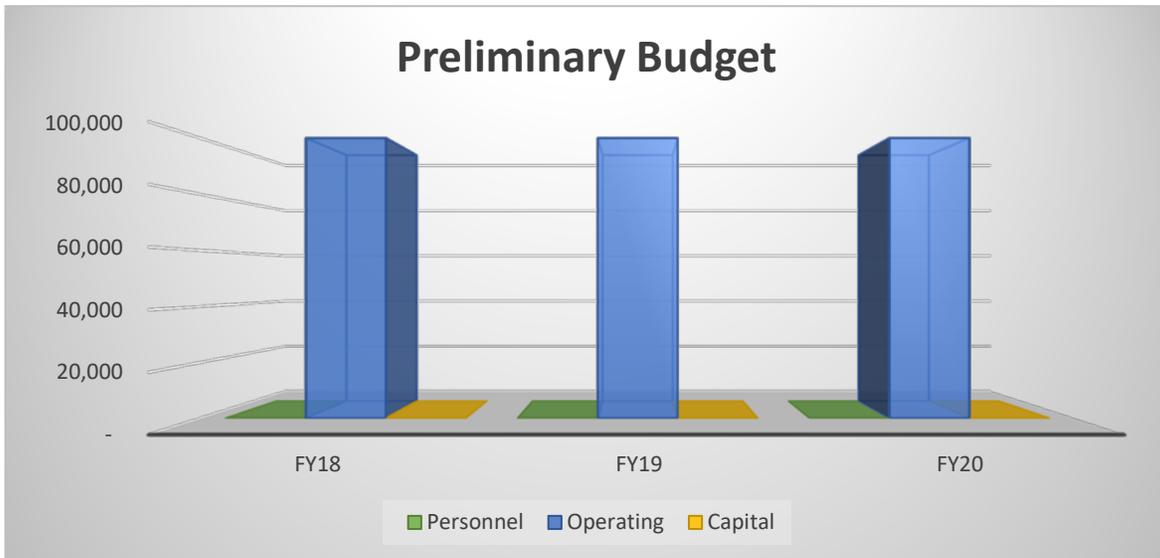
The City of Hobbs preliminary expense budget is \$100,000 for land acquisition and an offsetting revenue budget of \$100,000 for the sale of land by the City.

General Fund 02 -Land Acquisition

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	100,000	100,000	100,000	0%	-	-
Capital	-	-	-	0%	-	-
Total	100,000	100,000	100,000		-	-

*FY19 includes 9.5 months of activity



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Special Revenue Funds

DEPARTMENT: Police

DIVISION: 11 - Local Govt Correction Fund

PROGRAM DESCRIPTION:

These are funds generated through fees associated with Municipal Court. The monies collected through the court are ear marked for Local Government Corrections and in part help supplement operations of the Hobbs City Jail.

FY 2020 GOALS/OBJECTIVES:

- See Jail (206)
- Our jail staff always works hard to keep cost low, while still providing quality services to our community. They routinely evaluate operations and work to create efficient operations.
- Objective of this fund is to help reduce strain on general funds and pay for a portion of jail operations and necessary equipment.

BUDGET HIGHLIGHTS:

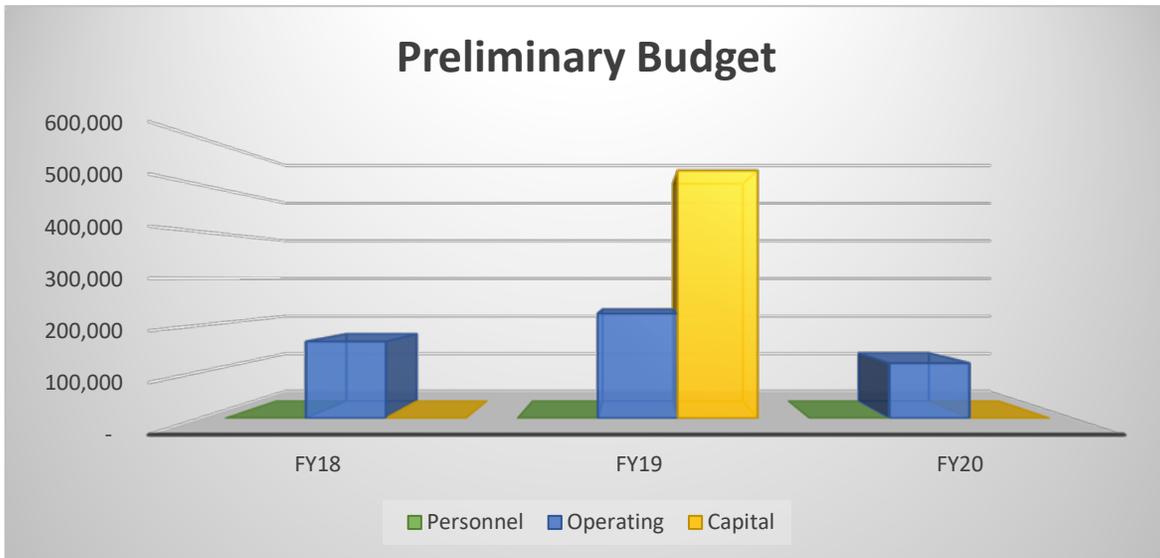
- These funds help pay for food, linen, and other general expenses incurred through jail operations.
-
- Establish a project code for funds to be utilized in future consulting, design, and construction of a new City Jail facility.

Special Revenue 11 - Local Government Corrections

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	165,000	225,000	118,500	-47%	73,477	32,708
Capital	-	530,540	-	-100%	-	-
Total	165,000	755,540	118,500		73,477	32,708

*FY19 includes 9.5 months of activity



DEPARTMENT: Police

DIVISION: 12 - Law Enforcement Protection Fund

PROGRAM DESCRIPTION:

These are funds generated by insurance premiums and distributed to the Hobbs Police Department from the State of NM as part of specially designed fund for training and equipping law enforcement. These funds are distributed from the state based on population and the number of certified officers employed by an agency.

FY 2020 GOALS/OBJECTIVES:

Continue advanced training of officers through the utilization of these funds. Much of our advanced training related to topics such as CIT (Crisis Intervention Training), Verbal De-escalation training, Implicit Bias training, and other costly but necessary training high liability topic training are purchased utilizing this fund.

BUDGET HIGHLIGHTS:

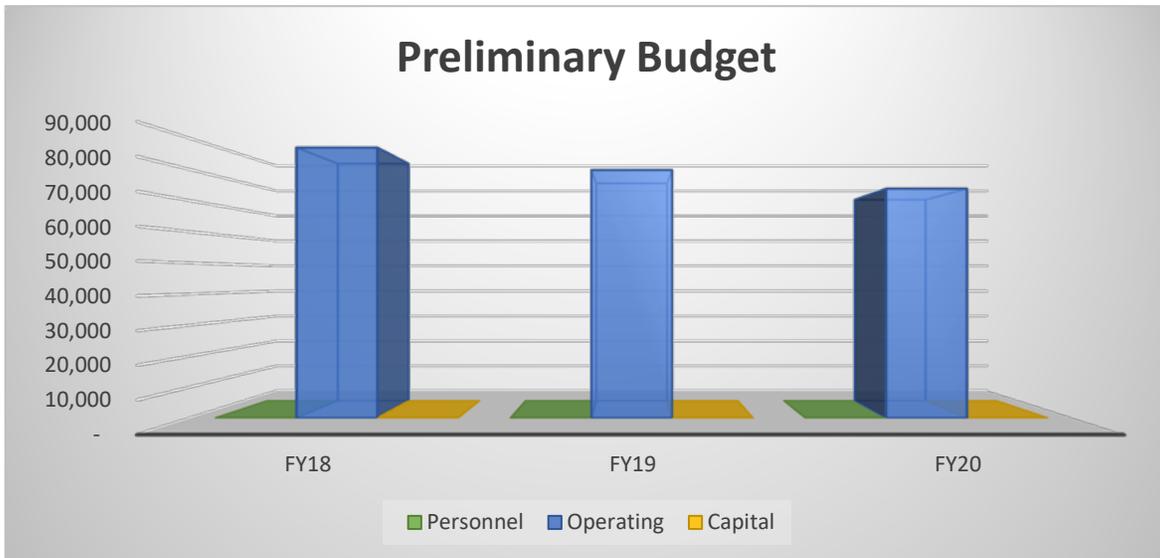
HPD is projected to be eligible for \$73,800 in FY 20.

Special Revenue 12 - Police Protection Fund

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	87,000	79,800	73,800	-8%	101,793	93,756
Capital	-	-	-	0%	-	-
Total	87,000	79,800	73,800		101,793	93,756

*FY19 includes 9.5 months of activity



DEPARTMENT: Police

DIVISION: 15 - COPS Grant Fund

PROGRAM DESCRIPTION:

The Hobbs Police Department currently receives one COPS Grants from the Office of Justice Assistance. This grant was received to fund a Community Relations Team. This group is currently responsible for everything from community outreach efforts, to responsiveness to citizen concerns or complaints. Funded for a total of five officers the team is currently made up of three officers whose duties include tasks that work towards the goals of the Community Relations Team. While this team is an important part of our community relations strategy, all team members work to accomplish our goals of positive community contacts and interactions.

FY 2020 GOALS/OBJECTIVES:

The Community Relations Team will be working to expand our community outreach programs. Currently our programs include Coffee with Cops, Citizens Police Academy, Police and Community Together events in neighborhood parks, as well as participation in numerous community groups and organizations. We would like to be able to fully deploy this unit during this fiscal year.

BUDGET HIGHLIGHTS:

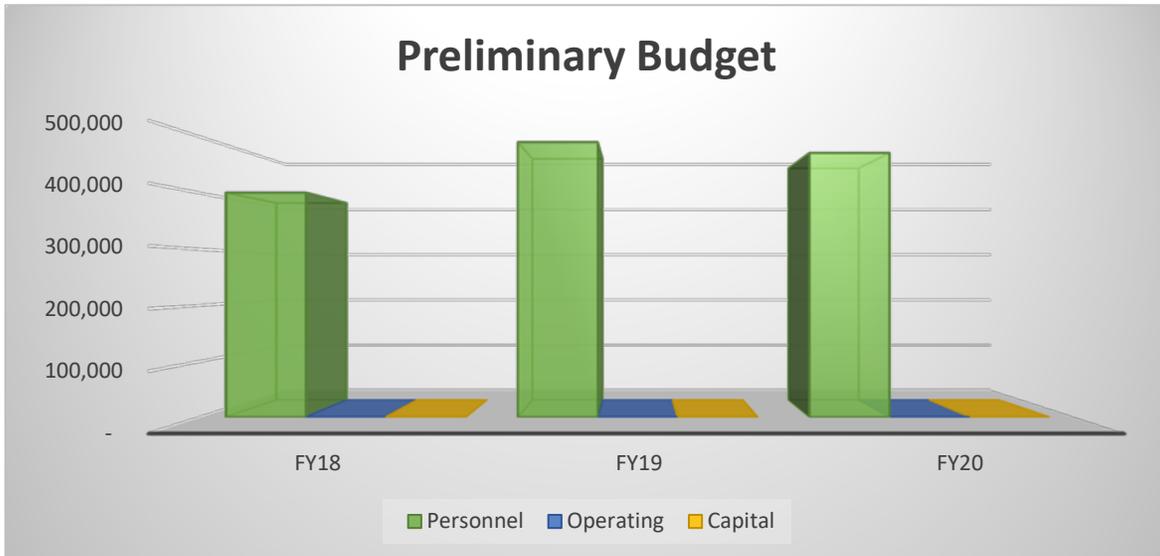
The Community Relations grant is also projected to be funded through FY 2020, if an extension of time to expend funds is received.

Special Revenue 15 - COPS Grant Fund

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Police Officer 2016 Grant	5	5	\$ 272,782	\$ 289,904
				\$ -
Total	5	5	\$ 272,782	\$ 289,904

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	400,711	490,457	471,310	-4%	331,708	283,845
Operating	-	-	-	0%	-	-
Capital	-	-	-	0%	-	-
Total	400,711	490,457	471,310		331,708	283,845

*FY19 includes 9.5 months of activity



DEPARTMENT: Parks & Recreation

DIVISION: 16 - Recreation (CORE) Fund

PROGRAM DESCRIPTION:

The CORE is a 160,000 sq ft. multi-generational recreation center offering in-house programming in the areas of sports, aquatics, health and fitness. Additionally, the facility is available to community members to host social events such as parties and other gatherings in various spaces that can be reserved on a first-come, first-served basis. Fitness classes as well as the Tsunami Swim and Dive team are led by instructors who are independent contractors.

Daily, weekly and monthly passes are available in addition to membership options. As of February 2019, the CORE has 9,147 members.

When fully staffed, the CORE consists of 13 FT staff members that make up the Leadership Team with 102 additional part-time and full-time support staff.

FY 2020 GOALS/OBJECTIVES:

- Complete installation of the batting cages to satisfy demand from the local baseball/softball community.
- Decrease overtime expenses.
- Research offering physical therapy services within the CORE through the use of independent contractor(s).
- Develop regional marketing strategies to reach additional communities and gain more exposure.

BUDGET HIGHLIGHTS:

No substantial increases in any operational areas with the exception of Professional Services. This is due to increasing the number of independent contractors who instruct our fitness programs and the Tsunami Swim & Dive program.

While programs and services are constantly being evaluated for efficiency, the goal is to keep contain operational costs while maintaining similar or higher revenues.

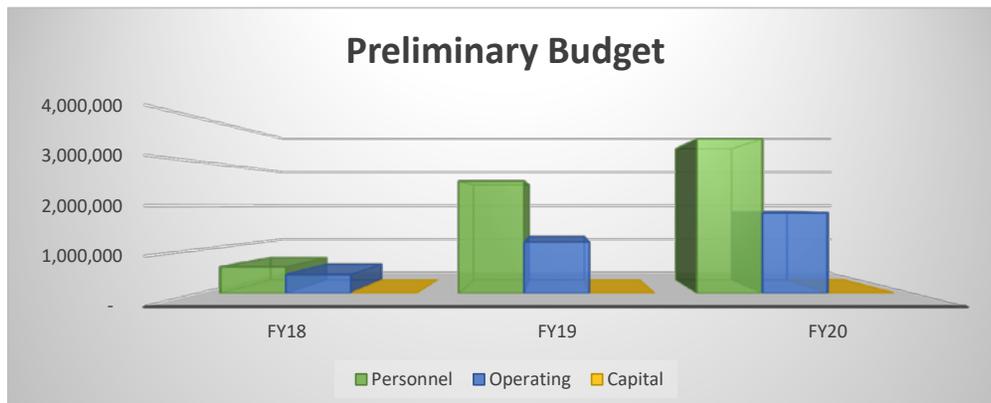
Cost Recovery Goal: Approximately 50%

Special Revenue 16 - Recreation (Core)

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
CORE Facil. Director	1	1	\$ 84,018	\$ 88,277
Marketing/ Ret Coord	1	1	\$ 73,513	\$ 77,226
Aquatics Coordinator	1	1	\$ 48,026	\$ 48,026
CORE Kids Supervisor	1	1	\$ 25,444	\$ 25,444
CORE Kids Lead Spc		1		\$ 22,888
CORE Kids Specialist	5	3	\$ 109,200	\$ 66,394
Computer Specialist	1	1	\$ 48,026	\$ 48,026
CORE Attendants	9	9	\$ 159,120	\$ 167,780
Facility Rentals Supervisor	0.5	0	\$ 25,444	\$ -
Facility Rental Spec	0.5	1.25	\$ 10,920	\$ 27,815
Facility Rental Lead	0.5	1	\$ 10,400	\$ 29,855
Fitness Specialist	3	3.5	\$ 65,520	\$ 79,301
Guest Services Coord	4	4	\$ 192,105	\$ 195,948
Guest Serv Specialst	6.5	7.5	\$ 141,960	\$ 165,329
Fitness Coordinator	1	1	\$ 48,026	\$ 48,987
Learn to Swim Instructor	5	5	\$ 111,930	\$ 111,930
Lifeguard	29.5	27.5	\$ 660,387	\$ 618,804
Office Specialist	1	1	\$ 35,643	\$ 39,989
Office Assistant		0.75		\$ 21,016
Pool Manager	3	6	\$ 78,624	\$ 158,296
Program Spec. Fitness/Sports	4	0	\$ 87,360	\$ -
Sports Coordinator	1	1	\$ 48,026	\$ 56,347
Sports Specialists		3.5		\$ 78,515
CORE Custodial Supv		1		\$ 33,175
Core Custodian		6		\$ 168,561
Facility Maint. Coor		1		\$ 58,706
CORE Pump Operator		1		\$ 35,119
CORE PUMP OPERATOR	78.50	90	\$ 2,063,692	\$ 2,471,755

Expenditures	Preliminary Budget			% Change FY 19 to 20	Actual Expenditures	
	FY18	FY19	FY20		FY18	FY19*
Personnel	603,683	2,559,449	3,525,578	38%	490,090	2,212,700
Operating	429,417	1,172,093	1,836,910	57%	199,774	937,331
Capital	-	-	15,000	0%	28,997,025	3,858,246
Total	1,033,100	3,731,542	5,377,488		29,686,889	7,008,277

*FY19 includes 9.5 months of activity



DEPARTMENT: Parks & Recreation

DIVISION: 17 - Older Americans Fund

PROGRAM DESCRIPTION:

The Older Americans Division provides senior services, such as recreational activities, physical activities, health activities, human services, special interest classes and meal programs.

FY 2020 GOALS/OBJECTIVES:

- Increase awareness of services that are available for Minority and Risk Elderly
- Increase the number of seniors who utilize the Senior Center as their primary contact for appropriation of resources, series and opportunities.
- Make Hobbs the Local Coordinator for Senior Olympics Games in Lea County.
- Update technology to make Wi-Fi available in the dining area

BUDGET HIGHLIGHTS:

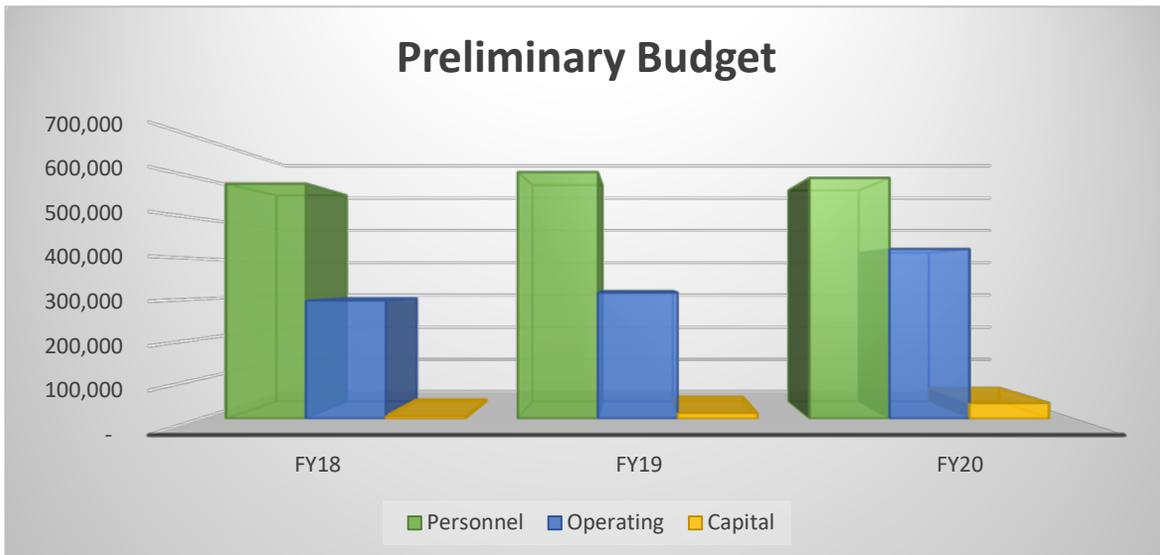
The Senior Center is requesting \$12,700.00 in Bathroom improvements, new exercise equipment, and new office furniture.

Special Revenue 17 - Older Americans

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Senior Affairs Coord	1	1	\$ 78,973	\$ 82,970
Custodian	2	2	\$ 61,982	\$ 64,799
Custodian Assistant	0.25	0.25	\$ 4,750	\$ 4,892
Kitchen Aide	0.5	0.5	\$ 10,090	\$ 10,713
Lunch/Dance Regstr	0.5	0.5	\$ 17,166	\$ 17,505
Nutrtn Spec/Outrch	1	1	\$ 43,265	\$ 45,471
Older Americans Sec	1	1	\$ 44,051	\$ 29,418
Older American Mtc Supervisor	1	1	\$ 49,162	\$ 50,145
Outreach Worker	2.5	2.5	\$ 54,600	\$ 64,242
Total	9.75	9.75	\$ 364,040	\$ 370,155

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	587,018	615,832	600,976	-2%	585,929	497,840
Operating	295,818	315,438	424,206	34%	283,459	201,987
Capital	6,600	14,400	39,000	171%	51,291	870
Total	889,436	945,670	1,064,182		920,679	700,696

*FY19 includes 9.5 months of activity



DEPARTMENT: Parks & Recreation

DIVISION: 18 (315) - Golf Fund - Maintenance

PROGRAM DESCRIPTION:

Rockwind Community Links maintenance oversees and maintains the health and beauty of the award-winning golf facility. The goal of the team members of Rockwind Community Links is to provide a superior quality golf experience to the residents as well as visitors of the City of Hobbs. Through the dedication of the 14 highly trained maintenance team members, Rockwind Community Links continues to be one of the premier golf facilities in the state of New Mexico as well as the nation. The maintenance crew works 7 days a week including holidays in order to keep these high standards of play. Rockwind Community Links is located on a 200+ acre section of land, 110 acres of that is manicured turf and the other is maintained native landscape with a walking trail around the perimeter. The Rockwind Community Links maintenance staff also assists in the care of the 80+ acres (5 mile long) Lovington Highway Trail.

The Lovington Highway Trail is an 80+ acre highly manicured jogging, walking and biking facility. The health walk consist of 76 acres of mowable turf, 4 acres of parking area, 2,018 trees, 1,903 pampas grass plants and 213 rock beds. Irrigation includes 5400 heads, 47,520 feet of drip line and 214 irrigation valves. The Trail is maintained by 7 highly trained and motivated team members. Also included in their scope of work is 89 miles of right-of-ways throughout the city limits. The Trail team members are also responsible for assisting the Rockwind Community Links maintenance staff in their upkeep of the golf course.

FY 2020 GOALS/OBJECTIVES:

Rockwind Community Links

- Add tee boxes in order to increase the overall length of the golf course.
- Add shade structures in different locations of the golf course
- Add a new entry way sign on Jack Gomez Blvd
- Create technical positions to help with the efficiency of the pesticide applications and tree maintenance.
- Continue to add drainage around golf course.
- Revamp native areas to help with pace of play.
- Reshape bunkers to help with maintenance of the bunkers and alleviate traffic stress around bunkers.
- Add rain water drainage to problem areas around the golf course.
- Remove cat tails from stream channel and lake.
- Create temporary cart paths on some holes to help reduce excessive traffic

Lovington Highway Health Walk

- Remove Dallas grass from around Pampas Grass to improve irrigation coverage
- Move irrigation heads that have been overgrown by the Pampas Grass and Eastern Red Cedars.
- Trim large trees and desert willows
- Consistent chemical applications to rock beds to help reduce the need to pull weeds.
- Install rock barriers around valve boxes to help prevent animal infiltration into boxes
- Update tree inventory so that there is an accurate replacement needs assessment for 2019.
- Paint benches and bathrooms
- Add rock beds along trail (Collaborate with Engineering Department)
- Consistent tree fertilizer program, once in the spring and once in the fall.

BUDGET HIGHLIGHTS:

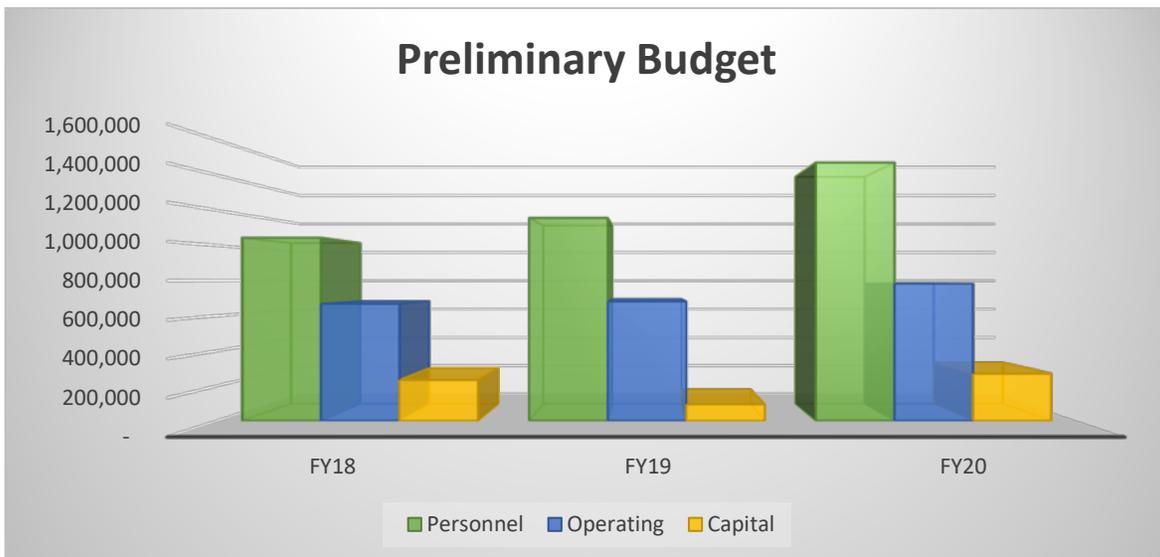
- No substantial increases in operating expenses for the golf course. There will be a request for the Trail's pampas grass trimming and tree replacement.
- Rockwind Community Links signage at Jack Gomez Blvd.
- Shade coverings for the golf course.
- Continue to replace aging equipment maintenance equipment
- Continue to select a vendor for trimming of the pampas grass via RFP.

Special Revenue 18 (315) - Golf Maintenance

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
GolfCourseSuperintdt	1	1	\$ 92,776	\$ 97,472
GolfCourse Maint Spv	1	1	\$ 51,695	\$ 52,722
GolfCourse Maint Wkr	7.25	9.5	\$ 196,454	\$ 256,331
Golf Course Lead Wkr		1		\$ 30,969
Golf Irrigate Spec	1	1	\$ 40,994	\$ 39,225
Golf Irrigation Tech		1		\$ 35,119
Golf Mechanic	1	1	\$ 41,998	\$ 39,225
General Laborer	0.5	0	\$ 8,840	\$ -
Pesticide Technician		3		\$ 114,791
Trail Supervisor	1	1	\$ 76,243	\$ 80,109
Trail Irrigate Spec	1	1	\$ 43,309	\$ 45,056
Trail Maint Lead Wkr	1	1	\$ 30,969	\$ 33,197
Trail Maint Worker	4	4.5	\$ 107,985	\$ 122,457
Tree Technician		1		\$ 50,429
Total	18.75	27	\$ 691,264	\$ 997,101

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	1,043,601	1,156,703	1,471,137	27%	995,365	882,658
Operating	668,025	681,510	782,878	15%	615,325	299,903
Capital	233,542	95,000	270,000	184%	6,358	28,625
Total	1,945,168	1,933,213	2,524,015		1,617,049	1,211,185

*FY19 includes 9.5 months of activity



DEPARTMENT: Parks & Recreation

DIVISION: 18 (316) - Golf Fund - Clubhouse

PROGRAM DESCRIPTION:

Mission Statement: The goal of the employees and management of Rockwind Community Links is to provide a superior quality golf experience to the residents as well as visitors of the City of Hobbs. A significant part of the overall experience is in our ability to provide year round instructional programs, tournaments and events that are designed to include the entire community. The accessibility to the golf course and facilities will be exhibited through excellent customer service as well as providing an extensive variety of programs for golfers, non-golfers.

FY 2020 GOALS/OBJECTIVES:

- Increase rounds to 23,000
- Improve pace of play (GPS on new carts should assist with this)
- Expand marketing efforts in the southeast New Mexico and west Texas markets to attract those golfers that are truly our market.
- Consider television advertising to further attract golfers in our market.
- Conduct a seamless transition for the public should a Pro Shop Concessionaire be selected via the RFP process.
- Additional non-golf social events.

BUDGET HIGHLIGHTS:

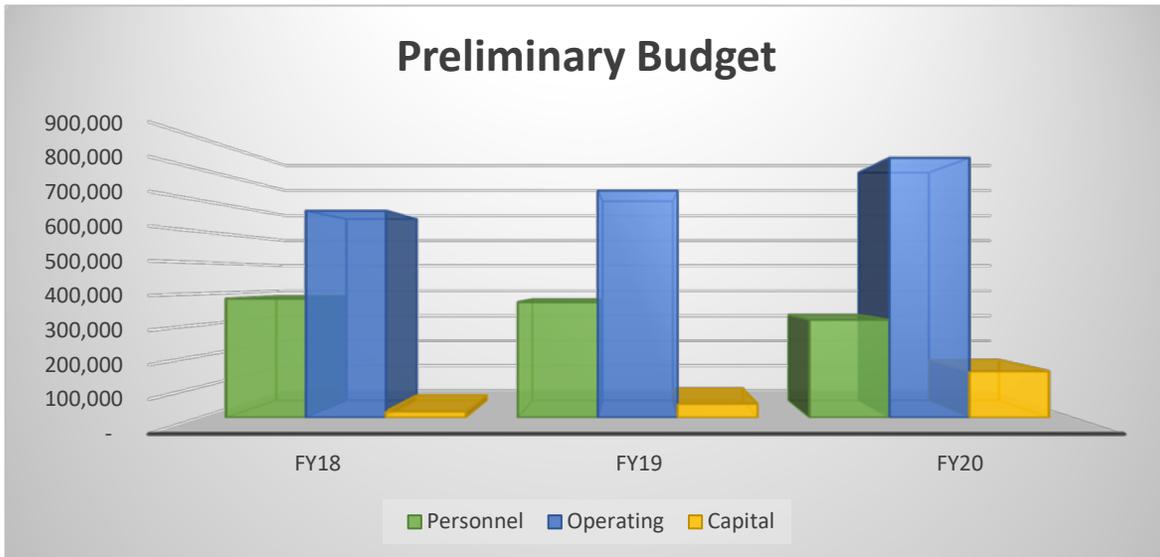
- No substantial increases in operating expenses
- Budget could be reduced by not purchasing hard goods and soft goods if a Pro Shop Concessionaire is selected via the RFP process.
- Finalize a comprehensive Merchandise Policy if a Pro Shop Concessionaire is not selected.
- Consider separating Lovington Highway Trail and Rockwind Community Links maintenance budgets to reduce the subsidy level.

Special Revenue 18 (316) - Golf Clubhouse

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Golf GM/ Head Pro	1	1	\$ 95,659	\$ 64,603
Asst Golf Pro	1	1	\$ 40,557	\$ 39,771
Golf Operations Coor	0.5	0.5	\$ 14,709	\$ 15,452
Golf Player Services	2.5	2.5	\$ 50,487	\$ 50,939
Golf Shop Clerk	2.5	2.75	\$ 53,057	\$ 59,173
Total	7.50	7.75	\$ 254,469	\$ 229,937

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	383,752	372,779	316,056	-15%	359,027	233,705
Operating	666,665	731,405	836,630	14%	653,838	386,481
Capital	20,000	45,000	149,904	233%	15,808	18,183
Total	1,070,417	1,149,184	1,302,589		1,028,674	638,369

*FY19 includes 9.5 months of activity



DEPARTMENT: Parks & Recreation

DIVISION: 19 - Cemetery Fund

PROGRAM DESCRIPTION:

Cemetery Division provides interment services for the community at (4) municipal cemeteries comprised of 85 acres. Services include interments, grounds maintenance, lot and ownership record keeping and constant communication with funeral homes and associated contractors.

FY 2020 GOALS/OBJECTIVES:

- Continue to efficiently update and computerize records and lot sales.
- Improve maintenance relative to soil conditions and improve curb appeal by planting additional trees and updating all landscape.
- Create a more pleasant and professional office setting.
- Staff security.

BUDGET HIGHLIGHTS:

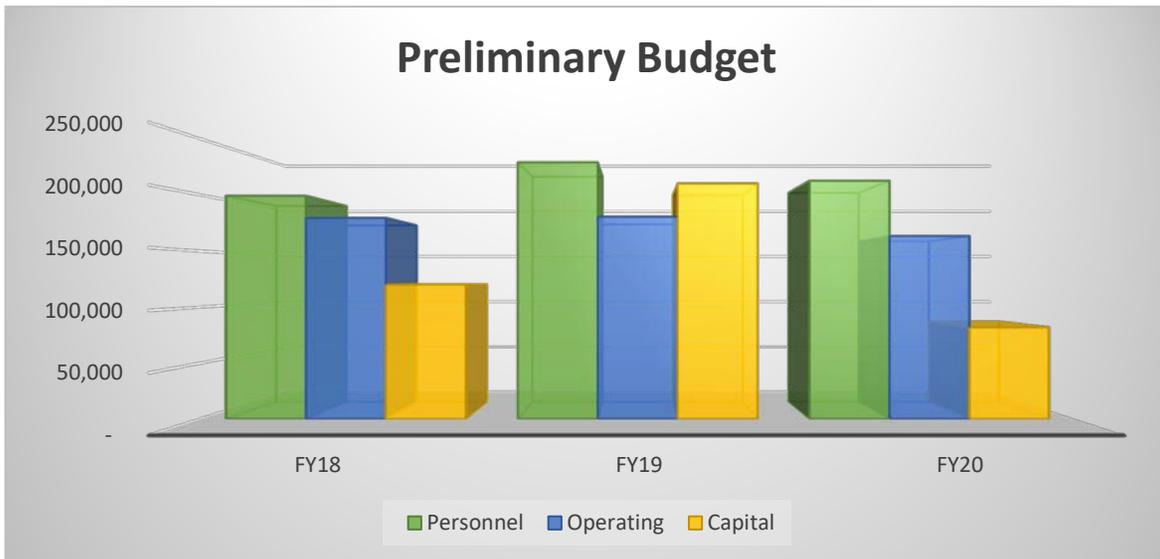
Maintenance trailer	\$4,400
Replacement diesel mower	\$24,000
Replacement dump truck	\$43,000
Replacement utility tractor	\$58,000
Cemetery signage improvements	\$25,000

Special Revenue 19 - Cemetery

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
PHMP Secretary	1	1	\$ 41,802	\$ 43,920
Cemetery Lead Maint Worker	1	1	\$ 33,524	\$ 35,228
Cemetery Maintenance Worker	2	2	\$ 54,360	\$ 53,814
Total	4	4	\$ 129,686	\$ 132,962

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	199,097	228,930	212,509	-7%	223,824	171,917
Operating	179,464	180,464	163,300	-10%	71,144	65,618
Capital	120,000	210,000	82,000	-61%	78,058	6,457
Total	498,561	619,394	457,809		373,025	243,993

*FY19 includes 9.5 months of activity



DEPARTMENT: Engineering

DIVISION: 20 - Hobbs Industrial Airpark (HIAP) Fund

PROGRAM DESCRIPTION:

The Planning Division provides administrative oversight of HIAP through its liaison with the EDC and Golf Course Maintenance Personnel. The fund receives revenue from the collection of existing leased property through the City of Hobbs. Expenditures are typically associated with operational commitments, such as utility bills for existing leases and routine maintenance, such as sign replacement / refurbishment. Revenue has also funded capital project improvements, such as the Industrial Subdivision, which was federally funded.

FY 2020 GOALS/OBJECTIVES:

Work with the EDC to promote responsible and effective Economic Development within the HIAP Area.

Continue responsible oversight of all existing and proposed leases at HIAP; and continue to pursue grant opportunities to further develop / cleanup of HIAP area.

Feasibility and costs estimate for a Fire Training Facility to be located in HIAP.

CAPITAL IMPROVEMENTS:

\$7,500	HIAP Misc Clean-Up / Clearing Runways
\$8,000	Misc Sign Replacement / Building Repairs

BUDGET HIGHLIGHTS:

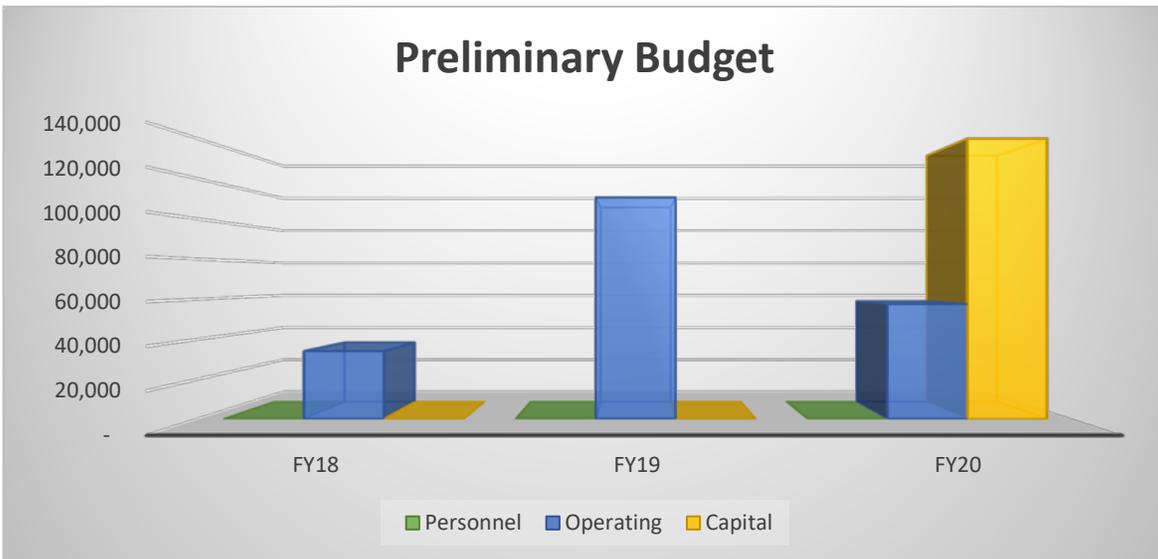
<u>Estimated Lease Revenue:</u>	\$35,000 Estimated
<u>Current Fund Balance:</u>	\$300,000 Estimated
<u>Estimated Utilities:</u>	\$42,000 Estimated
<u>Capital Projects:</u>	\$15,500

Special Revenue 20 - HIAP Airport Fund

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	34,000	110,716	57,500	-48%	49,200	28,776
Capital	-	-	140,000	0%	-	-
Total	34,000	110,716	197,500		49,200	28,776

*FY19 includes 9.5 months of activity



DEPARTMENT: Finance

DIVISION: 23 - Lodgers' Tax Fund

PROGRAM DESCRIPTION:

The City of Hobbs has currently enacted a lodgers' tax rate at 5%. This tax is accumulated within this Lodgers' Tax Fund, and expended within guidelines established by both state statute, and City of Hobbs Ordinance.

FY 2020 GOALS/OBJECTIVES:

The Lodgers' Tax Board is a five person board that is appointed by the City Commission of the City of Hobbs. The board is required to have two members representing owners/operators of lodging facilities located within the community, two members representing tourist related industries within the community, and one member at large. The objective of this board is to make decisions on how these tax proceeds are to be spent, within the limitations specified within state statute, and the City of Hobbs ordinance, while remaining cognizant of the best interests of the community as a whole. The current local ordinance allocates the fund is the following groups: 20% to non/for profit entities, 40% to local and county government, 25% to airline subsidy, and 15% for security and sanitation.

The goal for the Lodgers' Tax Board for the upcoming year is to continue to work within the limitations of the tax receipts during the year, promoting Hobbs and it's events and attractions in an effective and economical way, that in turn generates additional tax revenues through visitors to our community.

BUDGET HIGHLIGHTS:

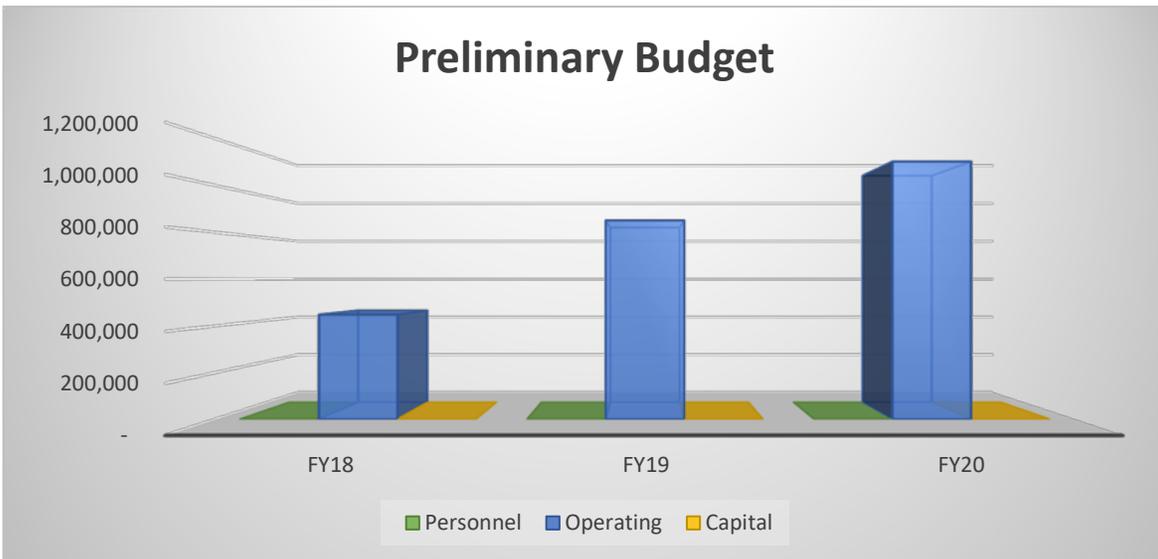
Based on projections in the 18-19 fiscal year, an anticipated increase in the hotel industry, the current year budget is expected to generate approximately, \$2,000,000 of lodgers' tax revenue. The operational expenses and transfers are expected to be 80% of the tax revenues estimated within the fund

Special Revenue 23 - Lodgers' Tax

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change	Actual Expenditures	
	FY18	FY19		FY18	FY19*
Personnel	-	-	0%	-	-
Operating	448,293	850,000	30%	439,230	484,025
Capital	-	-	0%	-	-
Total	448,293	850,000		439,230	484,025

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 27 - Hobbs Express Grant Fund

PROGRAM DESCRIPTION:

Hobbs Express is the public transportation system operated by the City of Hobbs within the city limits and immediate surrounding area. This program is operated through formulary grant funding by the Federal Transit Administration. Hobbs Express offers fixed-route transportation services at various bus stop locations throughout town known as the Red Route, Blue Route, Green Route and the Rapid Route. These routes operate hourly providing affordable and dependable transportation services for the citizens of our community. Hobbs Express also offers curb-to-curb demand response transportation service upon request by reservation at least one day in advance. All vehicles are ADA accessible. Hobbs Express travels approximately 13,000 miles per month and averages approximately 5,000 riders per month.

FY 2020 GOALS/OBJECTIVES:

- Retention of CDL bus drivers
- Marketing of public transportation services to attract new ridership and increase overall system ridership
- More efficient and effective uses of department resources
- Celebration of the 30th anniversary of Hobbs Express!

BUDGET HIGHLIGHTS:

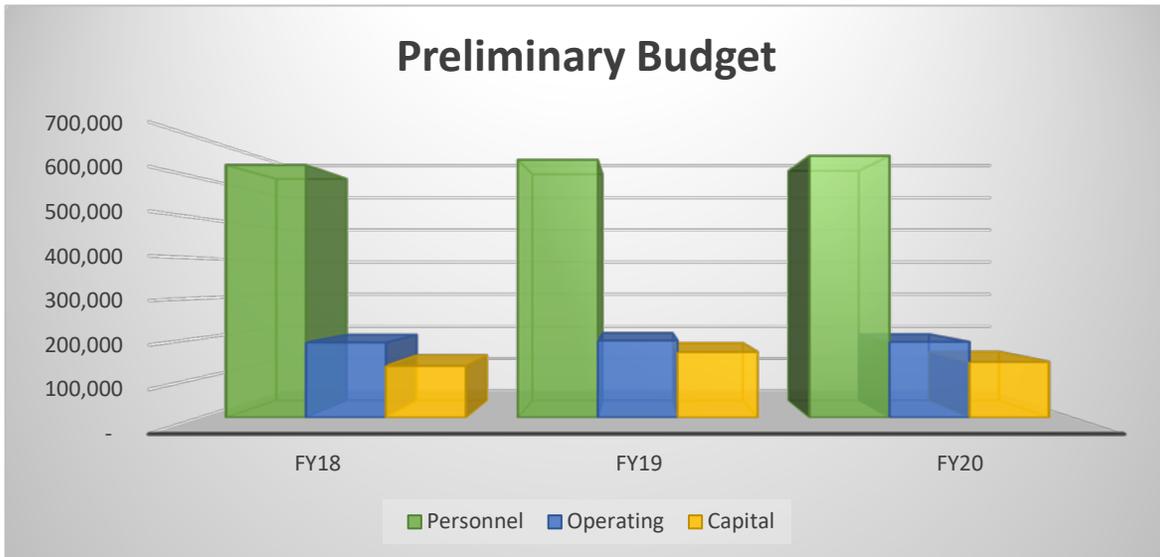
Funding is requested for standard operational costs. Capital requests include \$140,000.00 for replacement of one vehicle. FFY 19-20 grant funds have been requested for this capital expenditure in which 80% of the cost will be reimbursed to the City under the grant. If grant funding is not approved, this request will be withdrawn from the City budget.

Special Revenue 27 - Public Transportation

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Hobbs Express Spv	1	1	\$ 59,776	\$ 62,812
Express Asst Spv	1	1	\$ 42,479	\$ 43,331
Express Dispatcher	1	1	\$ 29,550	\$ 30,751
Express Driver Lead	1	1	\$ 39,945	\$ 40,753
Hobbs Express Driver	6	6	\$ 188,938	\$ 190,467
Total	10	10	\$ 360,688	\$ 368,113

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	632,839	645,868	655,700	2%	574,833	480,826
Operating	189,050	193,800	190,500	-2%	153,566	110,134
Capital	130,000	165,000	140,000	-15%	307,818	117,389
Total	951,889	1,004,668	986,200		1,036,217	708,348

*FY19 includes 9.5 months of activity



DEPARTMENT: Fire

DIVISION: 28 - Fire Protection Fund

PROGRAM DESCRIPTION:

The Fire Protection Fund is money received from the NM State Fire Marshal's Office based on the department's ISO rating. 3% of insurance premiums, both residential and commercial, are distributed to the Fire Marshal's Office, and in turn, the monies are distributed to fire departments across the state. The Hobbs Fire Department is currently an ISO 2 and receives approximately \$500,000 each year from the fund. The fire department utilizes this fund to purchase emergency response apparatus, for training, and for fire prevention purposes.

FY 2020 GOALS/OBJECTIVES:

- Sensible expenditures based on the quarterly disbursements of the Fire Protection Fund
- Build reserve balance in order to utilize for major expenditures

BUDGET HIGHLIGHTS:

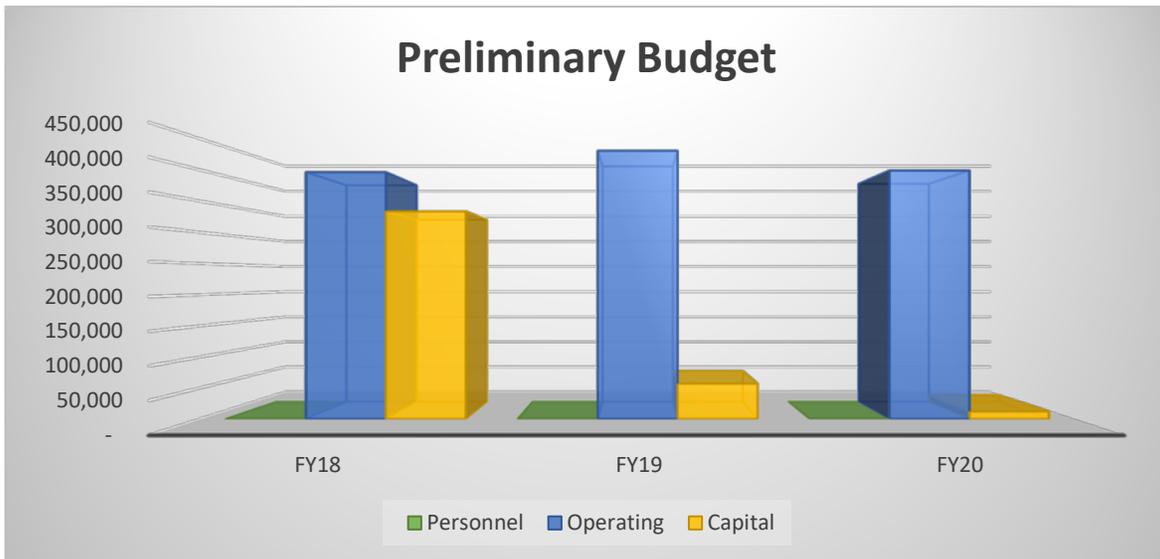
- Complete program for purchasing of ballistic equipment to utilize during active threat events
- Continuation of EMS leasing program
- Incident Command training
- Anticipating a Paramedic Program to be held at HFD in FY20
- Grass 544 refurbishment

Special Revenue 28 - Fire Protection Fund

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change	Actual Expenditures		
	FY18	FY19		FY20	FY 19 to 20	FY18
Personnel	-	-	-	0%	-	-
Operating	396,300	430,700	399,000	-7%	396,936	236,508
Capital	333,500	57,100	12,250	-79%	505,777	-
Total	729,800	487,800	411,250		902,713	236,508

*FY19 includes 9.5 months of activity



DEPARTMENT: Fire

DIVISION: 29 - EMS Fund

PROGRAM DESCRIPTION:

The EMS Fund (Fund 29) is money received from the NM Department of Health for use in the enhancement of local emergency medical services in order to reduce injury and loss of life. The NM Emergency Medical Systems Bureau administers the fund pursuant to the Emergency Medical Services Fund Act. In any fiscal year, no less than 75% of the money in the fund shall be used for the local emergency medical services funding program to support the cost of supplies, equipment, and operations. The money is distributed to municipalities using a formula established pursuant to rules adopted by the Department of Health. The share of funds is determined by the relative geographic size and population of each county and the relative number of runs of the recipient. The Hobbs Fire Department typically receives \$20,000 as part of their share from this fund.

FY 2020 GOALS/OBJECTIVES:

- Continue to provide quality EMS service to the community
- Enhance training opportunities for personnel and the public
- Develop injury prevention along with health and wellness programs for our diverse community

BUDGET HIGHLIGHTS:

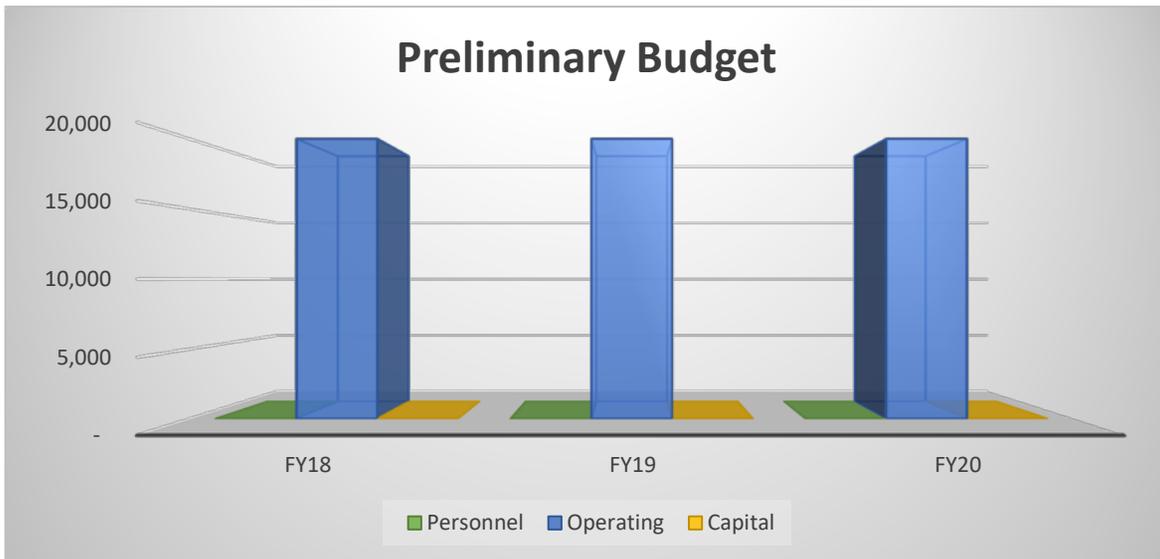
- Refresher training for all EMT levels within the department
- Educational opportunities through major EMS and medical conferences

Special Revenue 29 - Emergency Medical Service Fund

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	20,000	20,000	20,000	0%	20,000	10,692
Capital	-	-	-	0%	-	-
Total	20,000	20,000	20,000		20,000	10,692

*FY19 includes 9.5 months of activity



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Capital Project Funds

DEPARTMENT: Engineering

DIVISION: Fund 37/46/48 - Capital Project Funds

PROGRAM DESCRIPTION:

To provide infrastructure and quality of life improvement for the residents of City of Hobbs and Lea County in the areas of roadways, neighborhood improvements, utilities, drainage, recreation/parks, traffic, planning and economic development.

Fund 48 – Street Improvement (Gas Tax): This Fund receives State Gas Tax revenue at approximately \$600,000 annually and funding is used to leverage State and Federal grants for roadway improvements.

Fund 46 – Special Grants: Fund 46 was created to account for special grants funds

Fund 37 – Community Development Construction Fund: This fund is typically used for specific grant funding (Community Development Block Grant - CDBG) for community neighborhood projects, community studies, and City Commission initiatives administered by City Staff.

FY 2020 GOALS/OBJECTIVES:

Leverage outside grant funding for capital improvement projects and prioritize general fund dollars for infrastructure improvement

Projects to be constructed / started in FY20

- COOP Grant (Lighted Streets Signs on Signalized Intersection) – Fund 48
- MAP Grant (Traffic Signal Replacement on Dal Paso St. three total) – Fund 48
- RR Crossing Improvements – Fund 48
- Street / Drainage Improvements – Fund 48
- Joe Harvey & Central Signalized Intersection
- Joe Harvey & Grimes Intersection and Geometric Modifications

Projects to design in FY19

- S Dal Paso Right of Way Acquisition – Fund 46
- West Bender Improvements (Design only) – Fund 48
- College Lane / SR 18 Improvements – Fund 48

BUDGET HIGHLIGHTS:

Grant Funding (competitive process)

MAP – Municipal Arterial Program – Estimated (\$500,000)

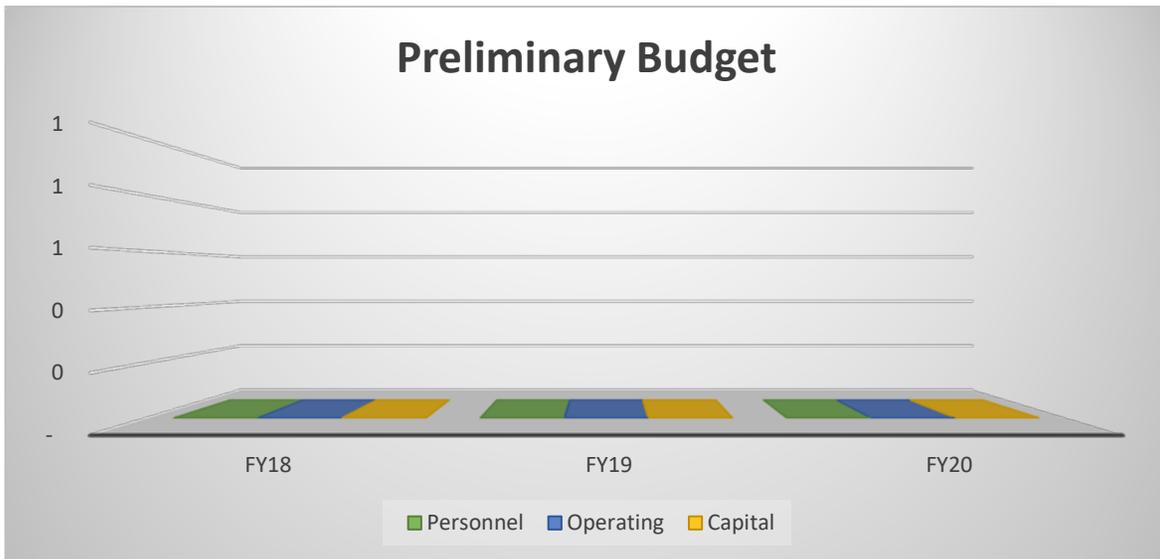
COOP – Cooperative agreement – State Local Government Road Fund – Estimated (\$120,000)

Capital Project 37 - Community Development

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	-	-	-	0%	514,301	386,968
Total	-	-	-		514,301	386,968

*FY19 includes 9.5 months of activity

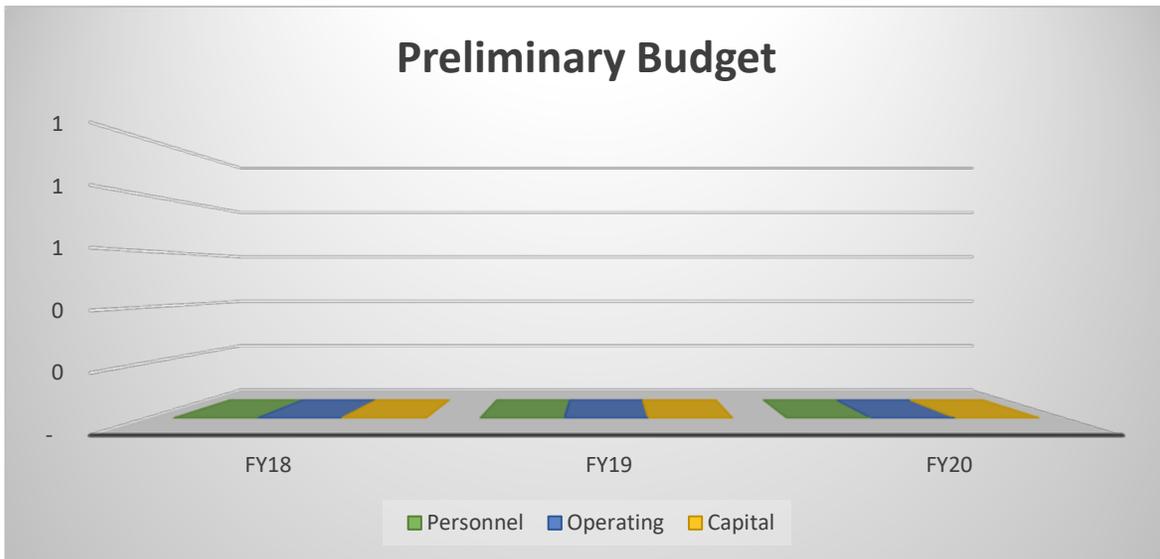


Capital Project 46 - Beautification Improvements

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	-	-	-	0%	170,206	-
Total	-	-	-		170,206	-

*FY19 includes 9.5 months of activity

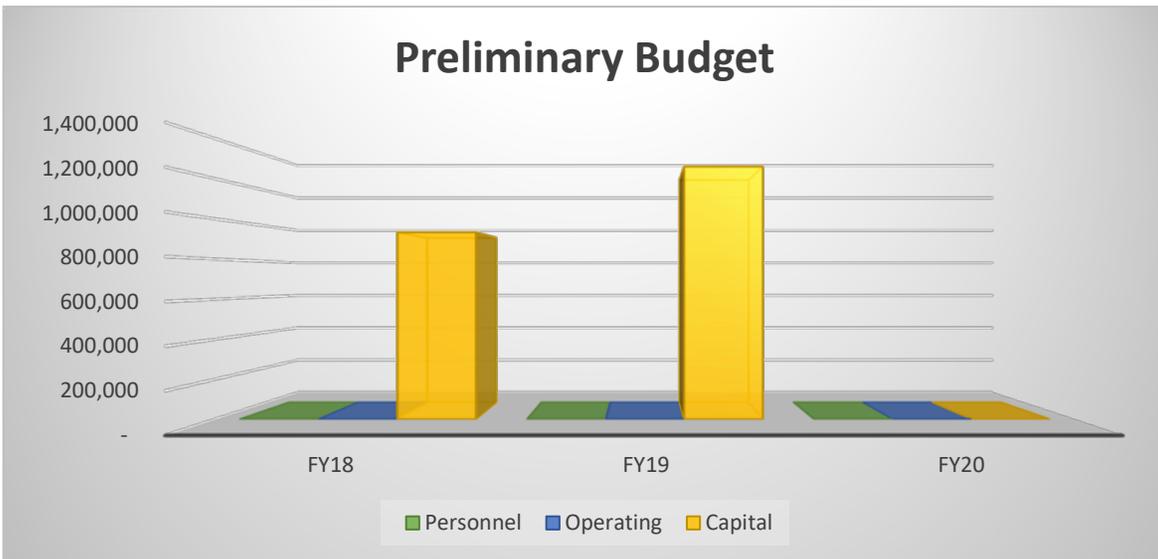


Capital Project 48 - Street Improvements

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	933,000	1,260,000	-	-100%	532,889	99,031
Total	933,000	1,260,000	-		532,889	99,031

*FY19 includes 9.5 months of activity

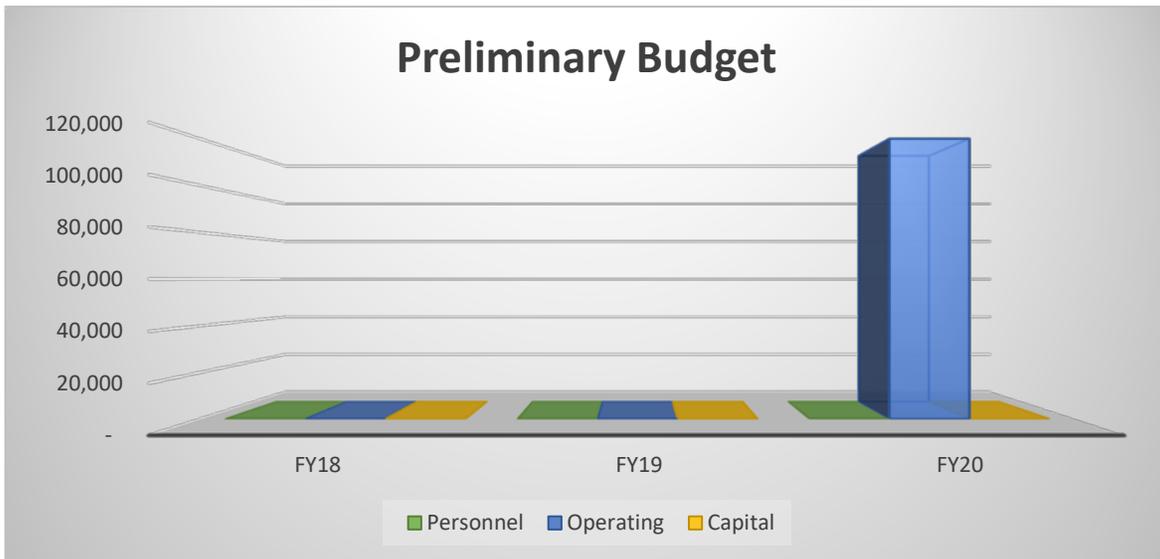


Capital Project 49 - City Comm Improvements

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	-	-	120,000	0%	-	-
Capital	-	-	-	0%	-	-
Total	-	-	120,000		-	-

*FY19 includes 9.5 months of activity



Debt Service Funds

DEPARTMENT: Utilities

DIVISION: 51 - Utility Bond (Drinking Water)

PROGRAM DESCRIPTION:

The Water Utilities Bond Fund is used to accumulate monies necessary to satisfy the debt service requirements related to all of the outstanding debt of the Joint Utility - Water. The fund receives income from transfers from the Water Joint Utility Income Fund. The Fund's expenses are the required principal and interest payments on outstanding debt.

FY 2020 GOALS/OBJECTIVES:

The objective of this fund is to accumulate the monies required to make principal and interest payments in accordance with the terms of debt agreements of the Water Joint Utilities Fund, and remit those principal and interest payments to the New Mexico Finance Authority

BUDGET HIGHLIGHTS:

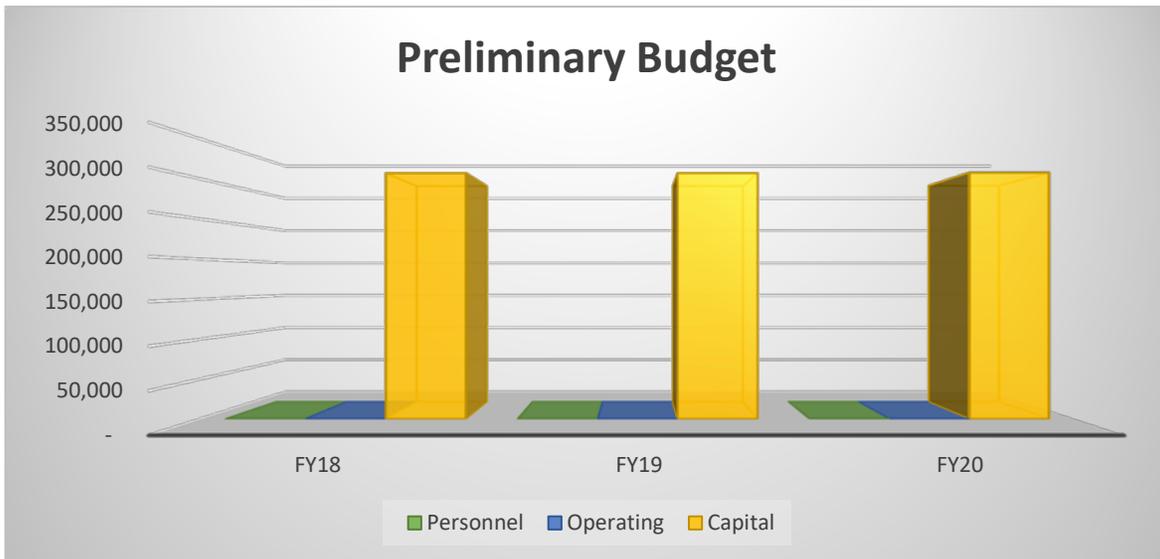
In 2010, the City of Hobbs established a loan/grant agreement with the New Mexico Finance Authority of approximately \$5,226,750 to fund water improvement projects. The NMFA loan has a 20 year life, an interest rate of approximately 2%, and requires a current annual debt service of approximately \$307,609. The current balance projected after 2020 payment is \$ 2,999,767.

Debt Service 51 - Utility Bond (Drinking Water)

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	307,005	307,005	307,609	0%	306,814	306,840
Total	307,005	307,005	307,609		306,814	306,840

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 53 - Waste Water Bond

PROGRAM DESCRIPTION:

The Waste Water Treatment Plant Utilities Bond Fund (WWTP) is used to accumulate monies necessary to satisfy the debt service requirements related to the New Mexico Finance Authority. The fund receives income from transfers from the WWTP Joint Utility Income Fund which includes a dedicated 1/16th environmental gross receipts tax. The tax is estimated at \$1,410,000 and the remaining annual debt service (\$2,105,209) is paid by the user rates. (\$695,209) NMFA loan covenant requires a restriction of cash that equals the final annual debt service.

FY 2020 GOALS/OBJECTIVES:

The objective of this fund is to accumulate the monies required to make principal and interest payments in accordance with the terms of the New Mexico Finance Authority debt agreements and timely remit those principal and interest payments to the NMFA.

BUDGET HIGHLIGHTS:

The WWTP Joint Utilities of the City of Hobbs has obtained 6 New Mexico Finance Authority loans as it relates to the Waste Water Treatment Plant.

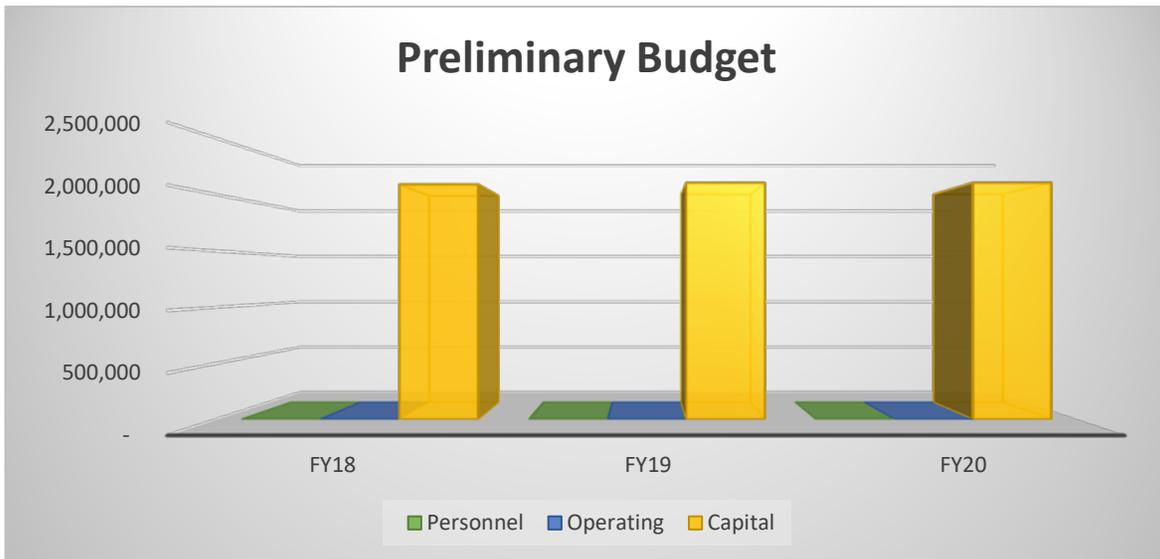
- **NMFA Loan # CWSRF 001** – FY2011 original loan amount of \$31,419,101.29 – Established a new Waste Water Treatment Plant – 20 years, 2% interest per year - \$19,884,288 remaining loan balance. **Annual debt service - \$ 1,921,489.12**
- **NMFA Loan # WTB 250** – FY2013 original loan amount of \$ 1,319,488 – Phase II construction of effluent reuse project – 20 years, .25% interest per year - \$863,229 remaining loan balance **Annual debt service - \$ 67,752**
- **NMFA Loan # WTB 0316** – FY2016 original loan amount of \$1,280,000 – Phase II construction of effluent reuse project – 20 years, .25% interest per year - \$ 1,027,887 remaining loan balance **Annual debt service - \$ 65,791**
- **NMFA Loan # 0339** – FY2016 original loan amount of \$ 723,040 –Water conservation treatment project – 20 years, .25% interest per year - \$ 595,079 remaining loan balance **Annual debt service - \$ 38,089**
- **NMFA Loan # 3555** – FY2019 original loan amount of \$ 234,560 – Water conservation treatment project – 20 years, .25% interest per year - \$ 222,472 remaining loan balance **Annual debt service - \$ 12,088**
- **NMFA Loan # CWSRF-084** – FY2019 original loan amount of \$ 6,143,300 – Plan, design and construct new aerobic digester facility – 20 years, 1.20% interest per year - \$6,143,300 remaining loan balance No debt service is projected in FY2020 due to the continued design and build out of the project. Future estimated debt service will be \$347,328.35.

Debt Service 53 - Waste Water Bond

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	2,090,817	2,105,209	2,105,208	0%	2,093,122	1,921,489
Total	2,090,817	2,105,209	2,105,208		2,093,122	1,921,489

*FY19 includes 9.5 months of activity



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Utility (Enterprise) Funds

DEPARTMENT: Utilities

DIVISION: 10 - Solid Waste Fund

PROGRAM DESCRIPTION:

The Solid Waste Division provides for solid waste collection services for all residential, commercial and industrial entities within the City of Hobbs through the use of a private Solid Waste Collection contract. The City also provides recycling and convenience center services for solid waste at the East Marland Convenience Center. The City is a member of the Lea County Solid Waste Authority which provides cost effective landfill services for the disposal of solid waste for all of Lea County.

FY 2020 GOALS/OBJECTIVES:

- The City will enter into a new contract agreement and terms for residential and commercial solid waste collection services with Waste Management this year.
- Work with Waste Management to improve customer service and communications regarding any disruptions in service.
- Work with Waste Management to efficiently operate the convenience and recycling facility located on East Marland.

BUDGET HIGHLIGHTS:

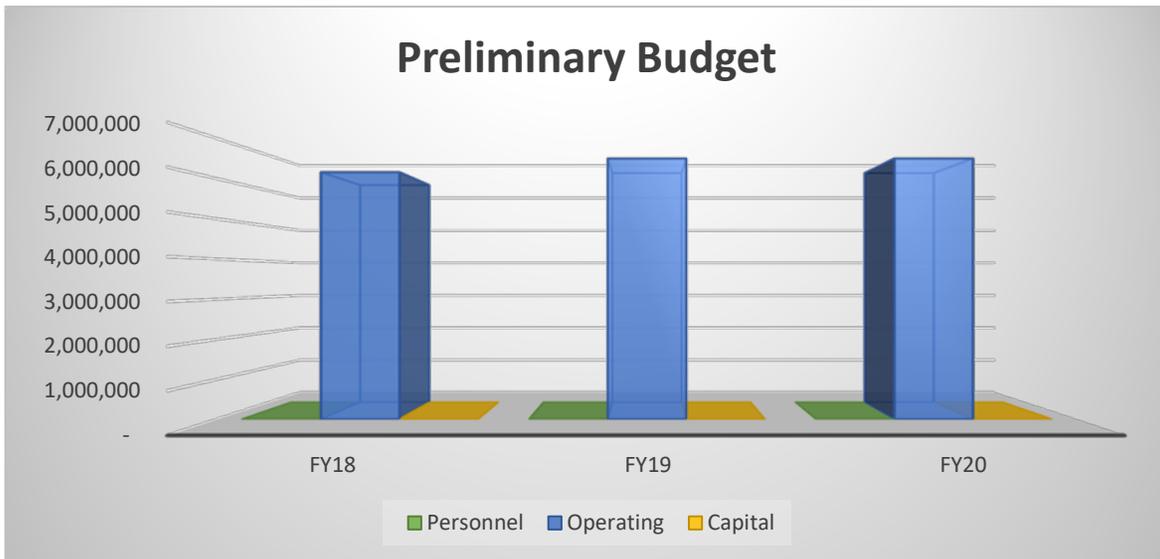
- The solid waste program is budgeted to be self-sustaining.
- A City Wide Community Cleanup is scheduled for the FY 2020 Budget

Enterprise Fund 10 - Solid Waste

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	6,158,000	6,500,000	6,500,000	0%	6,649,769	4,925,059
Capital	-	-	-	0%	-	-
Total	6,158,000	6,500,000	6,500,000		6,649,769	4,925,059

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 44 - Joint Utility Extension Fund

PROGRAM DESCRIPTION:

The Joint Utility Extension Fund is a capital subcomponent of the Enterprise Fund. This fund accounts for the activity of development agreements in adherence to the City of Hobbs Joint Utility Policy. Funding streams associated with this fund are matching funds from the General Fund and private development revenue contributions.

FY 2020 GOALS/OBJECTIVES:

The City of Hobbs Commission, City Manager, Engineering, Planning and Utility Departments continually plan innovative ways to partner with developers for the continual upgrade, expansion and overall future growth of the City of Hobbs utility infrastructure.

BUDGET HIGHLIGHTS:

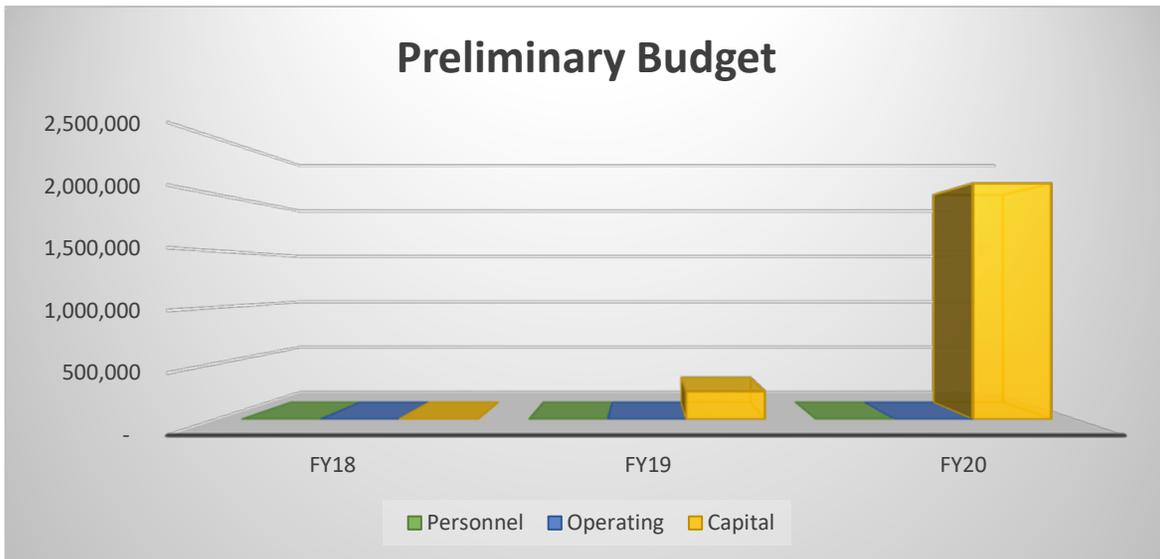
The City of Hobbs currently has a projected budget of \$2,100,000 for anticipated development projects in fiscal year 2020.

Enterprise Fund 44 - Joint Utility Extensions

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
				\$ -
				\$ -
				\$ -
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	-	250,000	2,100,000	740%	1,366,038	145,457
Total	-	250,000	2,100,000		1,366,038	145,457

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 60 (4600) - Utilities Admin

PROGRAM DESCRIPTION:

The Administration Division manages and organizes the safety, environmental, technical, fiscal, and administrative duties for the Utilities Department. The Utilities Director is responsible for the enforcement and compliance with all ordinances, resolutions, regulations, policies, permits and administrative rules and requirements enacted by the City Commission, the City Manager, the NMED, the EPA and other State and Federal regulatory agencies. The Utilities Director makes recommendations to the City Manager, the City Commission and the Utilities Board concerning the fiscal, operational, and policy needs of the Utilities Department.

FY 2020 GOALS/OBJECTIVES:

Improve, maintain and upgrade the Utilities Department infrastructure and service capabilities. Provide clean and safe potable water to consumers and provide wastewater (sewer) collection and treatment services now and into the future for the citizens of Hobbs. Renew DPS-37, the WWTP Discharge Permit. Continue plans to expand and improve the use of treated effluent water.

BUDGET HIGHLIGHTS:

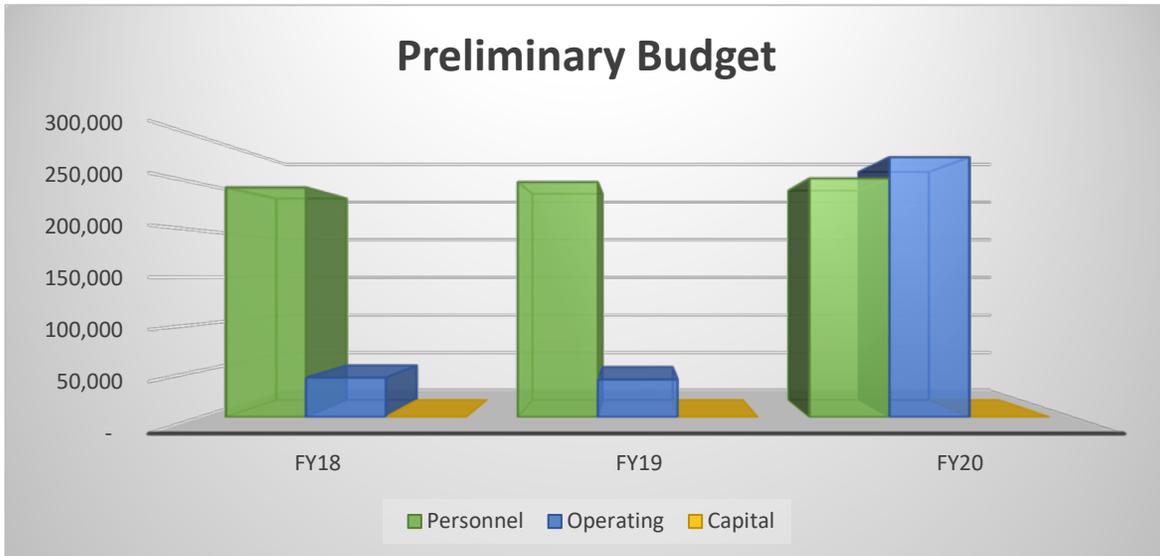
- Begin the design and construction phase of the Trunk F Sewer Main Line (RCP) Replacement Project on schedule
- Keep the design and construction phase of the Effluent Reuse Project on schedule
- Obtain a discharge permit for the USR Project
- Keep the construction phase of the Aerobic Digester Project on schedule
- Implement the 2019 phase of the Water & Sewer Rate Increase Plan

Enterprise Fund 60 (4600) - Joint Utility - Administrative

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Utilities Director	1	1	\$ 140,562	\$ 143,380
Utilities Secretary	1	1	\$ 48,812	\$ 51,280
Total	2	2	\$ 189,375	\$ 194,660

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	245,907	251,725	255,616	2%	238,318	199,353
Operating	42,600	40,500	278,300	587%	(108,869)	14,827
Capital	-	-	-	0%	-	-
Total	288,507	292,225	533,916		129,449	214,180

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 60 (4610) - Water Distribution

PROGRAM DESCRIPTION:

The Water Distribution Division is responsible for the operation and maintenance of the potable water distribution system for the City of Hobbs Utilities Department.

The Sewer Collection Division is responsible for the operation and maintenance of the sewer collection system and sewer lift stations for the City of Hobbs Utilities Department.

FY 2020 GOALS/OBJECTIVES:

Continue to improve the Utilities Department's water distribution and wastewater collection systems infrastructure and capabilities. Assist the GIS department to improve the accuracy of the water and sewer lines system mapping. Continue the water valve program to test and maintain all water control valves. Continue the sewer line cleaning program to systematically clean and videotape all sewer main conditions and to continue the renovation of existing lift stations and rehabbing and relining older manholes.

BUDGET HIGHLIGHTS:

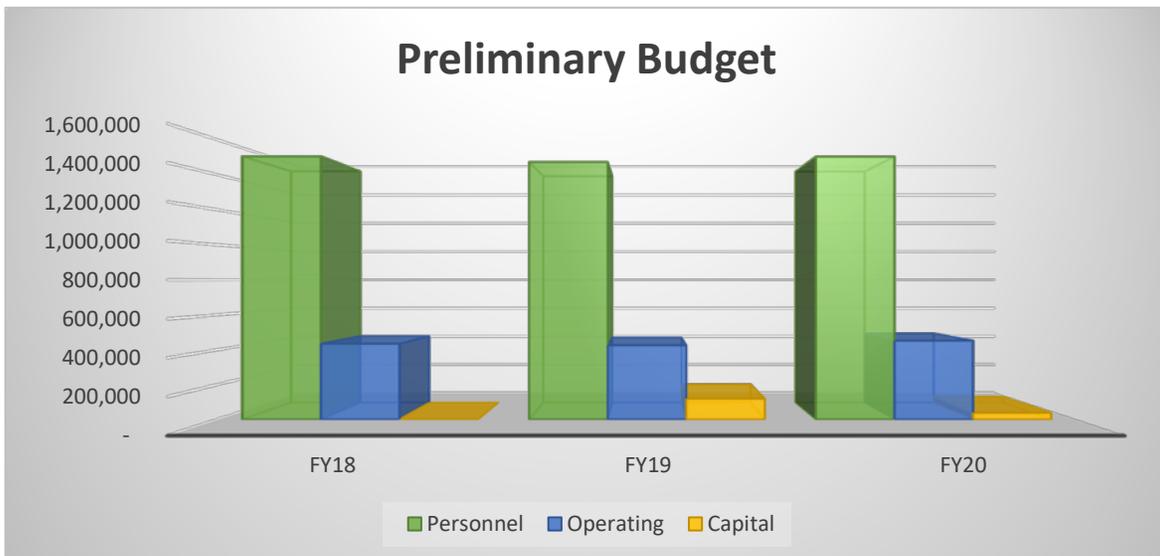
- Begin the construction of five (5) PRV Stations for pressure and flow control throughout the water distribution system.
- Continue the replacement of the Trunk F Sewer Main Line (RCP)
- Renovation of HIAP main sewer lift station.
- Rehabbing and relining of 50 old sewer manholes.
- One (1) replacement utility service truck (Unit #1420) is included in this FY budget.

Enterprise Fund 60 (4610) - Joint Utility - Water Distribution

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Utility Superintendent	1	1	\$ 94,043	\$ 98,804
Utility Maint Supervisor	1	1	\$ 84,958	\$ 86,661
Utility Maintenance Foreman	1	1	\$ 53,901	\$ 57,723
Utility Maintenance I	2	3	\$ 86,967	\$ 126,563
Utility Maintenance II		0		\$ -
Utility Maintenance III	1	0	\$ 40,666	\$ -
Utility Maintenance IV	3	4	\$ 167,273	\$ 193,546
Utility Maint - Uncertified	7	6	\$ 217,395	\$ 189,244
Gen Labor Util Maint	1	1	\$ 23,915	\$ 24,636
Journeyman Plumber	1	1	\$ 55,168	\$ 56,282
Apprentice Plumber	1	1	\$ 38,635	\$ 39,399
Total	19	19	\$ 862,920	\$ 872,857

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	1,504,289	1,472,084	1,502,538	2%	1,338,326	1,153,897
Operating	435,200	426,200	452,900	6%	320,119	268,814
Capital	-	120,000	40,000	-67%	70,040	-
Total	1,939,489	2,018,284	1,995,438		1,728,485	1,422,711

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 60 (4620) - Water Production

PROGRAM DESCRIPTION:

The Water Production Division is responsible for assuring that the City of Hobbs remains in compliance with all aspects of the Safe Drinking Water Act (SDWA) and all rules and regulations set forth by the NMED. The Water Production Division is responsible for the operation and maintenance of the potable water production, storage, and the delivery of that water into the distribution system for the City of Hobbs Utilities Department.

FY 2020 GOALS/OBJECTIVES:

The goals for this year include reducing the amount of unaccounted potable water in the system. The replacement of the Water Production SCADA System. Assisting with the construction of five (5) PRV Stations and the construction of a new water production well.

BUDGET HIGHLIGHTS:

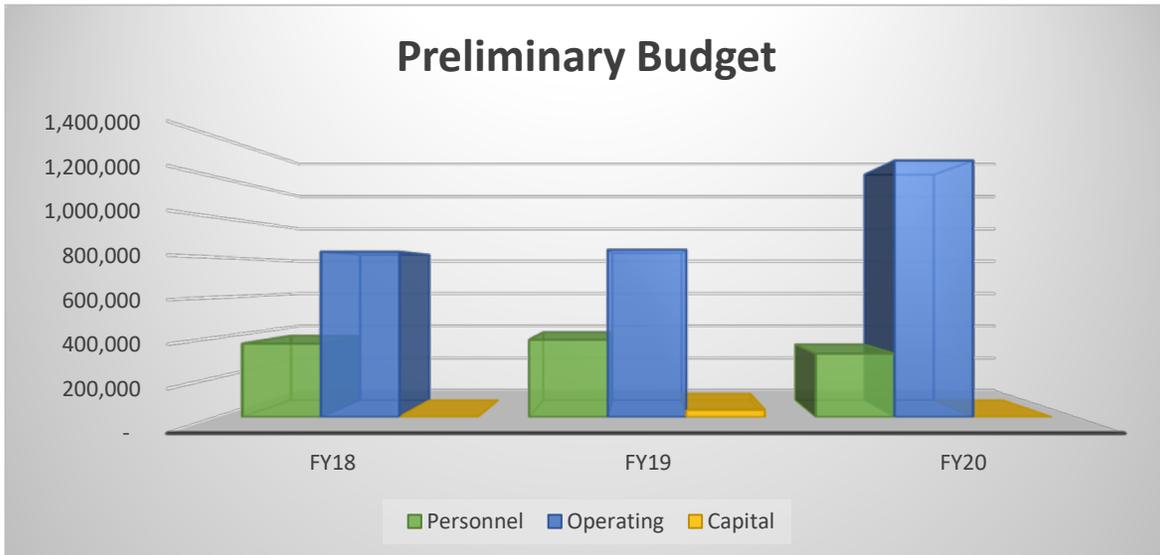
Replacing the Water Production SCADA System. Assisting with the construction of five (5) PRV Stations. Construction of a new water production well.

Enterprise Fund 60 (4620) - Joint Utility - Production

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Utility Prod Sprv	1	1	\$ 81,616	\$ 85,744
Pump Operator III	1	0	\$ 53,399	\$ -
Pump Operator IV	2	2	\$ 120,841	\$ 109,899
Pump Operator Uncert		1		\$ 32,520
Total	4	4	\$ 255,856	\$ 228,162

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	368,626	388,146	318,359	-18%	346,283	234,318
Operating	828,050	838,050	1,282,710	53%	722,696	515,281
Capital	-	37,000	-	-100%	-	-
Total	1,196,676	1,263,196	1,601,069		1,068,979	749,598

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 60 (4630) - Water Office

PROGRAM DESCRIPTION:

The Water Office services approximately 13,500 water, garbage, and sewer customers and generates approximately 150,000 utility bills per year. One of the primary functions of the Water Office is to provide excellent customer service as well as ensure proper billing and receipting of funds. The Water Office also serves as a liaison for citizens relating to contracted services with Waste Management of New Mexico for solid waste pickup and disposal as well as the billing agent for Waste Management.

FY 2020 GOALS/OBJECTIVES:

- Continue to provide excellent customer service and support for utility customers.
- Manage the integration of the new meter reading software.
- Continue to track program savings and identify new opportunities for improvement and cost savings within operations.

BUDGET HIGHLIGHTS:

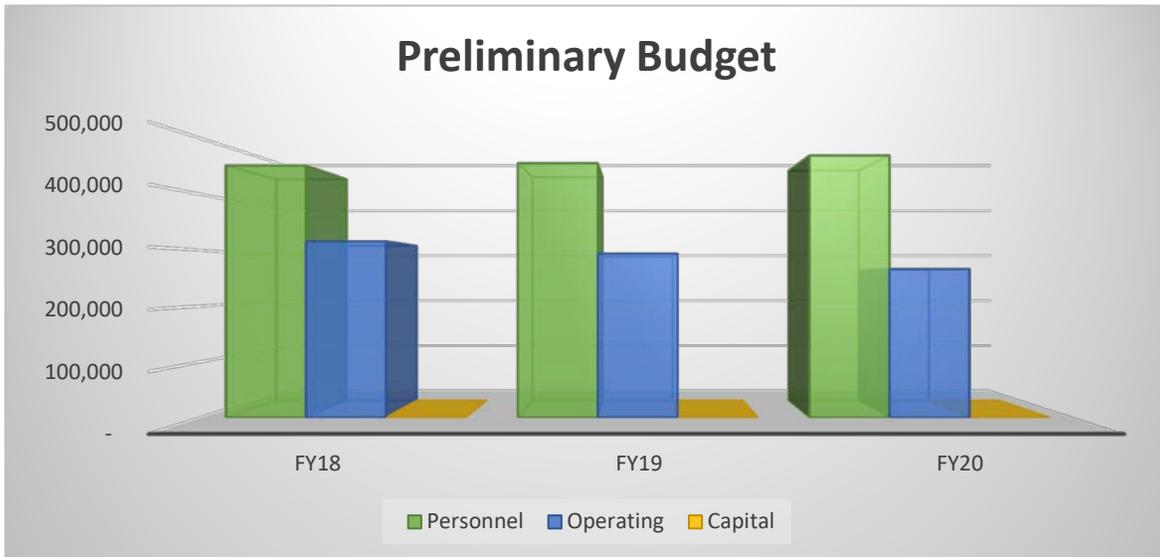
- This fiscal year budget is comparable to the last fiscal year budget.
- Implement and utilize new check scanning system that is interactive with our billing software.

Enterprise Fund 60 (4630) - Joint Utility - Water Office

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
UtilityOfficeManager	1	1	\$ 72,727	\$ 74,190
UtilityAstOfficeMngr	1	1	\$ 47,546	\$ 49,970
Utility Billing Spec	1	1	\$ 30,576	\$ 32,105
UtilityCollectionRep	1	1	\$ 39,661	\$ 40,448
UtilityCustomrSrvRep	3	3	\$ 105,422	\$ 108,894
Total	7	7	\$ 295,932	\$ 305,607

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	451,152	455,324	468,902	3%	448,777	356,058
Operating	315,800	293,800	266,350	-9%	(99,370)	(66,415)
Capital	-	-	-	0%	-	-
Total	766,952	749,124	735,252		349,407	289,643

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 60 (4640) - Meters & Service

PROGRAM DESCRIPTION:

The Meters & Services Division reads and maintains approximately 13,500 water meters each month. One of the primary functions of the Meters & Services Division is to provide excellent customer service and to ensure proper meter reading, water service, meter maintenance, and data transferal for accurate customer billing each month.

FY 2020 GOALS/OBJECTIVES:

Continue to provide excellent customer service and support for utility customers, the Utilities Maintenance Division and the Water Office operations. Monitor the irrigation usage during the Water Conservation Period.

BUDGET HIGHLIGHTS:

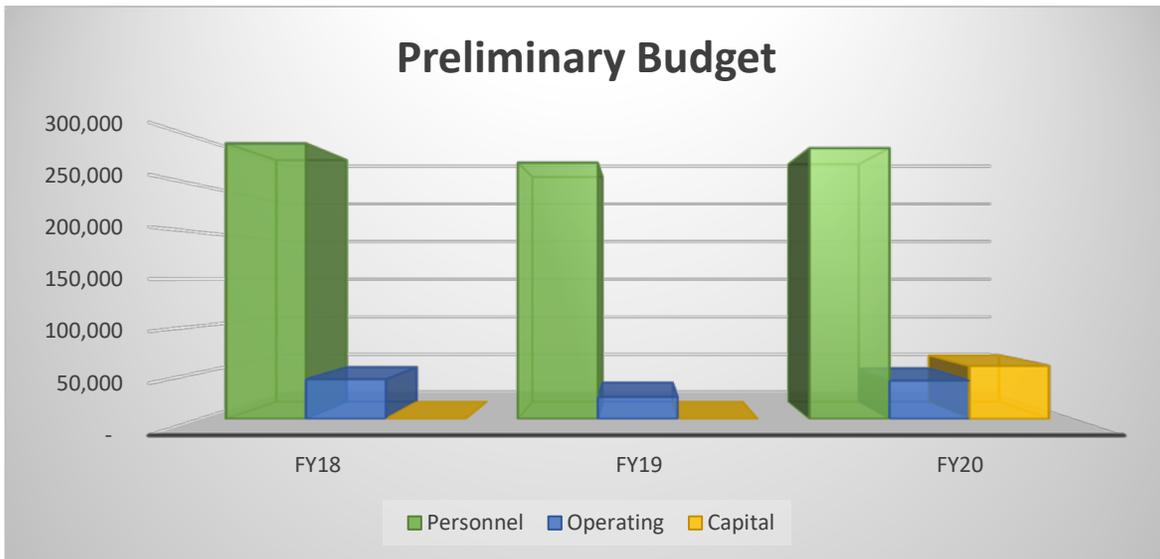
- Continue to improve the automated water meter reading system.
- Replace three (3) service trucks

Enterprise Fund 60 (4640) - Joint Utility - Meters & Services

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Meter Reader	2	2	\$ 62,178	\$ 62,200
Meter&Srv Supervisor	1	1	\$ 46,279	\$ 47,196
MeterSrvInvestigator	2	2	\$ 65,476	\$ 67,245
Total	5	5	\$ 173,934	\$ 176,642

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	294,854	274,330	289,821	6%	234,420	212,525
Operating	42,700	23,700	41,200	74%	(100,834)	(92,877)
Capital	-	-	57,000	0%	-	-
Total	337,554	298,030	388,021		133,586	119,648

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 60 (4650) - Laboratory

PROGRAM DESCRIPTION:

The Laboratory Division operates a state certified water and wastewater testing laboratory. The Laboratory is responsible for the bacteriological and chemical analysis of water samples for all public and private water well customers. The City of Hobbs Laboratory provides testing for citizens of Hobbs as well as customers and municipalities of surrounding communities. In addition, the laboratory is responsible for sampling, analyzing, and reporting wastewater results to the New Mexico Environment Department (NMED). A Quality Control/Quality Assurance program is conducted each month to assure all laboratory equipment is within standard guidelines, and to ensure that the laboratory meets all State and Federal testing standards and regulations.

FY 2020 GOALS/OBJECTIVES:

- Maintain Water Laboratory State Certification
- Upgrade and improve lab testing equipment
- Continue progress on the City's Pretreatment Program

BUDGET HIGHLIGHTS:

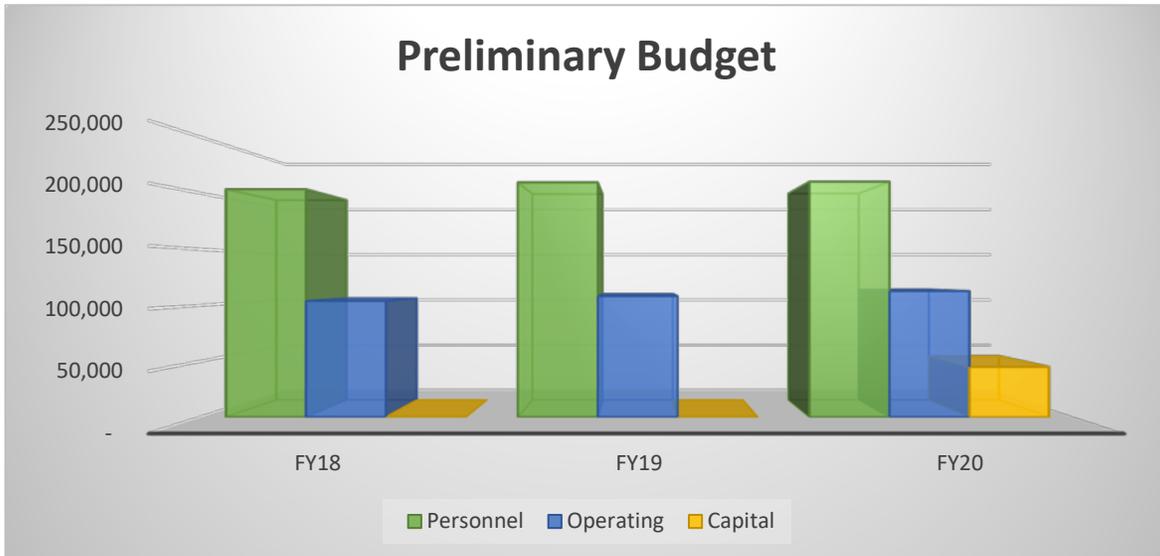
Continue to upgrade laboratory instrumentation and procedures. As new EPA standard methods become available we will continue to update our procedures.

Enterprise Fund 60 (4650) - Joint Utility - Lab

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Bacteriologist	1	1	\$ 69,233	\$ 70,609
Laboratory Tech	2	2	\$ 86,923	\$ 90,942
Total	3	3	\$ 156,156	\$ 161,550

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	203,305	209,480	210,038	0%	198,243	160,823
Operating	103,895	108,144	112,684	4%	(68,425)	(50,471)
Capital	-	-	45,000	0%	-	-
Total	307,200	317,624	367,722		129,818	110,352

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 60 (4685) - SCADA/IT

PROGRAM DESCRIPTION:

The SCADA Division works closely with both the Water Production Department and the Wastewater Reclamation Facility (WWRF) to provide computerized monitoring, control, and alarming of all equipment and systems operating in these divisions. The SCADA Division also assists in the collection of data needed for cost tracking, water usage, water conservation, the reuse of treated wastewater, and the accurate collection of data for Compliance Reporting.

FY 2020 GOALS/OBJECTIVES:

- The SCADA Division plans to enhance the data tracking of Water Production usage from the production wells to the reservoirs, and the utility customer.
- The Division Budget will keep the SCADA system up-to-date with the rapidly changing PLC industry and new technology. Improve cyber security within the Utility Departments systems.

BUDGET HIGHLIGHTS:

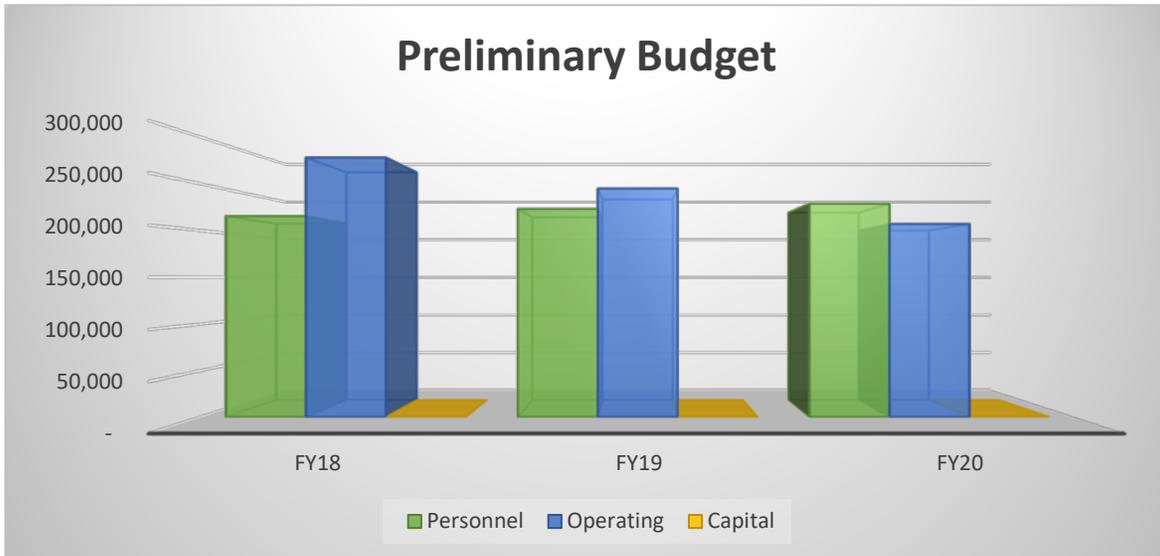
The Water Production SCADA Replacement and Improvement Project is a two year capital project to replace the Water Production SCADA system.

Enterprise Fund 60 (4685) - Joint Utility - SCADA/Comp. Operations

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Utility Systems Specialist	2	2	\$ 158,122	\$ 163,800
				\$ -
Total	2	2	\$ 158,122	\$ 163,800

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	215,391	223,036	228,686	3%	205,037	179,898
Operating	277,900	244,840	206,900	-15%	(83,397)	(64,523)
Capital	-	-	-	0%	-	-
Total	493,291	467,876	435,586		121,639	115,375

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 61 - Joint Utility Construction

PROGRAM DESCRIPTION:

The Joint Utility Fund (Fund 61) is an administrative fund used for accounting and management of capital projects and capital equipment purchases for the Utilities Department. This fund consists of potable water supply improvement projects. The Utilities Director manages and organizes this fund and delegates individual project responsibilities to the appropriate Utilities personnel.

FY 2020 GOALS/OBJECTIVES:

Continue to improve, expand, maintain, and upgrade the Utilities Department's potable water supply infrastructure, storage, and deliverability capabilities. To plan and provide adequate, clean, safe, and potable water services now and into the future for the citizens of Hobbs, New Mexico.

BUDGET HIGHLIGHTS:

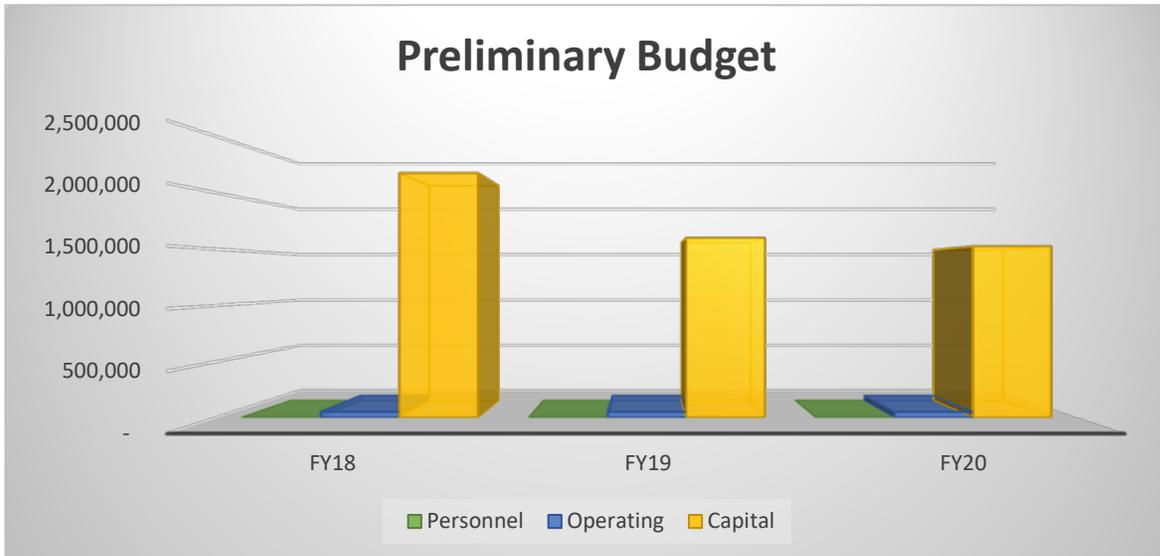
- Design and build five new water production Pressure Regulating Valve (PRV) Stations.
- Design and build a new water production well.
- Replace dilapidated and undersized water distribution lines as outlined in the Water Line Replacement Project-Phase 2020.
- Complete an update of the City of Hobbs 40 Year Water Plan and Water Conservation Plan.
- Complete the Water Production SCADA Replacement Project.
- Upgrade and replace older service meters in the water distribution system.
- Replace all the Booster Pump Station (BPS) and Water Production Well meters.

Enterprise Fund 61 - Joint Utility Construction

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	50,000	50,000	50,000	0%	31,191	4,224
Capital	2,175,000	1,600,000	1,525,000	-5%	1,921,576	2,425,436
Total	2,225,000	1,650,000	1,575,000		1,952,767	2,429,660

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 62 - Waste Water Construction Fund

PROGRAM DESCRIPTION:

The Wastewater Construction Fund is an administrative fund used for accounting and management of capital projects and equipment for the Wastewater and Sewer Collections Divisions of the Utilities Department. This fund consists of wastewater collection and wastewater treatment capital improvements. The Utilities Director manages and organizes this fund and delegates individual project responsibilities to the appropriate Utilities personnel.

FY 2020 GOALS/OBJECTIVES:

Continue to improve, maintain, and upgrade the Utilities Department's wastewater collection and treatment system infrastructure and capabilities. To provide adequate, safe, and efficient wastewater collection and treatment services now and into the future for the citizens of Hobbs. Reduce the use of potable water for irrigation purposes through the improvement of the Effluent Reclaim and Reuse Project.

BUDGET HIGHLIGHTS:

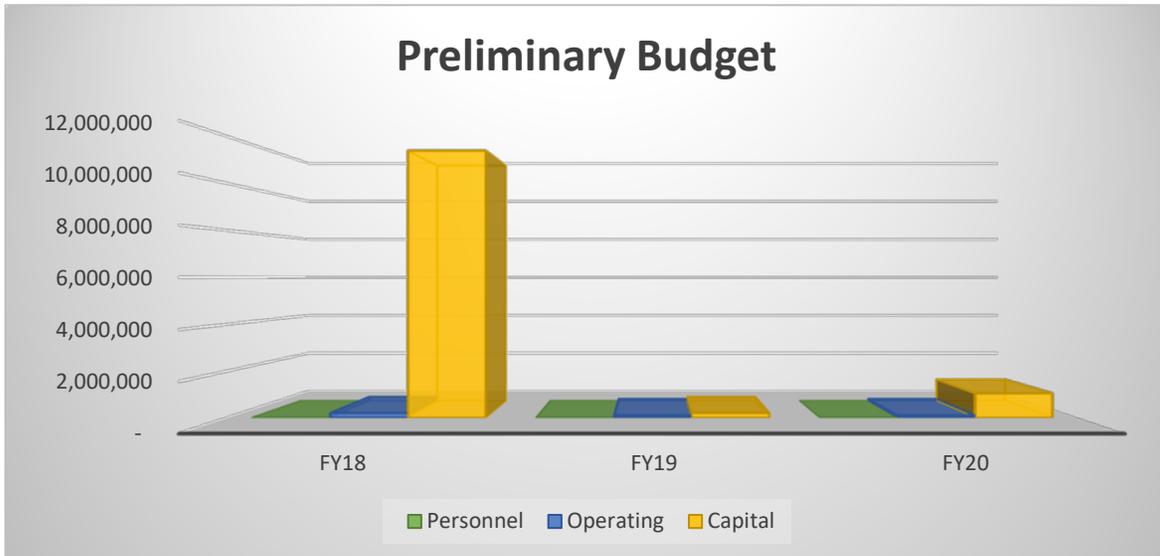
- Refurbish the HIAP main sewer lift station. Design and replace the failing Trunk F RCP sewer mains along Central, Joe Harvey, and Grimes Street.
- Continue to pursue NMED permitting for the USR Project for Effluent Reclaim and Reuse storage. Rehabilitate 50 sewer manholes in the sewer collection system using an in-situ lining system. Rebuild and refurbish solids Centrifuge Unit #1.
- Continue the construction phase of the new Aerobic Digester Project at the WWRF.

Enterprise Fund 62 - Waste Water Plant Construction

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	200,000	100,000	100,000	0%	47,742	30,971
Capital	11,395,000	200,000	1,042,000	421%	3,426,913	4,397,294
Total	11,595,000	300,000	1,142,000		3,474,655	4,428,265

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 63 (4370) - Wastewater

PROGRAM DESCRIPTION:

The Wastewater Division is responsible for ensuring that all residential and commercial wastewater disposed into the City of Hobbs sanitary sewer system is treated to State and Federal standards and that it is protective of public health and the immediate environment. This continuous process employs various mechanical, biological, and chemical processes to produce properly treated effluent water that is currently used for non-food crop and landscape irrigation, oil recovery, and roadway construction purposes.

FY 2020 GOALS/OBJECTIVES:

- The Aerobic Digester Project is currently underway with construction progress on schedule and within budget. The primary objective this fiscal year will be to work closely with the construction Contractor to limit the effect this construction will have on the facilities ability to provide adequate treatment of wastewater.
- Emphasis will be placed on personnel safety during all phases of construction, especially during upgrades of the facilities high voltage electrical system at which time back-up generators and temporary controls will be used.
- Continue to train staff on the operation of the new bio-solids testing/reporting requirements and implementation of the pretreatment program.

BUDGET HIGHLIGHTS:

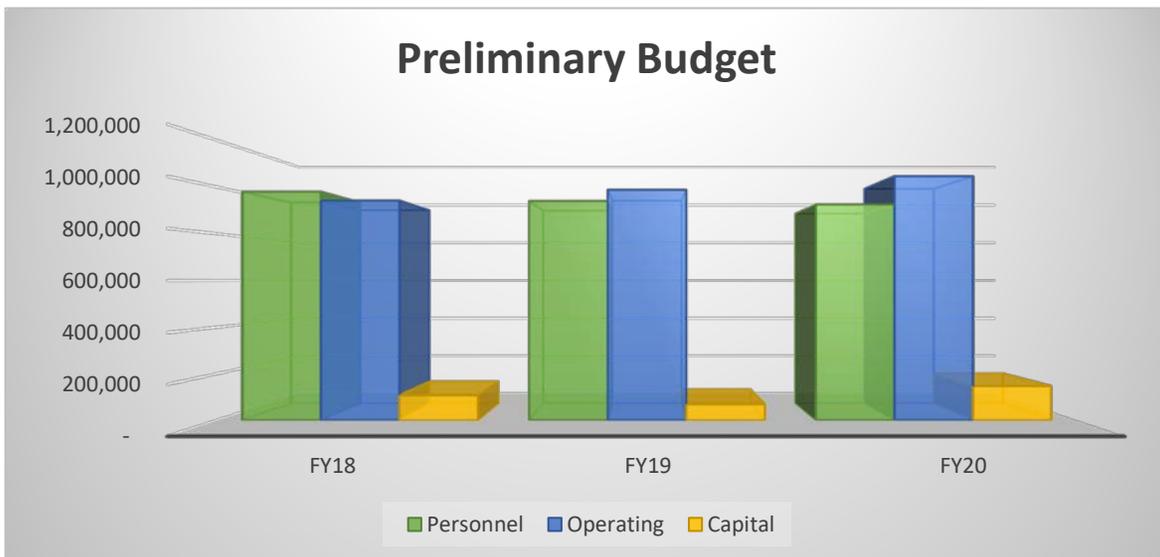
- Complete the new discharge permit and groundwater remediation/abatement plan.
- Continue to improve the Effluent Reclaim and Reuse Project.

Enterprise Fund 63 (4370) - WWTP Wastewater

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
WWTP Superintendent	1	1	\$ 108,545	\$ 83,953
WWTP Operations Sprv	1	1	\$ 74,824	\$ 75,676
WW Maintenance IV	1	1	\$ 54,076	\$ 55,168
WWControlOperatorI		1		\$ 36,189
WWControlOperatorII	1	1	\$ 38,154	\$ 40,076
WWControlOperatorIV	2	2	\$ 107,606	\$ 112,432
WWControlOprrUnCert	6	5	\$ 195,031	\$ 160,437
Summer Intern	0.23	0.15	\$ 4,320	\$ 2,808
Total	12.23	12.15	\$ 582,556	\$ 566,739

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	979,485	939,725	924,875	-2%	861,041	616,256
Operating	941,720	988,075	1,046,075	6%	720,069	503,242
Capital	107,500	69,000	147,000	113%	74,101	72,532
Total	2,028,705	1,996,800	2,117,950		1,655,210	1,192,030

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 63 (4375) - Biosolids Disposal

PROGRAM DESCRIPTION:

The Biosolids Disposal budget is administered by the Wastewater Division for the stabilization, transportation, and final beneficial reuse of all biosolids removed during the wastewater treatment process. Costs associated with this fund include operation and maintenance of de-watering equipment and systems, heavy equipment, chemicals, analytical testing, and any disposal fees.

FY 2020 GOALS/OBJECTIVES:

The primary objective this fiscal year will be to work closely with the Aerobic Digester Project Contractor to limit the effect this construction will have on the facilities ability to provide adequate treatment of wastewater. The main objectives will be to safely construct the new digester processes, safely decommission the old digester processes, and to efficiently handle the solids production during construction activities.

BUDGET HIGHLIGHTS:

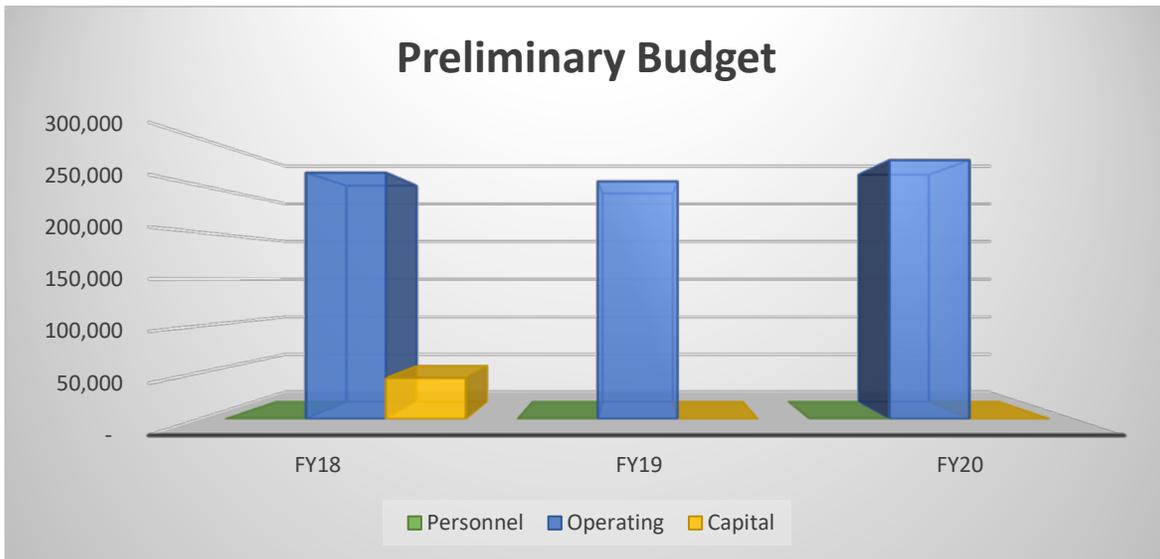
- The Aerobic Digester Project is currently under construction. This 10.0 million dollar capital project is a major improvement and expenditure for the solids processing portion of the treatment facility.

Enterprise Fund 63 (4375) - WWTP Biosolids

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	263,650	254,350	277,050	9%	174,775	105,583
Capital	44,000	-	-	0%	15,696	149,056
Total	307,650	254,350	277,050		190,471	254,638

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 63 (4380) - Industrial Wastewater

PROGRAM DESCRIPTION:

The Industrial Water budget is administered by the Wastewater Division for the tertiary treatment of effluent water prior to reuse by the City of Hobbs, Occidental Oil Company, and for road and other construction purpose. Reclaimed and Reuse Water must meet compliance with all applicable regulations. The City's expanded use of reclaimed water reduces potable water demand while generating a revenue that is based upon the cost of treatment.

FY 2020 GOALS/OBJECTIVES:

Install an additional pump at the reclaimed water pump station and continue to improve the Effluent Reclaim and Reuse Project. Work on Permitting the USR Project for Effluent Reclaim and Reuse storage. Continue work on the Tertiary Treatment Project to attain class 1A effluent quality or better.

BUDGET HIGHLIGHTS:

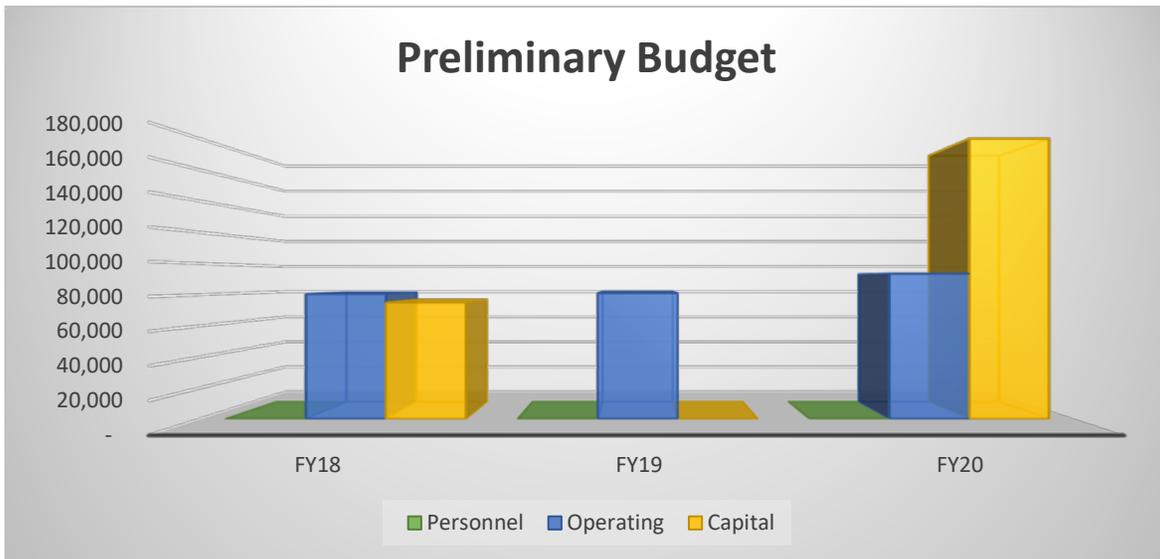
An increase of approximately 2% is expected to cover the additional electrical usage and minor repairs to the pumping/filtration system.

Enterprise Fund 63 (4380) - Industrial Wastewater

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	80,500	81,000	93,500	15%	43,457	27,783
Capital	75,000	-	180,000	0%	29,750	34,765
Total	155,500	81,000	273,500		73,207	62,549

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 68 - Meter Deposit Reserve Fund

PROGRAM DESCRIPTION:

The Meter Deposit Reserve Fund is utilized to hold customer's utility service deposits until they can be reimbursed pursuant to City policy.

FY 2020 GOALS/OBJECTIVES:

The Meter Deposit Reserve Fund is utilized to safely and separately hold and manage customer service deposits and to facilitate the efficient refunding of these funds pursuant to City policy.

BUDGET HIGHLIGHTS:

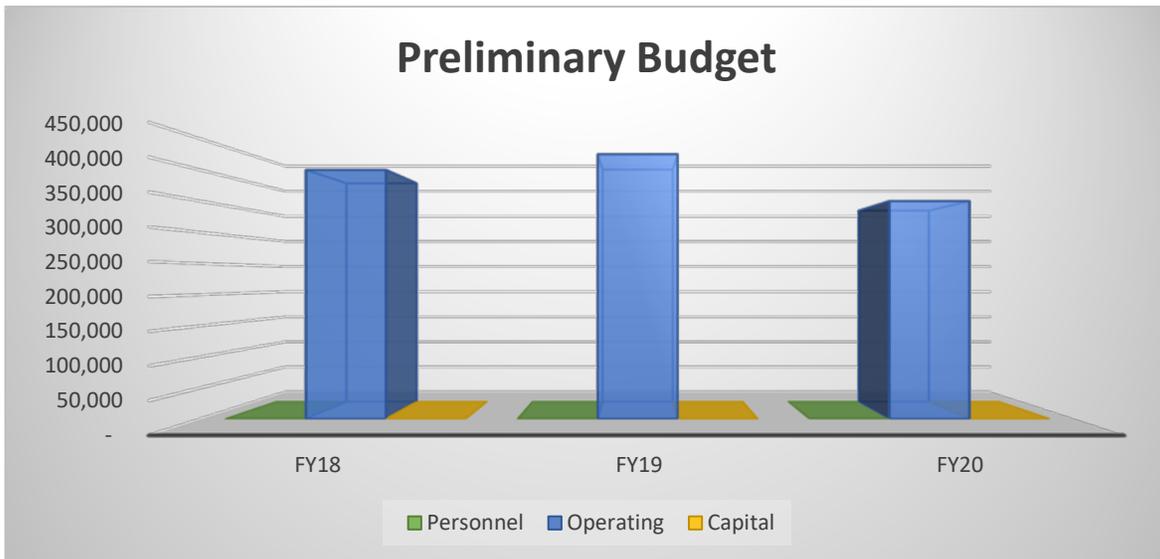
The current budget is expected to be consistent with the FY 2018-2019 budget, in that, operational expenses match the projected revenues within the fund.

Enterprise Fund 68 - Meter Deposit Reserve

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	400,000	425,000	350,000	-18%	372,853	282,527
Capital	-	-	-	0%	-	-
Total	400,000	425,000	350,000		372,853	282,527

*FY19 includes 9.5 months of activity



DEPARTMENT: Utilities

DIVISION: 69 - Internal Supply Fund

PROGRAM DESCRIPTION:

The Internal Supply Fund is used to purchase and store various supplies and materials that are routinely necessary to operate and maintain the City's general operations. When supplies are purchased an expense is realized within this fund. When the supplies are distributed, the department receiving supplies is charged with the actual cost.

FY 2020 GOALS/OBJECTIVES:

- The objective of the Internal Supply Fund is to warehouse a sufficient inventory of supplies to minimize delivery delays for frequently needed commodities and replacement parts in order to maximize continuity of services to our customers by expediting replacement and repairs of critical system components.
- These goods are procured at the best obtainable price following the City's Procurement Code and the regulations set forth by the State of New Mexico State.

BUDGET HIGHLIGHTS:

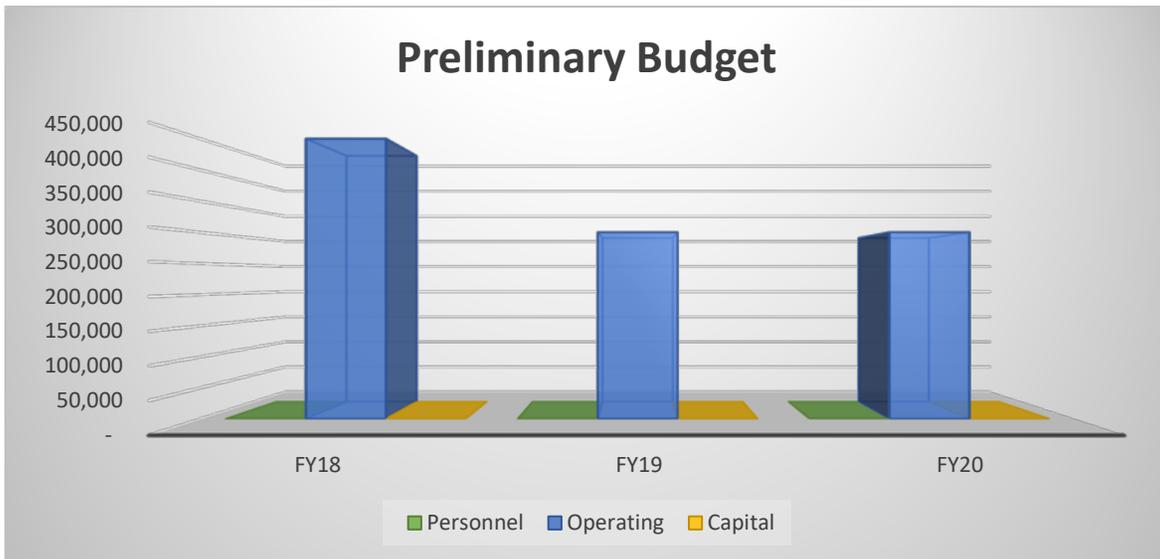
The current budget is expected to be consistent with the FY 2018-2019 budget, in that, operational expenses match the projected revenues within the fund.

Enterprise Fund 69 - Internal Supply

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	450,000	300,000	300,000	0%	274,503	203,318
Capital	-	-	-	0%	-	-
Total	450,000	300,000	300,000		274,503	203,318

*FY19 includes 9.5 months of activity



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Internal Service Funds

DEPARTMENT: Finance

DIVISION: 64 - Medical Insurance Trust Fund

PROGRAM DESCRIPTION:

The Medical Insurance Trust Fund is used to accumulate the total costs of the medical, dental, vision and life insurance program that the City of Hobbs provides to its employees. The fund receives income from contributions from employees, as well as contributions that the City of Hobbs makes towards the program. The amount contributed to the Fund is determined on a three tier salary amount. The City of Hobbs currently has self-insured insurance contracts for the medical and dental portion of the premiums charged. The City of Hobbs also provides life and short-term disability insurance. Vision insurance is also provided, but funded 100% by the employee.

FY 2020 GOALS/OBJECTIVES:

The objective of this fund is to accumulate the cost of insurance claims, required premium insurance benefits, as well as the contributions from the employees and the City of Hobbs. Our goal for the upcoming year is to continue to search for insurance alternatives which appropriately weigh the benefit to insured with the cost of the program, considering both the employee's, and the employer contributions.

BUDGET HIGHLIGHTS:

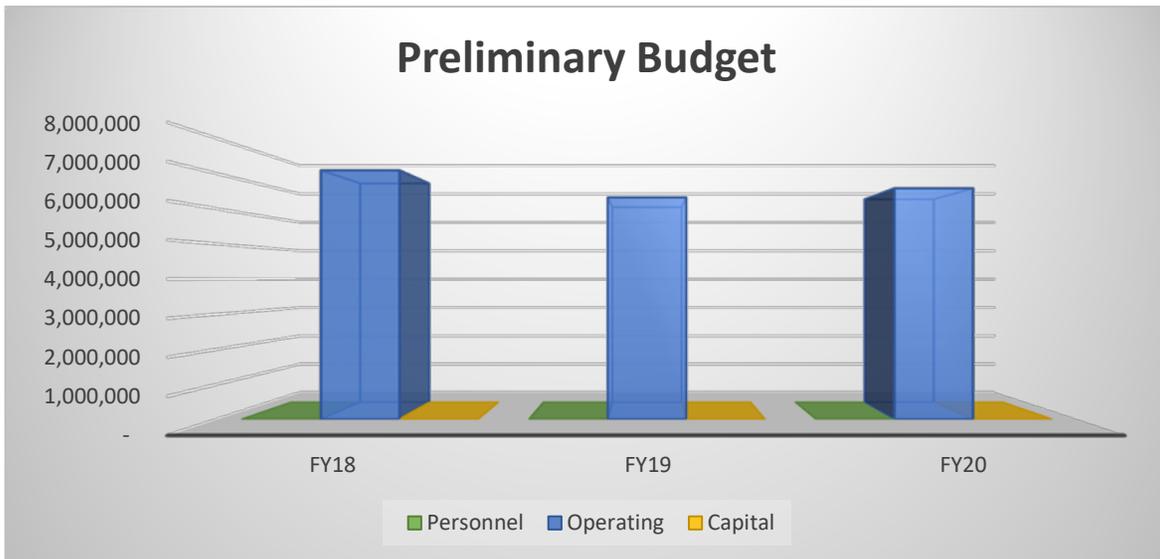
Insurance contracts for employee benefits renew on a calendar year basis. Since the City of Hobbs is self-insured, claims activity has been favorable over the last 15 months. There is no projected increase for the insurance premiums in the budget due to Aon's (agent of record for the City of Hobbs Health Insurance) quarterly positive variance report. It should be noted that retiree healthcare costs and contributions are budgeted in the Retiree Health Insurance Trust Fund (Fund 72) for GASB (Government Accounting Standards Board) 45 purposes.

Internal Service 64 - Medical Insurance

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	7,093,195	6,323,721	6,581,000	4%	4,498,484	4,446,485
Capital	-	-	-	0%	-	-
Total	7,093,195	6,323,721	6,581,000		4,498,484	4,446,485

*FY19 includes 9.5 months of activity



DEPARTMENT: Finance

DIVISION: 67 - Workers' Compensation Trust Fund

PROGRAM DESCRIPTION:

The Workers' Compensation Trust Fund is used to accumulate the total costs of insuring against the risk of loss, and paying claims as a result of injuries incurred by employees in conjunction with their duties as a City of Hobbs employee. The fund receives income from premium transfers from the City of Hobbs. The City of Hobbs is currently insured with deductibles of \$208,000 per claim with an annual aggregate of claims of \$1,000,000.

FY 2020 GOALS/OBJECTIVES:

The objective of this fund is to accumulate the cost of the workers' compensation insurance (based on 2020 payroll projections) and claims paid, and offset those amounts through appropriate premium transfers from other City operations. The goal for the current year is to charge premiums to City operations sufficient to cover the amounts expected to be paid in claims to stabilize the cash balance remaining within the fund, while maintaining the resources available for the potential of future claims.

BUDGET HIGHLIGHTS:

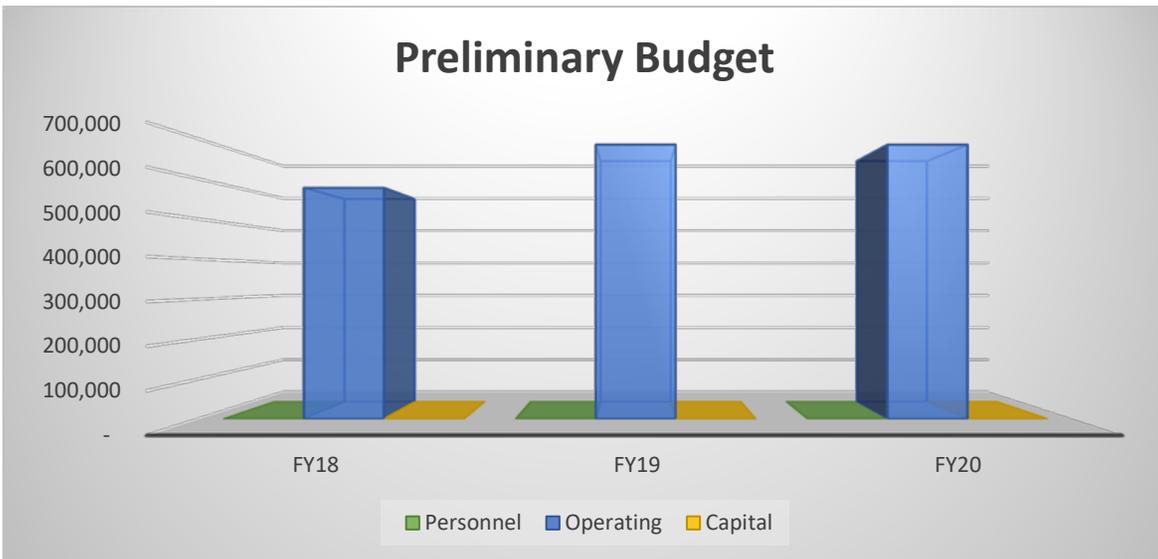
During the fiscal year 2018/2019, the City has had very minimal claims on workers' compensation insurance. The City of Hobbs departmental operations will have an allocation of the premium transfers which is based on their projected payrolls and specific risk categories for employment classifications within their department, and the premium transfers will be reflected as additional personnel costs within their budgets.

Internal Service 67 - Workers Comp Trust

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	577,420	685,064	685,000	0%	482,408	526,800
Capital	-	-	-	0%	-	-
Total	577,420	685,064	685,000		482,408	526,800

*FY19 includes 9.5 months of activity



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Trust and Agency Funds

DEPARTMENT: Finance

DIVISION: 70 - Motor Vehicle Trust

PROGRAM DESCRIPTION:

The Motor Vehicle Trust Fund is used to account for our fiduciary responsibilities of operating a Motor Vehicle Department within the City of Hobbs. This fund is used to accumulate the monies received daily for the transactions processed within our department, as well as the transmittal of those receipts directly to the State of New Mexico Motor Vehicle Department.

FY 2020 GOALS/OBJECTIVES:

The objective of this fund is the timely deposit of all monies received on behalf of the State of New Mexico, and the prompt remittance of these monies directly to the State. Our goal is to continue to process these transactions daily, and remit to the state in accordance with our operational agreement.

BUDGET HIGHLIGHTS:

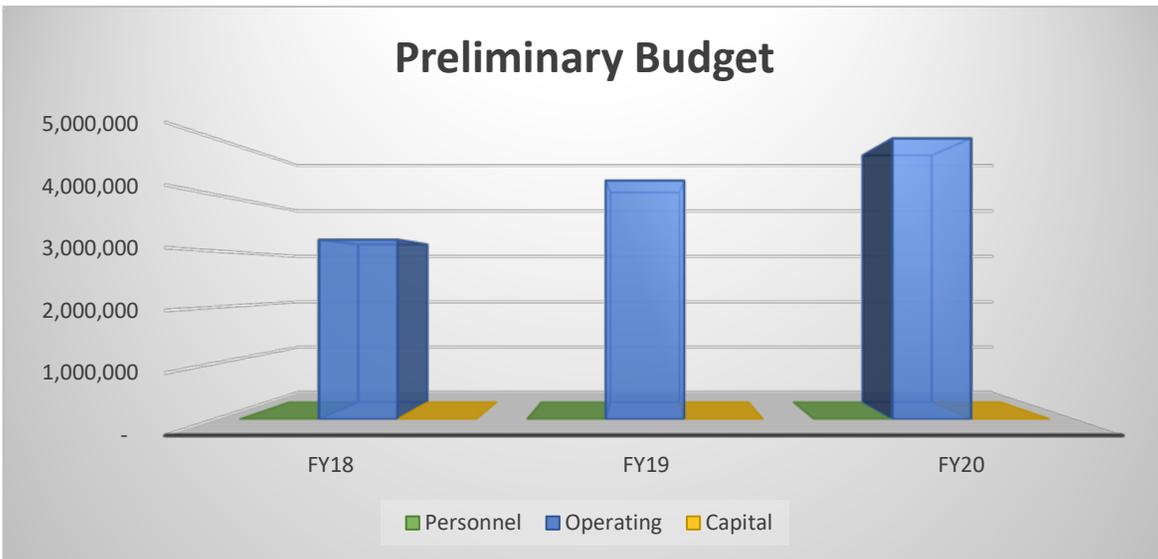
The current 19-20 budget is projected to collect approximately \$5,000,000 in transactions. The operational expenses (those amounts remitted to the State of New Mexico), match the projected receipts within the fund (those amounts collected on behalf of the State of New Mexico).

Trust & Agency 70 - Motor Vehicle

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	3,200,000	4,250,000	5,000,000	18%	4,809,972	4,440,454
Capital	-	-	-	0%	-	-
Total	3,200,000	4,250,000	5,000,000		4,809,972	4,440,454

*FY19 includes 9.5 months of activity



DEPARTMENT: Finance

DIVISION: 72 - Retiree Health Insurance Trust Fund

PROGRAM DESCRIPTION:

The Retiree Health Insurance Trust Fund was established for implementation of GASB 45. This fund is used to account for current activity and long-term liabilities of the City's retiree health insurance program. It also establishes funding used to accumulate the total costs of the medical, dental, vision and life insurance program that the City of Hobbs provides to its retirees. The fund receives income from retiree contributions, as well as contributions that the City of Hobbs makes towards the program. The amount contributed to the Fund is determined by each retiree's years of service. The formula is 2% per year of service with up to a maximum of 60%. The City of Hobbs currently has self-insured insurance contracts for the medical and dental portion of the premiums charged.

FY 2020 GOALS/OBJECTIVES:

The objective of this fund is to accumulate the cost of the insurance benefits provided to retirees, as well as the contributions from the retirees and the City of Hobbs. The fund also establishes an investment to offset long-term retiree health care liabilities. Our goal for the upcoming year is to continue to search for insurance alternatives which appropriately weigh the benefit to insured with the cost of the program, considering both the retiree, and the employer contributions.

BUDGET HIGHLIGHTS:

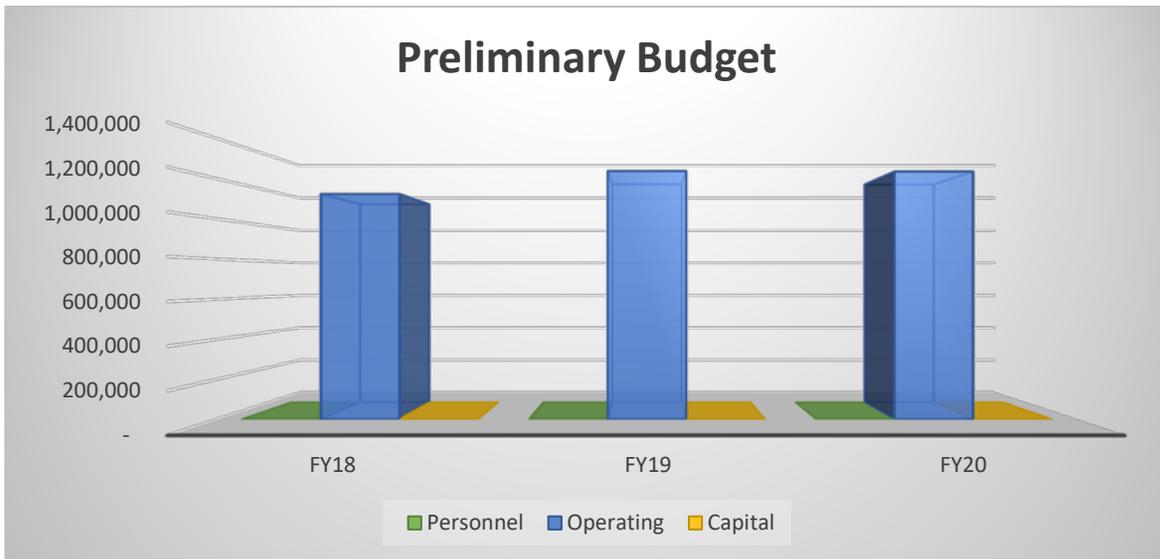
Insurance contracts for retiree benefits renew on a calendar year basis. Based on favorable claims activity for the past 15 months, the budget reflects no increase of premiums for the upcoming budget. The City is required to provide an actuarial analysis of the fund every two years for GASB 45 purposes. Current valuation of the fund is approximately \$44,645,900.

Trust & Agency 72 - Retiree Health

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	1,123,307	1,237,414	1,235,000	0%	1,347,441	1,203,716
Capital	-	-	-	0%	-	-
Total	1,123,307	1,237,414	1,235,000		1,347,441	1,203,716

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 73 - Crime Lab

PROGRAM DESCRIPTION:

The Crime Lab Fund is a trust fund that accounts for the portioned collection of penalty fees from the Municipal Court. The fees collected are for the State of New Mexico - Administration Office of the Courts state wide programs. The fees collected and submitted are for judicial education, DWI prevention and court automation programs.

FY 2020 GOALS/OBJECTIVES:

Account for the daily trust activity as it relates to the Municipal Court activities.

BUDGET HIGHLIGHTS:

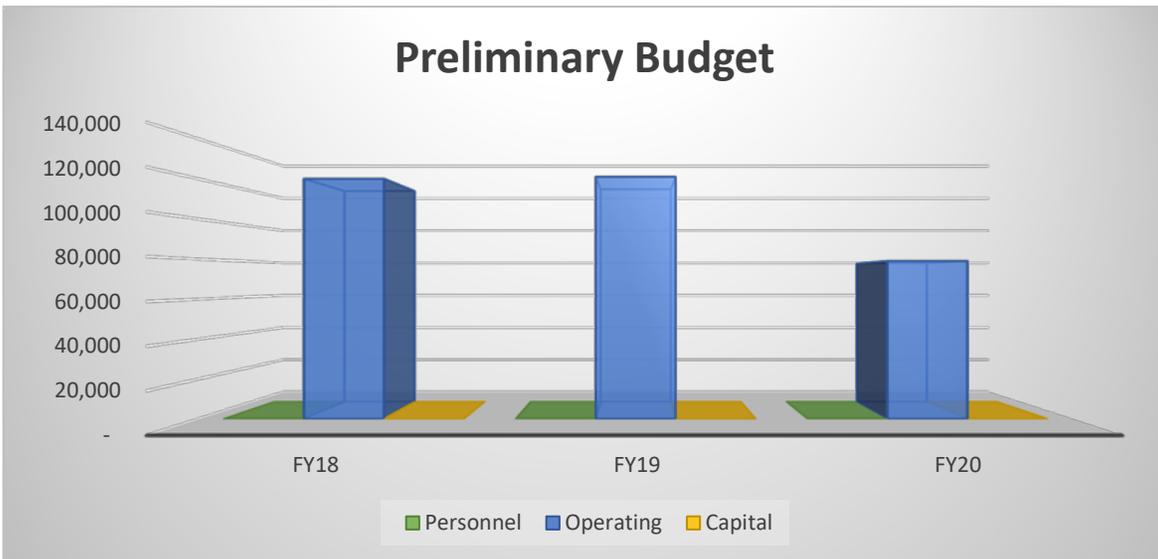
Total collection of fees associated with the judicial education, DWI prevention and court automation programs is approximately \$79,000.

Trust & Agency 73 - Crime Lab

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	120,000	121,000	79,000	-35%	101,637	68,855
Capital	-	-	-	0%	-	-
Total	120,000	121,000	79,000		101,637	68,855

*FY19 includes 9.5 months of activity



DEPARTMENT: Administration

DIVISION: 77 - Library Trust

PROGRAM DESCRIPTION:

Purchase print or audio-visual material as memorial or honorarium items.

FY 2020 GOALS/OBJECTIVES:

- Will continue to purchase materials as requested by title or subject matter by the donor.

BUDGET HIGHLIGHTS:

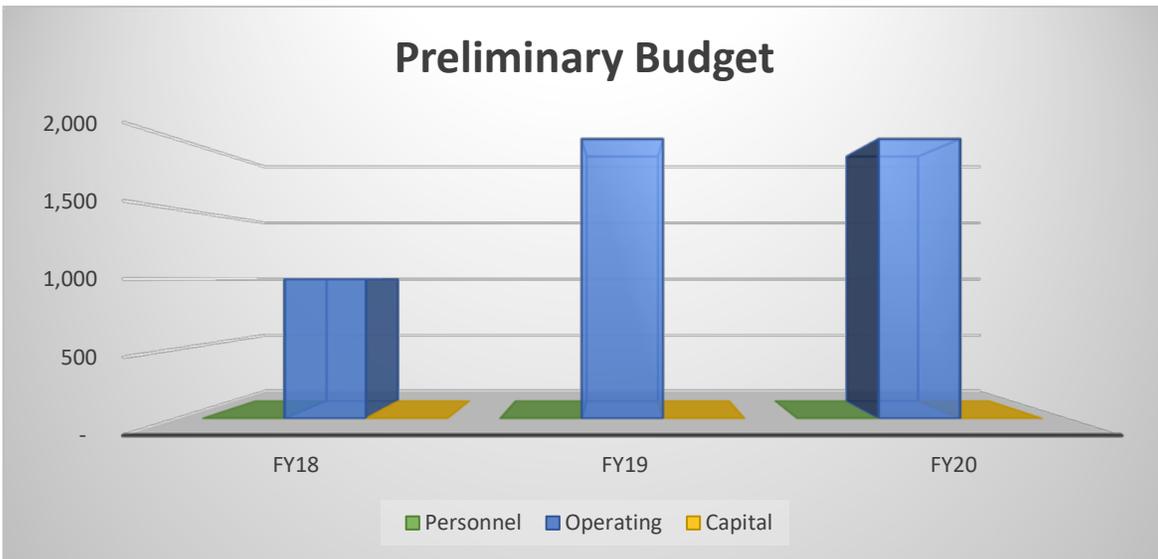
This Trust Fund helps to supplement and enrich our collection development efforts.

Trust & Agency 77 - Library Trust

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	1,000	2,000	2,000	0%	635	492
Capital	-	-	-	0%	-	-
Total	1,000	2,000	2,000		635	492

*FY19 includes 9.5 months of activity



DEPARTMENT: Parks & Recreation

DIVISION: 78 - Senior Citizen Trust

PROGRAM DESCRIPTION:

The Older Americans Division Trust Fund provides seniors with special interest classes, namely quilting, the ability to purchase materials. Seniors raise money by raffling a quilt annually and use the funds to replenish supplies for the quilting room.

FY 2020 GOALS/OBJECTIVES:

- Raise money to buy supplies to sustain the quilting program in place at the senior center.
- Provide resources for special events at the Senior Center.

BUDGET HIGHLIGHTS:

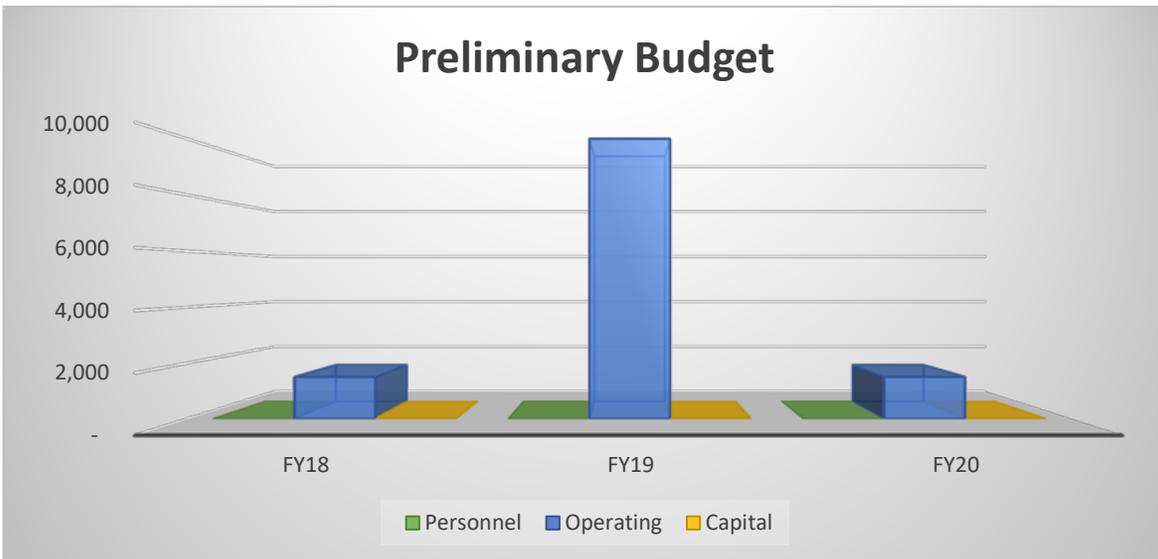
Purchase supplies for special events at the Senior Center.

Trust & Agency 78 - Senior Citizen Trust

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	1,500	10,000	1,500	-85%	1,161	5,795
Capital	-	-	-	0%	-	-
Total	1,500	10,000	1,500		1,161	5,795

**FY19 includes 9.5 months of activity*



DEPARTMENT: Administration

DIVISION: 86 - City Agency Fund

PROGRAM DESCRIPTION:

The City Agency Fund is used to account for our fiduciary responsibilities of providing vending machines available to City employees at various locations throughout the City of Hobbs facilities. The profits generated by these vending machines are accumulated within this fund, and spent on various items which benefit employees. An example of this fund would be to provide for City of Hobbs employees retirement parties.

FY 2020 GOALS/OBJECTIVES:

The objective of this fund is to provide snacks and soft drinks at various work locations within the City of Hobbs. The proceeds would provide various items for retirement parties without utilizing taxpayer resources to provide these items.

BUDGET HIGHLIGHTS:

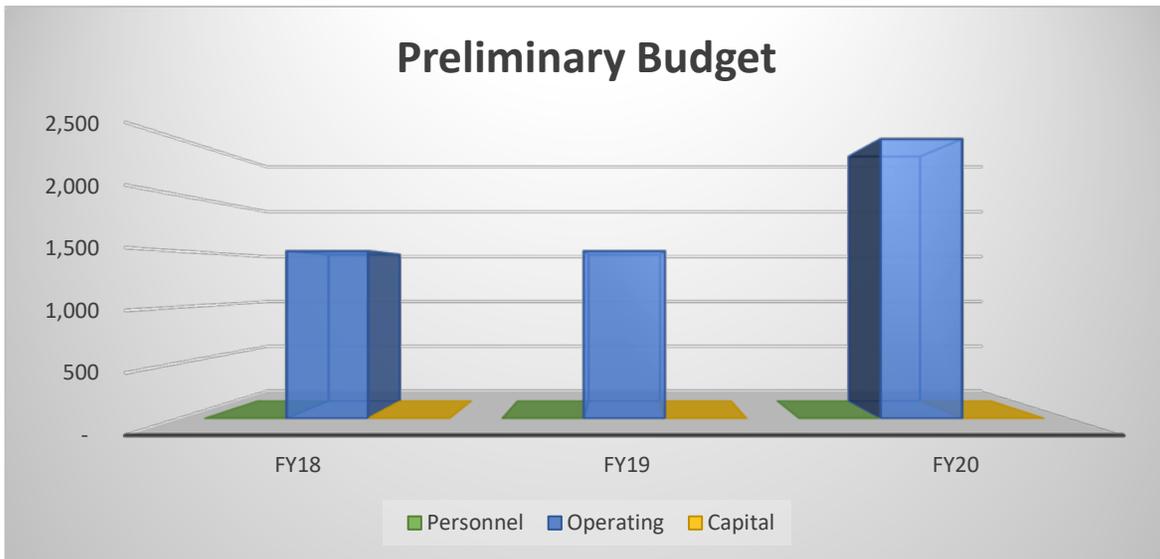
Projected receipts include the “profit”/ “commissions” paid on City of Hobbs employee vending machines, while operational expenses are expenses for refreshments at City retirement functions.

Trust & Agency 86 - City Agency Trust

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Salaries FY19	Budgeted Salaries FY20
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY18	FY19	FY20	FY 19 to 20	FY18	FY19*
Personnel	-	-	-	0%	-	-
Operating	1,500	1,500	2,500	67%	1,759	1,392
Capital	-	-	-	0%	-	-
Total	1,500	1,500	2,500		1,759	1,392

*FY19 includes 9.5 months of activity



City of Hobbs Year over Year Salary & Benefit Comparison

Full time Employees												
Dept	FY18 FTE	FY 18 Salary	FY18 Benefits	FY18 Total	FY19 FTE	FY 19 Salary	FY19 Benefits	FY19 Total	FY20 FTE	FY20 Salary	FY20 Benefits	FY20 Total
Police	145.00	\$ 9,998,753.79	\$ 4,656,128.15	\$ 14,654,881.94	144.00	\$ 10,056,305.71	\$ 4,813,435.19	\$ 14,869,740.90	148.00	\$ 10,852,101.53	\$ 4,606,446.75	\$ 15,458,548.28
Fire	101.00	\$ 6,296,385.45	\$ 3,195,287.05	\$ 9,491,672.51	100.00	\$ 6,317,498.03	\$ 3,267,446.19	\$ 9,584,944.22	103.00	\$ 6,577,134.36	\$ 3,295,633.89	\$ 9,872,768.24
Engineering	14.50	\$ 1,054,581.48	\$ 411,530.78	\$ 1,466,112.26	16.00	\$ 1,138,370.89	\$ 412,060.42	\$ 1,550,431.31	16.00	\$ 1,114,231.45	\$ 357,327.46	\$ 1,471,558.90
Parks	95.00	\$ 4,096,875.49	\$ 1,693,576.09	\$ 5,790,451.58	90.00	\$ 3,995,631.18	\$ 1,859,697.75	\$ 5,855,328.93	88.00	\$ 3,977,195.82	\$ 1,599,543.32	\$ 5,576,739.14
CORE	70.50	\$ 452,818.40	\$ 95,620.08	\$ 548,438.48	69.00	\$ 1,945,372.44	\$ 429,934.80	\$ 2,375,307.24	89.75	\$ 2,602,855.64	\$ 917,086.39	\$ 3,519,942.03
Clerk	15.50	\$ 727,472.54	\$ 302,980.49	\$ 1,030,453.03	15.00	\$ 751,225.27	\$ 327,518.74	\$ 1,078,744.00	16.00	\$ 792,457.11	\$ 322,437.76	\$ 1,114,894.87
Gen Services	30.00	\$ 1,973,545.78	\$ 840,904.42	\$ 2,814,450.20	31.00	\$ 2,057,973.49	\$ 873,216.68	\$ 2,931,190.18	32.00	\$ 2,094,978.68	\$ 852,123.93	\$ 2,947,102.61
Administration	47.50	\$ 2,552,810.11	\$ 1,029,384.46	\$ 3,582,194.57	47.00	\$ 2,506,564.14	\$ 1,082,791.71	\$ 3,589,355.85	49.75	\$ 2,703,008.13	\$ 1,097,981.43	\$ 3,800,989.56
Utilities	57.00	\$ 3,158,284.21	\$ 1,258,957.49	\$ 4,417,241.70	56.00	\$ 3,101,762.15	\$ 1,269,572.62	\$ 4,371,334.77	56.00	\$ 3,110,034.46	\$ 1,242,945.86	\$ 4,352,980.31
Finance	17.00	\$ 946,158.79	\$ 424,898.40	\$ 1,371,057.19	16.00	\$ 904,914.20	\$ 422,978.76	\$ 1,327,892.96	17.00	\$ 988,697.59	\$ 426,466.30	\$ 1,415,163.89
Totals	593.00	\$ 31,257,686.04	\$ 13,909,267.43	\$ 45,166,953.47	584.00	\$ 32,775,617.51	\$ 14,758,652.86	\$ 47,534,270.37	615.50	\$ 34,812,694.76	\$ 14,717,993.07	\$ 49,530,687.83

Seasonal Employees												
Dept	FY18 FTE	FY 18 Salary	FY18 Benefits	FY18 Total	FY19 FTE	FY 19 Salary	FY19 Benefits	FY19 Total	FY20 FTE	FY20 Salary	FY20 Benefits	FY20 Total
Police	-	\$ -	\$ -	\$ -	0.69	\$ 12,960.00	\$ 1,031.70	\$ 13,991.70	0.45	\$ 8,424.00	\$ 666.69	\$ 9,090.69
Fire												
Engineering	-	\$ -	\$ -	\$ -	0.75	\$ 14,040.00	\$ 4,001.50	\$ 18,041.50	0.75	\$ 14,040.00	\$ 1,483.39	\$ 15,523.39
Parks	46.00	\$ 882,954.80	\$ 80,555.76	\$ 963,510.56	45.96	\$ 902,218.40	\$ 79,423.56	\$ 981,641.96	48.55	\$ 972,134.80	\$ 84,221.51	\$ 1,056,356.31
CORE	7.50	\$ 50,953.50	\$ 4,291.45	\$ 55,244.95	9.50	\$ 169,520.00	\$ 14,622.04	\$ 184,142.04	0.25	\$ 5,200.00	\$ 435.70	\$ 5,635.70
Clerk	0.20	\$ 2,880.00	\$ 228.33	\$ 3,108.33	0.23	\$ 4,320.00	\$ 343.90	\$ 4,663.90	0.55	\$ 11,128.00	\$ 880.69	\$ 12,008.69
Gen Services									0.25	\$ 4,680.00	\$ 458.06	\$ 5,138.06
Administration	0.25	\$ 10,400.00	\$ 824.53	\$ 11,224.53	0.71	\$ 13,840.00	\$ 1,101.76	\$ 14,941.76	1.65	\$ 35,022.00	\$ 2,771.69	\$ 37,793.69
Utilities	-	\$ -	\$ -	\$ -	0.23	\$ 4,320.00	\$ 439.09	\$ 4,759.09	0.15	\$ 2,808.00	\$ 274.84	\$ 3,082.84
Finance												
Totals	53.95	\$ 947,188.30	\$ 85,900.06	\$ 1,033,088.36	58.08	\$ 1,121,218.40	\$ 100,963.57	\$ 1,222,181.97	52.60	\$ 1,053,436.80	\$ 91,192.57	\$ 1,144,629.37

Total Employees												
Dept	FY18 FTE	FY 18 Salary	FY18 Benefits	FY18 Total	FY19 FTE	FY 19 Salary	FY19 Benefits	FY19 Total	FY20 FTE	FY20 Salary	FY20 Benefits	FY20 Total
Police	145.00	\$ 9,998,753.79	\$ 4,656,128.15	\$ 14,654,881.94	144.69	\$ 10,069,265.71	\$ 4,814,466.89	\$ 14,883,732.60	148.45	\$ 10,860,525.53	\$ 4,607,113.44	\$ 15,467,638.97
Fire	101.00	\$ 6,296,385.45	\$ 3,195,287.05	\$ 9,491,672.51	100.00	\$ 6,317,498.03	\$ 3,267,446.19	\$ 9,584,944.22	103.00	\$ 6,577,134.36	\$ 3,295,633.89	\$ 9,872,768.24
Engineering	14.50	\$ 1,054,581.48	\$ 411,530.78	\$ 1,466,112.26	16.75	\$ 1,152,410.89	\$ 416,061.93	\$ 1,568,472.82	16.75	\$ 1,128,271.45	\$ 358,810.84	\$ 1,487,082.29
Parks	141.00	\$ 4,979,830.29	\$ 1,774,131.85	\$ 6,753,962.14	135.96	\$ 4,897,849.58	\$ 1,939,121.31	\$ 6,836,970.90	136.55	\$ 4,949,330.62	\$ 1,683,764.82	\$ 6,633,095.44
CORE	78.00	\$ 503,771.90	\$ 99,911.53	\$ 603,683.43	78.50	\$ 2,114,892.44	\$ 444,556.84	\$ 2,559,449.28	90.00	\$ 2,608,055.64	\$ 917,522.09	\$ 3,525,577.73
Clerk	15.70	\$ 730,352.54	\$ 303,208.82	\$ 1,033,561.36	15.23	\$ 755,545.27	\$ 327,862.64	\$ 1,083,407.90	16.55	\$ 803,585.11	\$ 323,318.44	\$ 1,126,903.55
Gen Services	30.00	\$ 1,973,545.78	\$ 840,904.42	\$ 2,814,450.20	31.00	\$ 2,057,973.49	\$ 873,216.68	\$ 2,931,190.18	32.25	\$ 2,099,658.68	\$ 852,581.99	\$ 2,952,240.67
Administration	47.75	\$ 2,563,210.11	\$ 1,030,208.99	\$ 3,593,419.10	47.71	\$ 2,520,404.14	\$ 1,083,893.47	\$ 3,604,297.60	51.40	\$ 2,738,030.13	\$ 1,100,753.13	\$ 3,838,783.26
Utilities	57.00	\$ 3,158,284.21	\$ 1,258,957.49	\$ 4,417,241.70	56.23	\$ 3,106,082.15	\$ 1,270,011.71	\$ 4,376,093.86	56.15	\$ 3,112,842.46	\$ 1,243,220.70	\$ 4,356,063.15
Finance	17.00	\$ 946,158.79	\$ 424,898.40	\$ 1,371,057.19	16.00	\$ 904,914.20	\$ 422,978.76	\$ 1,327,892.96	17.00	\$ 988,697.59	\$ 426,466.30	\$ 1,415,163.89
Totals	646.95	\$ 32,204,874.34	\$ 13,995,167.50	\$ 46,200,041.84	642.08	\$ 33,896,835.91	\$ 14,859,616.43	\$ 48,756,452.34	668.10	\$ 35,866,131.56	\$ 14,809,185.64	\$ 50,675,317.20

	FY19 to FY18				FY20 to FY19			
YOY Increase	(4.87)	1,691,961.57	864,448.93	2,556,410.50	26.02	1,969,295.65	(50,430.79)	1,918,864.86
% Increase	-0.8%	5.25%	6.18%	5.53%	4.1%	5.81%	-0.34%	3.94%